



Salvatorian
College

CANDIDATE INFORMATION PACK

Science Technician for September 2022



FROM THE HEAD OF SCHOOL

Dear prospective candidate,

I am delighted that you have taken an interest in a vacancy at Salvatorian College. This pack is designed to brief you about both the opportunities available, as well as the demands of working as part of a team relentlessly focussed on providing the very best education to the pupils in our care.

The College has a long and proud history; founded in 1926 by the Society of the Divine Saviour, a Roman Catholic religious order, the school has evolved over the years to meet the changing needs of pupils, the local, and the national educational context. Salvatorian College remains, nevertheless, at the heart of the local community.

The staff at Salvatorian College are committed to a carefully structured and enriching curriculum intended to empower pupils to develop the knowledge and skills they need to become effective leaders of good influence.

In addition to academic learning, we foster the spiritual growth of the pupils in our care. They develop a sense of their own worth as unique human beings, are provided with a wide range of opportunities to develop their gifts and talents.

Staff build quality relationships with pupils within the context of firm boundaries. Effective systems of behaviour management and leadership support free up teachers to focus on delivering quality lessons. The learning environment is calm, respectful, and conducive to learning.

Staff at Salvatorian College are highly valued. In return for your outstanding contribution to our community, we can promise you with rapid career development opportunities, a wide-ranging CPD programme, non-salary benefit schemes, and concessions to work life balance including work-from-home days and lower than average timetabled teaching hours.

I encourage you to read through our website, review our history of examination success, and take a look at our YouTube and other social media channels, to get a feel for school life. You are most welcome to visit us, whether you have decided to make an application or not – I would encourage you to do so. We hope that you discover a community whose values you share, and that you make an application with the same excitement with which it will be received.



With my best wishes,

A handwritten signature in black ink, which appears to read 'Alan Bryant'.

Alan Bryant
Head of School





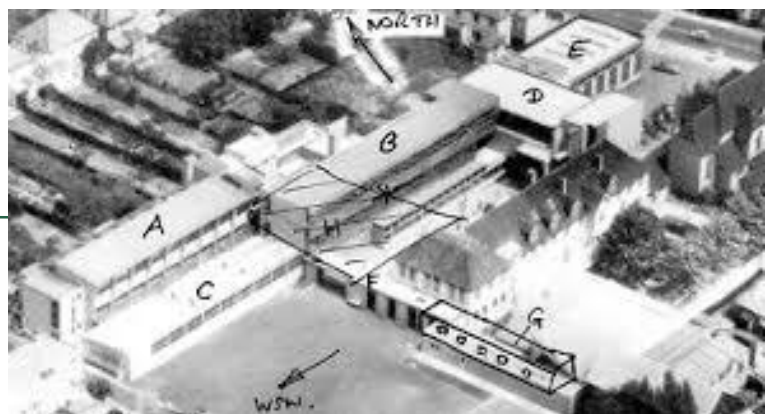
An English province of the Salvatorian Order was founded in 1901, having purchased a large house in Wealdstone, in what was then rural Middlesex. The Order opened a small private school in September 1926 prompted by the wishes of the local Catholic community. An initial group of thirteen boys entered the school.

By the late 1940s, it became clear that the school was outgrowing its original accommodation which was provided in a series of extensions to the Salvatorian Community House. The decision was taken to construct a purpose-built facility for the growing student population.



By the late 1950s the school was again expanding, and the new extensions were opened by the Rt. Rev. David Cashman, Bishop of Caetano in 1961. At this time the school became a Voluntary Aided Grammar School.

In 1979, the sixth form was closed and the College became a comprehensive school for boys aged 11 to 16. The first lay headmaster was appointed in 1981.





In 2012, the College became an Academy, and plans were announced for the complete rebuilding of the campus under the Department for Education's Priority Schools Building Programme.

The school underwent a complete rebuild between 2017 and 2021, and was opened by Bishop John Sherrington in October 2021.



JOB DESCRIPTION

In this role you will:

- prepare all laboratory practical requirements for assigned groups/teachers and deliver them to the appropriate laboratory;
- photocopy and otherwise prepare resources as needed for science lessons;
- set up and clear away apparatus and equipment;
- undertake general cleaning and maintenance of equipment, repair apparatus as permitted by CLEAPSS guidance and safe treatment & disposal of used materials including hazardous substances;
- monitor and manage chemical stock/equipment including safe storage, cataloguing and ordering in a timely manner;
- be aware of and act in accordance with guidelines for the safe disposal of chemical waste;
- provide technical support to experience and trainee teachers including health & safety guidance;
- provide technical support outside of lesson time, such as for clubs and extracurricular activities, where reasonably required;
- support teachers in science classes where required, including working with small groups of students or demonstrating practical activities;
- be supportive of the Catholic ethos of the school;
- carry out risk assessments for technician activities;
- carry out routine safety checks, which may include electrical equipment, fume cubboards, first-aid kits, pressure vessels and the condition of Bunsen burner tubing, eye protection, glassware, and chemicals that deteriorate;

Departmental responsibilities

- monitor and support in the maintenance of high standards of health and safety in the science department
- carry out risk assessments using appropriate resources (e.g. CLEAPSS) and advise teachers as appropriate;
- provide clerical and administrative support to the Head of Department where appropriate, including the creation of displays;
- provide basic, short-term cover for absent colleagues in science where required;
- support pupils in accessing learning activities where needed, under the guidance of the class teacher;

Whole school responsibilities

- contribute to Department Meetings, Key Stage meetings and Pastoral meetings where appropriate;
- contribute to the development of school policies where appropriate;
- support whole school initiatives;
- uphold the school ethos;
- communicate with parents and governors as appropriate;
- contribute to the school's extra-curricular / enrichment ethos and activity;

Whole school responsibilities

- complete all appraisal requirements as set out in the school policy, including being appraised;
- and strive to fulfil agreed appraisal objectives.

This Job Description is non-contractual which means that the Headteacher may require variations in line with the changing needs of the school within the competence of the post holder.



PERSON SPECIFICATION

CATEGORY	#	CRITERIA	EVIDENCE
Qualifications	1	Experience as a science technician or equivalent scientific background	Application Form References Certificates
	2	A-level, BTEc or NVQ in Science, or equivalent qualifications	
Experience	3	General knowledge of the science curriculum at Key Stage 3 and GCSE	Application form Letter of application Selection process References
	4	Awareness of the health and safety regulations related to the storage and disposal of laboratory chemicals	
	5	Experience of maintaining inventories and budgets would be preferred	
	6	Identification with the school's distinctive Christian character and Catholic ethos	
Ethos & community	7	Commitment to promoting community links and cohesion	Letter of application Selection process References
	8	An effective communicator	
Desirable personal qualifies & attributes	9	Resilient, energetic and enthusiastic	Letter of application Selection process References
	10	A team worker willing to contribute to the development and vision of the department	
	11	Self-motivating, able to research and apply solutions to challenges	
	12	Good literacy and numeracy skills to complete budgets, orders and inventories	
Safeguarding Children	13	Commitment to safeguarding and promoting the welfare of children and young people	Letter of application Selection process References

BENEFITS

We offer generous remuneration commensurate with the experience of the successful candidate. In addition, we offer the following:

- Access to the Local Government Pension Scheme with c. 20% employer contribution
- Cycle to work scheme
- Complimentary Friday breakfast
- Additional pay available for lunchtime and morning duties
- Occasional work-from-home days
- Fitness classes
- Employee Assistance Programme



WHAT OUR STAFF SAY

What do you like about working at Salvatorian College?

- "Collegiality and centralised behaviour systems. Calm and well-resourced environment."
- "The students are good and behave well. They are thoughtful."
- "Friendly staff - Effective and clear systems/procedures - Strong teaching resources - New and spacious classrooms"
- "Sense of community support from Head of School and other members of the Senior Management Team"
- "Very friendly and understanding management and supportive team."
- "Excellent leadership, discipline, instilling humanity and Catholic values, good relationship with the community and feeder schools, cares about staff and their well-being."
- "Clear expectation and policies. Promoting the common good. Creating a caring community among students."
- "Motivated staff completing statutory duties and offering wide enrichment programme. Good sets of Progress 8, Attainment 8 results."
- "My contribution and ideas are taken seriously."
- "Consistent effort from everyone in the school. Strong communication around individual students. Effective behavioural strategies. Lots of Senior Management Team visibility. Good lesson resources. Consistent, flexible, and well-planned CPD."
- "Leadership team that are approachable who care and support their staff. I feel confident to ask for support if I need it."

APPLICATION PROCESS

To apply, please complete the 'Application Form' along with the 'Rehabilitation of Offenders Act 1974 Disclosure Form' available on the school website, ensuring that your referees include your current or most recent employer.

[Visit Online Page](#)

Send your completed application to:

POST

Recruitment
Salvatorian College
High Road
Harrow
HA3 5DY

EMAIL

recruitment@salvatorian.harrow.sch.uk

KEY DATES:

Applications must be received by 23.59 on Monday 30th June 2022.

The school withholds the right to make an appointment before the closing date.

The School of First Choice
salvatoriancollege.com

Salvatorian College
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020 8863 2706
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