**Person Specification**

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| --- | --- | --- | --- | --- | --- |
| **Science Technician** | | **Essential (E)**  **Desirable (D)** | **How Assessed**  **A - Application Form**  **I - Interview**  **R - Reference** | | |
|  | |  | **A** | **I** | **R** |
| **Experience** | * Experience in the operating and maintenance of science technology equipment | **D** | 🗸 | 🗸 |  |
| * Experience working with young people | **D** | 🗸 | 🗸 |  |
| **Skills and Abilities** | * Demonstrate the skills to work with both precision and speed in executing a range of tasks | **E** | 🗸 | 🗸 |  |
| * Demonstrate the analytical and judgemental skills to interpret information to solve varied problems and to develop solutions in the short term | **E** | 🗸 | 🗸 |  |
| * Well organised and able to work to deadlines | **E** | 🗸 | 🗸 |  |
| * Able to prioritise and work on own initiative with little close supervision | **E** | 🗸 | 🗸 |  |
| * Good administrative skills and excellent attention to detail | **E** | 🗸 | 🗸 |  |
| **Qualifications Knowledge and Understanding** | * Minimum educational qualification of 5 GCSE’s or equivalent | **E** | 🗸 | 🗸 |  |
| * Basic knowledge of Health & Safety | **D** | 🗸 | 🗸 |  |
| * Relevant qualifications at NQF level 3 such as relevant A or AS levels | **E** |  | 🗸 |  |
| * Good computer literacy including knowledge of MS Office, Outlook, Word and Excel | **D** | 🗸 |  |  |
| * Ability to communicate clearly and effectively with students, teachers, parents and external agencies | **E** | 🗸 |  | 🗸 |
| **Professional & Personal Qualities** | * A very good record of attendance and punctuality | **E** |  | 🗸 | 🗸 |
| * An interest in science technology | **E** | 🗸 | 🗸 |  |
| * Be willing to hold and use a First Aid at Work qualification | **D** |  | 🗸 |  |
| * Genuine interest in the education of young people | **E** | 🗸 | 🗸 |  |
| * Willingness to work flexibly to ensure tasks are completed | **E** | 🗸 | 🗸 | 🗸 |
| * Ability to work independently and as a team member | **E** | 🗸 | 🗸 | 🗸 |

Whilst all points on the specification are important, those marked E (essential) are the key requirements. You should pay particular attention to these points

and provide evidence of meeting them. Failure to do so may mean that you will not be invited to interview.