



Science Technician

APPLICATION PACK

**Neston High School
Raby Park Road
Neston
Cheshire
CH64 9NH**

Headteacher: Ms K Cunningham

www.nestonhigh.com



Message from the Headteacher

Welcome to Neston High School, a high-achieving mixed 11–18 school set in the beautiful surroundings of Cheshire. Our school is extremely popular, known for its academic excellence, exceptional pastoral care, and a positive environment where young people thrive. Families choose Neston High with confidence, knowing their children will be part of a strong, caring, and respectful community that prioritises high achievement for all, alongside dedicated support and encouragement.

At Neston High, every individual is highly valued. Our supportive approach helps each person develop the knowledge, skills, and understanding needed to become responsible, considerate, and well-rounded individuals prepared for our ever-changing society. A commitment to learning beyond the classroom is central to our school's culture. Our achievements in STEM education have been recognised nationally, with the Educate Outstanding Commitment to STEM award granted in 2022, 2023, and 2024. This recognition is just one of many, including the Gold Award for Learning Outside the Classroom. We have high participation in programmes such as The Duke of Edinburgh Award and bar mock trials, and our students regularly excel in national competitions, such as the UKMT Senior Maths Challenge. Our sports provision is second to none.

At Neston High, we work in partnership to ensure the best outcomes for each of our students. Our aims are simple: we strive for excellence, supporting every student in reaching their full academic potential. Exceptional teaching is crucial to our students' success, and our dedicated team of specialist staff is talented, enthusiastic, and deeply committed to providing the very best. Staff development here is widely regarded as "leading edge." We foster strong partnerships with universities and other higher education institutions and actively support staff in pursuing professional qualifications. Whether you are a teacher, student, or member of our support staff, Neston High is a great place to learn and work.

We place a high emphasis on respect and positive behaviour, making our school a happy and welcoming place to learn. Our students engage fully in all the opportunities the school offers, attend well, and show a keen desire to learn. Young people enjoy being part of Neston High, and we love teaching them. This is a wonderful community school, yet we are always looking to improve. We are not complacent and continue to strive for growth.

We look forward to meeting you, introducing you to our students, and welcoming you to our school.

Ms Kirsty Cunningham
Headteacher



Role:	Science Technician
Start date:	September 2025
Hours:	35 hours per week – Term time only
Actual Salary:	£ 19,700 (pay award pending)
Hours of work:	35 Hours (08:30 – 16:00 Monday – Friday)

Neston High school are looking to appoint an enthusiastic science technician to provide a daily technician service to members of the teaching staff in the science department through the preparation and provision of equipment, apparatus and chemicals to enable students to carry out laboratory experiments. To provide ad hoc science classroom support and assist with general administrative duties including monitoring stock and processing orders.

Should you choose to apply, please submit the following completed forms:

- Application form. Please ensure that your application accounts for any gaps in employment.
- Please include the names and addresses of two professional referees (one of which must be your current employer). Referees will not be approached until the final stages of the process.
- A supporting letter that sets out the reasons for your interest in the role and how you meet the required criteria.

Applications should be returned by email marked FAO Ms K Cunningham Headteacher to Mrs Helen Leadbetter, PA to the Headteacher leadbetterh@nestonhigh.com by 9am on Monday 7th July 2025.

Neston High School is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment. Applications will be subject to checks with past employers and an enhanced check with the Disclosure and Barring Service. Applicants who have lived outside of the UK in the past five years will be required to provide a Police Check from their country of residence. In accordance with DfE Keeping Children Safe in Education 2023, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the recruitment process. The School is an equal opportunities employer. The Safer Recruitment policy is available on the school website [Policies & Procedures - Neston High School](#)



NESTON
HIGH SCHOOL

Vision, Values & Mission

Our Vision

Our vision is to create a vibrant, inclusive community where everyone feels valued and empowered. We celebrate and reward kindness, fostering an environment that is respectful, safe and driven by intellectual curiosity and high aspirations, providing a broad range of opportunities for students to be the best versions of themselves.



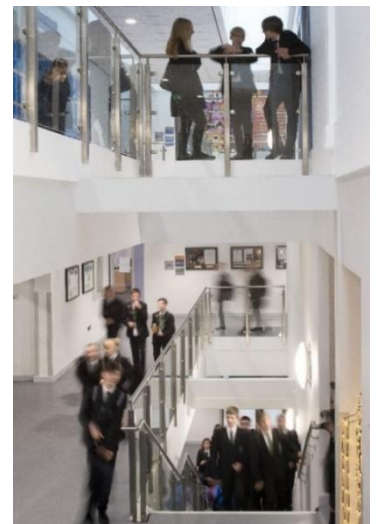
Our Mission

Our mission is to empower students to learn the skills, knowledge and resilience they need to achieve their academic and personal potential. We aspire to be the heart of learning in our community where students access tailored support to achieve the highest outcomes, equipping them to be productive and compassionate global citizens of the future.

Our Values

Our overarching values are **Aspiration, Community & Respect**

- We value achievement and intellectual curiosity along with lifelong learning
- We value community and belonging
- We value kindness in all its forms
- We value hard work and high aspiration
- We value resilience and enthusiasm
- We value manners and respect for others
- We value fairness, trust and honesty
- We value self-belief and personal confidence
- We value diversity and embrace difference
- We value the environment
- We value strong relationships





QUALIFICATIONS	ESSENTIAL	DESIRABLE
Educated to A Level or equivalent in Chemistry	✓	
COSHH training as appropriate		
First Aid Qualification		✓
Evidence and commitment to ongoing professional development	✓	
EXPERIENCE		
Health and safety risk assessments relating to science classrooms and laboratory work, application of COSHH regulations and assessments.	✓	
The safe treatment and disposal of used materials including hazardous substances and responding to actual or potential hazards.	✓	
Experience or solid understanding of working as a technician in a school or educational establishment, undertaking a range of practical tasks.		✓
Experience of studying Science and undertaking practical experiments and a personal interest in Science subjects.	✓	
Experience of supporting pupils in the classroom environment.		✓
Experience of managing and being responsible for own workload.		
KNOWLEDGE AND SKILLS		
Knowledge of Health and Safety requirements and safe methods of working in a laboratory	✓	
Good understanding of a range of chemicals and their properties.		
Fully competent in the use of ICT	✓	
Ability to respond quickly and effectively to issues that arise	✓	
Ability to plan, organise, prioritise to meet deadlines and deal with conflicting demands	✓	
Excellent attention to detail	✓	
Ability to build effective working relationships with colleagues	✓	
Understanding of data protection and confidentiality	✓	
Understanding of safeguarding	✓	



PERSONAL QUALITIES		
Ability to form good relationships with adults and children.	✓	
Excellent organisational and time management skills and a flexible approach to work.	✓	
Ability to maintain trust and confidentiality.	✓	
Proactive rather than reactive.	✓	

1 RESPONSIBILITY FOR SUPERVISION / DIRECTION / COORDINATION OF EMPLOYEES

Employees directly supervised by

Not Applicable

Other Employees supervised by jobholder (not in a direct line relationship)

<u>No and FTE</u>	<u>Levels / grades</u>	<u>Types of work</u>	<u>Where based</u>
Various	Professional teaching staff	Engaged in Science teaching.	Same school
	Newly appointed and/or other school Science Technicians	Equipment, apparatus and chemical preparation	Same school

What does the supervision of these employees involve?

Provide practical support and guidance in the use of materials, practices and processes and recommend solutions to technical problems encountered

Does the job involve supervision, direction or management of people who are not employees? *eg contractors, students on secondment* No

<u>No and FTE</u>	<u>Level / grade</u>	<u>Types of work</u>	<u>Where based</u>
Occasional	Work experience students. Post Holder will assess student ability and experience and allocate duties/tasks accordingly.	Work Experience	Same school

Does the jobholder develop policy or provide advice and information which impacts on the supervision / direction / coordination of employees? No

2 RESPONSIBILITY FOR FINANCIAL RESOURCES

Does the jobholder develop policy or provide advice and information which impacts on financial resources?

No

3 RESPONSIBILITY FOR PHYSICAL RESOURCES

Physical resource	Nature of responsibility of jobholder	How often is the responsibility exercised?
Key holder	Post holder has key to all science rooms and main science building for school holidays.	Daily
Record Systems	Required to keep meticulous records on the levels, usage of hazardous substances materials and chemicals. Must comply with health and safety regulations. Required to keep accurate records for County Fire Brigade detailing hazardous and dangerous materials.	Daily
Stock and Materials	Delegated responsibility to order and purchase consumables including hazardous materials in accordance with school procedures and maintain sufficient stock to ensure that all experiments can be undertaken.	Weekly
	Required to ensure that all hazardous materials are locked away securely in accordance with health and safety legislation and organise appropriate storage	Daily
Equipment and Tools	Required to build apparatus for cross curriculum project and examination work.	As required
	Ensure that equipment and tools are fully operational in accordance with health and safety regulations. Undertake repairs and maintenance of a range of equipment.	Daily Daily

Does the jobholder develop policy or provide advice and information which impacts on physical resources?

Yes

If yes, give details

Post holder required to provide advice and guidance on the best materials to be used in Schemes of Work and experiments. This includes sourcing the market to find cost effective alternatives and where appropriate constructing local apparatus.

4 RESPONSIBILITY FOR IMPACT ON PEOPLE

<u>Task/Duty</u>	<u>Who benefits?</u>	<u>How they benefit?</u>
<ul style="list-style-type: none"> • Prepare materials and equipment in advance of practical coursework, examinations and pupil projects in accordance with teaching staff requirements • Ensure that textbook experiments work in advance of a predetermined lesson activity and make the appropriate adjustments. • Demonstrate correct usage and application of laboratory and science apparatus, equipment, materials and solutions and provide hands-on practical pupil instruction in safe usage, application, point out all associated dangers and work with pupils on project work in a supporting role 	Pupils and school staff	Support and assist the provision of effective learning activities and ensure that the highest standard of care is maintained at all times for the safety and well being of pupils

NOTE

Notwithstanding the detail in this job description, the job holder will undertake such work as may be determined by the Headteacher from time to time, up to or at a level consistent with the responsibilities of the job.