



# ST. NICHOLAS SCHOOL

Philpott Avenue, Southend-on-Sea, SS2 4RL

Headteacher: Mrs L. Fox

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SEN Trust Southend



## **Job Description**

**Job Title:** Teacher of Science

**Scale/ Allowance:** UPR/ MPR/ UTR as appropriate

**Responsible to:** Headteacher

### **General Provisions**

School Teachers are required to carry out duties set out in the Teachers' Pay and Conditions Document.

The particular duties assigned to this post are set out below. These may be reviewed and amended in consultation with the post holder in the light of any changes in the requirements and priorities within the School.

### **Main Duties**

**To operate within the Care and Control Policy of the School.**

**To be responsible for the development of Science in the curriculum throughout the School which will involve:**

- To take responsibility for teaching Science to secondary age challenging SEND students
- Support the planning and delivery of our quest based approach to the curriculum, when relevant
- The organisation, maintenance and ordering of appropriate resources.
- The support and encouragement of colleagues involved in teaching this curriculum area.
- The successful completion of examination work as applicable.
- The writing of appropriate curriculum documents.
- To work in a team with any other colleague on Science in the school to maintain continuity and support them in their role.
- To adhere to the health and safety requirements of the Science learning space, ensuring procedures are followed and appropriate records are kept

### **Curriculum Development Coordinator Responsibilities:**

1. To produce and keep under review, written policy statements and schemes of work.
2. To co-ordinate, manage, monitor, assess, evaluate and develop the teaching and learning of the subjects identifying key aspects of good practice and areas that require support and development.
3. To keep up to date on the development of the subjects by attending courses and personal study.
4. To evaluate and select materials and advise the Headteacher on the resources required in the school and be responsible for their ordering, distribution, use and maintenance.
5. To provide professional development opportunities and materials for other members of staff with particular reference to the school improvement plan.
6. To implement, monitor and review your annual targets and action plan for your subject areas of responsibility.

### **General**

1. To foster good relationships with all persons who have an interest and involvement in the school including non-teaching staff, governors, parents, officers of the L.A and all visitors to the school.
2. To implement, monitor and review your annual performance management objectives and action plan.
3. To develop a range of strategies and skills to work effectively with SEND pupils.

This job description sets out the duties of the post at the time when it was prepared. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify re-grading of the post.