

Science Technician

Harris Academy Sutton

Welcome to Harris Academy Sutton and thank you for your interest in the above role. We are a highly inclusive, successful Academy with exemplary behaviour and high levels of academic achievement. Having opened in 2018, we are housed in a £40million state-of-the-art Passivhaus building and looking for a committed, passionate individual to join our thriving staff team with responsibility for our library and promoting a lifelong love of reading with our children.

Thank you again for your interest and I wish you all the very best with your application.

Mick Berry
Head of Academy

APPLICANT PACK

Science Technician

Harris Academy Sutton

START DATE: Asap

WORKING TIMES: 25 Hours/week, Term Time +5 days

PAY: FTE £29,436 - £29,856.00 Grade 3, Scale Point 5-6
Actual pay pro-rata £16,929.47 - £17,171.03

Loyalty Bonus + Pension Scheme + Harris Wellbeing Cash Plan + Additional Harris Benefits

Join our success:

- Judged 'Outstanding' in all categories by Ofsted (Feb 2023), more information here: <https://www.harrissutton.org.uk/469/ofsted>
- Progress 8 scores of +1.10 & +0.91 in our first two sets of GCSE results (2023 and 2024)
- Attainment 8 scores of 60.6, 59.9, 58.2.
- High achieving sixth form with multiple Russell Group Alumni (including University of Cambridge, Durham University and London School of Economics)
- Hugely oversubscribed in both Year 7 and Year 12, the 'Comprehensive of Choice' in a borough with several grammar schools

Deadline: **Thursday 15th January 2026**

Interviews: **W/C Monday 19th January 2026**



ROLE OVERVIEW

We are looking for a dedicated and skilled individual to join our Science department as a part-time Science Technician.

We have a thriving Science faculty, where practicals are taught from Y7 in bespoke, fully up to date facilities.

The Academy is committed to equality and diversity and welcome applications from practitioners regardless of background or experience: it may be that you have just the qualities we are looking for to add to our thriving team!

There is a great deal of collaborative working and sharing of good ideas and what works within secondary across the Harris Federation. You will also have full access to the Joint Professional Development support offered in house here at Harris Sutton. The successful candidate will be joining a friendly and outward looking group where professional development and progression opportunities are second to none.

Staff wellbeing and workload is high on the priority list at Harris Sutton, we have a number of initiatives to aid with this including a full 2-week October half term, half days at the end of each term and our recently launched flexible PPA periods (which teachers can choose to use at home or offsite).

Reporting to: Director of Learning for Science

Responsible for: Resources within the subject area

Liaising with: Teaching and Associate Staff



INTRODUCTION TO HARRIS ACADEMY SUTTON

Our staff

We believe that a happy and settled staff body helps drive the very best performance from our students. We are committed to a high-quality professional development programme and can draw on expertise from across the Harris Federation. As a HASU member of staff at any level you will receive the training and support that you need to carry out your role effectively and develop at a pace that suits you.

We are committed to ensuring that our staff have the right level of balance between work and home life. Our policies and procedures are aimed at allowing our teaching staff to spend as much time as possible planning and delivering lessons. We work in an award-winning building with excellent facilities.



- "Teachers work together to plan for **excellence**."
- "Teachers are **highly skilled** in selecting strategies and adaptations to ensure that **all pupils**, including those with SEND, fully access and excel in learning the curriculum."
- "Teachers **know about pupils' needs** and how best to help them learn."
- Staff at the school "...receive **excellent professional development**."
- "**Leaders value their staff**."
- "Staff are **thoroughly trained in safeguarding**... When leaders are concerned that pupils may be at risk of harm, they react with **rigorous and relentless tenacity** to ensure that pupils are protected"

Our students

We run a broad and diverse curriculum to a fully comprehensive intake of students.

Our focus on the core value of Integrity means that our behaviour is excellent, with staff supported by a strong and highly visible Academy Leadership Group. Detentions are run centrally, allowing teaching staff to do what they do best: plan and teach amazing lessons. Attendance and engagement with learning is high, and centrally planned tutor time resources ensure that our tutors can engage with students whilst delivering high-quality experiences.



- "[Pupils] are **respectful** to one another."
- "Pupils throughout the school are **highly motivated**, polite and courteous."
- "Pupils **understand and respect the rules**. This means that little reinforcement of these is necessary."
- "Pupils readily **hold leaders to account**. Leaders respect and act on pupils' ideas."

Our location

We are located in Sutton, with good public transport and road links. Central London (Clapham, Victoria) is 25 minutes away. Belmont station is just an 8-minute walk and Sutton station a 12-minute walk. We are on the Surrey border so journeys do not take long in fact journeys from Kent only take just over 30 minutes by car. We have safe and secure onsite parking with electric charging points.

Other benefits of working for us

- Regular dialogue about workload and how to manage it effectively
- Protected time for examiners
- Internal promotion and progression opportunities
- Staff CPD breakfasts
- Harris subject networks
- Clear communication and manageable deadlines
- High-quality staff induction programme
- Regular recognition and celebration of staff excellence
- Free on-site parking
- Exemplary student behaviour
- All SLT teach
- Fully centralised behaviour system including rapid and effective support with any student behavioural issues



JOB DESCRIPTION

The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Job Purpose

To provide technical support to the Science Department of the academy in order to support the teaching of science, enabling the smooth running of practical classes and maintaining a safe working environment

Key responsibilities:

- To assist and advise teaching staff on the preparation and layout in classrooms for practical exercises, running trials of experiments, demonstrations and helping students with learning activities as appropriate.
- To ensure equipment and materials prepared for lessons are to the specification of the teacher requisitions, including making up special equipment or modifying from existing equipment as necessary from instructions supplied by the science teaching staff.
- In conjunction with the appropriate teachers to advise students on the safe and proper use of tools and equipment and on the correct and safe way to carry out learning activities. To also advise staff, as necessary, on Health and Safety issues and on the best way to carry out practical work, new ways of demonstrating experiments, new techniques or procedures available.
- To assist in the safety, repair and general maintenance of all resources, equipment and tools in conjunction with the appropriate line managers. To advise these on any maintenance or inspection needed by the equipment which is beyond postholder's competence.
- To be responsible for the welfare and care of the plants and animals in the science area and the security of the equipment.
- Ensure understanding of science syllabus and schemes of work in order to prepare for practical lessons adequately.
- To assist with stock keeping, using the computerised stock take database to include chemicals, equipment, textbooks, stationery, etc. and ensuring that appropriate levels of stock are maintained. Carrying out regular stocktaking checks and ordering as necessary.
- To undertake safety checks as required and comply with the requirements of Health and Safety, COSHH and other relevant legislation and school documentation. This to include carrying out appropriate risk assessments for practical and technical activities. Ensure Implementation of health and safety regulations across the subject area.
- To assist in ensuring that all equipment and materials are stored safely and securely, ensuring that they are maintained in good condition, with clear records, and readily available for issue.
- To dispose of used chemicals/hazardous waste in a safe manner as well as ensuring that hygiene and health and safety standards are maintained in the laboratory and preparation areas.
- To undertake basic maintenance and cleaning of equipment and to organise its construction, cleaning, servicing and repair as required in accordance with manufacturer's instructions.

- Keep up to date with health and safety regulations and with developments in practical science, attending relevant courses and reading publications; To work in close association with other technical staff to assist in keeping areas neat, clean, tidy and in a safe condition in readiness for lessons, as well as cleaning and making safe spills, breakages and related incidents that require careful handling and ensuring.
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Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The academy will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Following consultation with you this Job description may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.

PERSON SPECIFICATION

Attributes	Description	How will these be assessed
Knowledge and Experience	Ideally educated to A Level or equivalent (A Level in either physics, chemistry or biology). COSHH training as appropriate Basic knowledge of Health and Safety regulations Good understanding of a range of chemicals and their properties.	Application, Interview
Skills and Abilities	Experience or solid understanding of working as a technician in a school or educational establishment, undertaking a range of practical tasks Experience of managing and being responsible for own workload.	
Personal Qualities	Ability to communicate effectively, orally and in writing Excellent organisational and planning skills, including prioritising tasks Ability to think creatively to anticipate and solve problems Ability to encourage and inspire young people to achieve Ability to work as part of a team; working effectively with people across a wide range of levels and responsibilities. Computer literate – must have good ICT skills including a working knowledge of MS packages Ability to work using own initiative, exercising good judgement where unsupervised. Flexibility of approach to work Ability to carry out routine maintenance of equipment Ability to contribute to the maintenance of accurate work records and inventories	Application Application, Interview Application, Interview Lesson Lesson Interview, Lesson Application, Interview

We will consider any reasonable adjustments under the terms of the Equality Act (2010) to enable an applicant with a disability (as defined under the Act) to meet the requirements of the post. The job-holder will ensure that Academy policies are reflected in all aspect of his/her work, in particular those relating to:

- 1) Safeguarding children
- 2) Equal Opportunities
- 3) Health and Safety
- 4) General Data Protection Regulations (2018) and Data Protection Act (2018)

HOW TO APPLY

Apply online through the Harris Academy Sutton website (www.harrissutton.org.uk) or the Harris Federation careers website (www.harriscareers.org.uk).

For a confidential discussion about this post with the Head of Academy, more information or to arrange a visit, please contact the careers team on 0203 962 4500 or info@harrissutton.org.uk. Thank you for your interest in our school. We look forward to receiving your application.

Before You Start Your Application

Please remember to check your junk mail folders for our email communications and add us to your safe senders list to ensure all future email communication is received. This is important to ensure you are kept up to date on the status of your application and to avoid delays in the recruitment process.

To submit an application, you'll need to have ready:

- Personal information about you
- Details of your education and employment history
- Details of any qualifications and training gained
- A CV and/or supporting statement to upload

Help and Support

For our Help and Support completing your application, visit www.harriscareers.org.uk

Safeguarding Notice

The Harris Federation and all our academies are committed to ensuring the highest levels of safeguarding and promoting the welfare of children and young people, and we expect all our staff and volunteers to share this commitment. All offers of employment are subject to an enhanced Disclosure and Barring Service (DBS) check, references, an online search, and where applicable, a prohibition from teaching check will be completed. Before applying, please review our Policy Statement on the Recruitment of Ex-Offenders.
