

Science Technician

Trinity Academy

Person Specification

Short listing will be based on the criteria listed below in the Person Specification. Applicants should therefore show in their application how their skills and experience match those criteria.

1. Skills and Abilities

	Description	Method of Assessment
	Essential	
	Outstanding accuracy whilst meeting challenging deadlines.	Application form/interview
	A background in chemistry, biochemistry or physics.	Application form/interview
	Ability to meet multiple requests for information in a calm and professional manner.	Application form/interview
	Excellent organisational and general administrative skills, e.g. recording, filing, prioritising.	Application form/interview
	Excellent IT skills especially in the areas of databases and spreadsheets, and comfortable with the use of IT as an integral and essential tool.	Application form/interview
	Ability to prioritise own workload and deliver to deadlines.	Application form/interview
	Ability to work on own initiative and not require constant supervision.	Application form/interview
	Ability to work as part of a team and support others.	Application form/interview
	Excellent interpersonal skills. Must be able to communicate effectively, especially face to face and via email and telephone.	Application form/interview
	Demonstrate initiative and a proactive approach to	Application form/interview

	problems to identify solutions and opportunities.	
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	<p>Desirable</p> <p>Recent experience as a Science Technician, preferably within a school, or within a scientific environment.</p> <p>Knowledge of First Aid procedures.</p>	<p>Application form/interview</p> <p>Application form/interview</p>
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2. Knowledge/Qualifications

	Description	Method of Assessment
	<p>Essential</p> <p>Excellent literacy, numeracy & accuracy.</p> <p>Proficiency in using IT systems.</p>	<p>Application form, interview</p> <p>Application form, interview.</p>

	<p>Desirable</p> <p>Undergraduate degree in a science-related discipline.</p> <p>Knowledge of best laboratory practice, including CLEAPSS guidelines</p>	<p>Application form/interview</p> <p>Application form/interview</p>
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3. Experience

	Description	Method of Assessment
	Essential General laboratory experience. Experience of working on a number of tasks simultaneously and managing time effectively to maintain progress.	Application form/interview Application form/interview
	Desirable Experience of work in a school environment. Experience of working as a Science Technician. Experience of working with children or young people.	Application form /interview Application form /interview Application form /interview

4. Other Requirements

	Description	Method of Assessment
	Essential Commitment to excellence and desire for continual improvement. A knowledge and interest in the education environment.	Interview Interview