SUNNYDOWN SCHOOL

Portley House, 152 Whyteleafe Road, Caterham, Surrey, CR3 5ED

- **t.** 01883 342281 / 346502 **f.** 01883 341342
- e. office@sunnydown.surrey.sch.uk

www.sunnydown.surrey.sch.uk

Headteacher Mr Paul Jensen B.Ed Grad Dip (SEBD) NPQH



Job Title/Post: Teacher

Salary: As per Teachers pay and conditions document

Responsible to: Head teacher, Deputy Head, Middle Manager

Job Purpose:

To teach and educate students in an inspiring and caring environment according to the educational needs and abilities of individual students entrusted to his/her care. This includes providing inspiring educational experiences leading to the attainment of nationally recognised qualifications, up to GCSE level. Many of these young people are at risk of social and educational exclusion. The aim is to enhance their personal, social, emotional and cognitive development, to prepare them for adult life and the world of work as an active, participating member of their communities and our school.

Principle Accountabilities & Duties:

- Uphold and teach students the school values
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with
- Planning, preparing and delivering differentiated lessons to all students in the class
- Improve teaching and learning through implementing the Sunnydown 4
- Develop resilience, independence and co-operation through learning
- Teaching according to the educational needs, abilities and achievement of the individual students and groups of students
- Assigning work, correcting and marking work carried out by his/her students
- Assessing, recording and reporting on the development, progress, attainment and behavior of students
- Providing guidance and advice to students on educational and social matters
- Communicating, consulting and co-operating with other members of the school staff, including the care team, support staff and parents/guardians
- Advising and co-operating with the Head teacher, SLT, Middle managers and other teachers in all school matters
- Ensuring high standards of professional practice and quality of teaching and learning of the subject/s.
- Participate in training courses as well as in continuing professional development (CPD) opportunities











- Maintaining good order and discipline amongst students, safeguarding their health and safety at all times
- Participating in staff, group or other meetings related to the school curriculum or pastoral care arrangements
- Participating in school assemblies when required
- Registering and monitoring the attendance of students
- Keep a portfolio of achievements to support objectives set with line manager at appraisal and review these regularly
- To ensure all tasks are carried out with due regard to Health and Safety and General Data Protection Regulations (GDPR).
- Making use of audiovisual technological devices/aides (such as interactive whiteboards) and other adaptations during the delivery of the lessons to ensure all students learning needs are being addressed and classes are stimulating.

Skills:

You'll need to have:

- respect for children and an interest in helping them develop both academically and as people
- excellent communication and interpersonal skills for working with children, other teachers and parents
- good listening skills
- the capacity to learn quickly
- strong organisational and time management skills
- the ability to inspire and enthuse children
- energy, resourcefulness, responsibility and patience
- dedication, resilience and self-discipline
- a caring nature and an understanding of the needs and feelings of children
- the ability to work independently, as well as part of a team
- a sense of humour and the ability to keep things in perspective
- imagination, creativity and a sense of humour
- good judgement and an analytical mind
- a good knowledge of the subject you're going to teach.

Specification:

	Essential	Desirable
Qualifications	Teaching qualification	Qualified Teacher status Evidence and commitment to further professional development











Experience	The Teacher should have experience of: teaching at Key Stage 3 and 4.	In addition, the Teacher might have experience of: teaching across primary and secondary age range; working in partnership with parents/carers. Working with students with special educational needs.
Knowledge and understanding	The Teacher should have knowledge and understanding of: the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); statutory National Curriculum requirements at the appropriate key stage; the monitoring, assessment, recording and reporting of students' progress; the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and Child Protection; the positive links necessary within school and with all its stakeholders; effective teaching and learning styles.	In addition, the Teacher might also have knowledge and understanding of: the preparation and administration of public examinations; the links between schools, especially partner schools.











Skills	The Teacher will be able to: promote the school's aims positively, and use effective strategies to monitor motivation and morale; develop good personal relationships within a team; establish and develop close relationships with parents, carers, Trustees and the community; communicate effectively (both orally and in writing) to a variety of audiences; create a happy, challenging and effective learning environment.	In addition, the Teacher might also be able to: develop strategies for creating community links/ extra-curricular activities.
Personal characteristics	Approachable Committed Empathetic Enthusiastic Organised Patient Resourceful	

This job description sets out the duties of the post at the time it was prepared. These duties may vary from time to time without changing the general character of the post or the level of responsibility entailed. It will be reviewed from time to time and in response to changing circumstances after consultation with the post holder.



















