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**ADMIRAL LORD NELSON SCHOOL**

**DUNDAS LANE**

**PORTSMOUTH**

**PO3 5XT**

**Tel: 023 9236 4536**

**Email: admin.alns@salterns.org**

**Headteacher: Chris Doherty**

**SCIENCE TECHNICIAN**

**Salary: Band 3 £21,393 - £21,743 (£24,027 - £24,420 full time equivalent)**

**Contract: Permanent**

**Working hours: 37 per week/40 weeks per year (term time plus 1 week)**

**Start date: September 2025**

**Closing date: Midday on Friday 4th July 2025**

**Interviews held:** **As soon as possible after closing date**

Due to staff development the Science department are looking for someone who wants to join a vibrant team with stable staffing. The Science department have 8 purpose built Labs which serve 10 science teachers. The successful candidate will be joining the technician team and work with the support of our highly experienced Senior Technician in our well-equipped prep room. We are looking to recruit a candidate that has excellent interpersonal skills, is courteous and well-mannered and an articulate team player. You should have the ability to communicate professionally to all both orally and in writing. You should be organised, good at forward planning and have strong computer skills. You must have the ability to exercise discretion and maintain confidentially.

To provide the skills and expertise to support teaching and learning within the Science Department and utilise those skills to assist with the other needs of the school, all applicants must be qualified to Grade 4/5(GCSE A\*-C or equivalent) in at least English and Maths.

Salterns Academy Trust is a learning community where every member of staff is motivated by the positive difference they will make to the personal development and the futures of our young people of Portsmouth. It was formed when Admiral Lord Nelson School became an academy in April 2014 with Trafalgar School, which is now our thriving partner Secondary School in Portsmouth.

We have a national reputation for being a truly inclusive school with excellent standards and principled curriculum design, we have a deep-rooted and longstanding commitment to being a UNICEF Rights Respecting School This is a genuinely exciting school to be part of, morally driven by our core values of Inclusivity, Wellbeing and High Expectations.

***Early applications are encouraged and we reserve the right to close the vacancy if a suitable candidate is found***

**The Salterns Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring checks along with other relevant employment checks.**

To apply please complete the application form that can be found on the school website [www.alns.co.uk](http://www.alns.co.uk/) by midday on Friday 4th July 2025. Candidates should send their completed application to [recruitment.alns@](mailto:recruitment.alns@)salterns.org

**JOB ROLE: Science Technician**

**PAY BAND: 3**

**HOURS: 37 per week/40 weeks per year (term time plus 1 week)**

**REPORTS TO: Senior Science Technician**

**Curriculum Director: Science**

Admiral Lord Nelson School is a vibrant learning community where every member of staff understands the difference that they can make to our students’ outcomes. We expect all staff to be actively involved in the personal development of our young people and to show full commitment to their own and the school’s professional development.

Admiral Lord Nelson School and its Governing Body are committed to safeguarding and promoting the welfare of children and young people; and they expect all staff to share this commitment.

**Key Purpose:**

* To provide the skills and expertise to support teaching and learning within the Science Department and utilise those skills to assist with the other needs of the school.
* To be a tutor and play an active role in the establishment of their House ethos.

**Accountabilities:**

1. Set up demonstration equipment, prepare and construct materials/equipment, physical demonstration/operation of equipment for members of staff when this requires the application of acquired skills within the Science Department.

2. Undertake duties in specific practical areas as specified by the Senior Science Technician and Head of Department regarding the following areas:

1. Setting up demonstration experiments and class apparatus.
2. Maintenance and care of stock and equipment with consideration to current Health and Safety regulations.
3. Constructional work including making some ancillary equipment for teaching aids.
4. Physical demonstration of experiments/operation of equipment to members of staff where this requires the application of acquired skills.
5. Carry out risk assessments for technician activities.
6. Assist in providing continuous support and advice on safety to students during practical work.
7. Control and safe storage of materials including all chemicals, flammables and specialised solutions in accordance with COSHH and Portsmouth City Council Health and Safety Regulations.
8. To provide the efficient operation of all technical and/or audio visual services including computers and associated equipment.
9. Keep the prep room and labs tidy.
10. Wash glassware and equipment.
11. Clear away all apparatus and equipment.
12. Assist with the departmental shopping and photocopying.
13. Assist with display work within the classrooms.
14. Look after the plants required for experiments.
15. Assist with the ordering and maintenance of stock ensuring best value for the school.

Whole School Responsibilities:

1. To promote restorative practice at every opportunity, in meetings and communications, with parents, students and colleagues, to maintain the strong, inclusive ethos of the school.
2. To participate in professional learning (including INSET and twilight INSET sessions) and own appraisal meetings, contributing to the identification of own professional development needs and attend relevant meetings.
3. To participate professionally in own line management meetings, appraisal review meetings and team meetings.
4. To actively use Restorative Approaches to maintain and build relationships with staff, students and parents.
5. To participate in the Personal Development curriculum for our students, leading and support events as required.
6. To be a co-tutor
7. To invigilate public and internal examinations or provide support for students with exam access arrangements when necessary.
8. To promote students wellbeing by undertaking supervision of students during breaktimes as timetabled.
9. To support in the supervision of student transitions, between lessons, during the school day under the direction of Line Manager/Senior Leader.
10. To establish and maintain positive, professional relationships with students, staff and parents.
11. To take responsibility for your own wellbeing.
12. At the discretion of the Headteacher, to undertake other activities from time to time agreed to be consistent with the nature of the role.