



Job Description & Person Specification

Position: Science Technician

Title of Post:	Science Technician
Pay range:	As specified on contract / advert
Reports to:	Senior Science Technician / Head of Science
Liaison with:	Senior science technician, Head of Science, Science Faculty.
Job Purpose:	To provide full technician support to science teaching staff, particularly in the preparation and cleaning/clearing of lesson materials.
Principal Accountabilities:	<ul style="list-style-type: none"> To ensure the efficient preparation and organisation of equipment and resources for lessons as required. To clean equipment after each practical lesson.
Duties:	<ul style="list-style-type: none"> To ensure safe storage and use of laboratory equipment, including chemicals where necessary. To ensure that equipment and resources are provided for lessons as ordered in advance by science teachers. To refer stock requirements to the Senior Science Technician. To undertake science photocopying as required. To clean equipment after practical lessons. To liaise with caretaking staff regarding any gas/fume/health and safety problems that may occur. To ensure the application of Health and Safety procedures and to raise awareness of H&S issues specifically in relation to laboratories. To assist in ensuring the safe conduct of pupils in the department.
General	<ul style="list-style-type: none"> To undertake any training commensurate with the post. To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager. To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy The Governing Body is committed to safeguarding and promoting the welfare of children and young people and



	<p>expects all staff and volunteers to share in this commitment.</p> <p>The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.</p>
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This post is subject to an enhanced DBS check and is not suitable for anyone who has been banned in any way from working with children.

PERSON SPECIFICATION SCIENCE TECHNICIAN

In due course we would expect all the qualities and attributes listed below to be acquired by the successful candidate. Those marked 'Essential' must be demonstrable at the point of interview.

Qualities and Attributes	Essential	Desirable
Qualifications		
At least 4 G.C.S.E.s or equivalent level (including at least a grade 4/grade C in English and maths).	√	
Experience		
Experience of working in a laboratory or other scientific setting.		√
Knowledge / Skills		
Good oral and written communication skills	√	
The ability to work effectively as part of a team.	√	
The ability to plan, organise and prioritise to meet deadlines.	√	
The ability to use own initiative and take action accordingly.	√	
Good organisational skills.	√	
The ability to remain calm under pressure.		√
The ability to plan and manage own time effectively.	√	
The ability to ensure that whole school policies are implemented consistently, including those relating to safeguarding and child protection.	√	
Personal		
A clear commitment to developing and learning in the role.	√	
General		
Good attendance and punctuality record.	√	
Professional dress.	√	