

St Bede's Catholic College



Recruitment pack for the post of:

Science Technician

Permanent, full time (part time requests will be considered)

to start as soon as possible

Pay scale BG6 SCP 5-7 £22,373 - £23,090 (actual salary)

Closing date: Noon on Monday 3rd November 2025



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www.stbedescc.org



Long Cross, Lawrence Weston, Bristol, BS11 0SU

St. Bede's Catholic College

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T: 0117 377 2200 E: contact@stbcc.org W: www.stbedesccl.org



Principal: Mr R. J. King, M.Ed

Dear Applicant,

Thank you for your interest in the post of Science Technician at St Bede's Catholic College.

St Bede's is a great place of learning with a distinctive culture and spirit. Visitors often comment on the calm, industrious atmosphere where students are inspired to develop their talents and challenged to achieve excellence. Achievement and effort are recognised, valued, and celebrated at every opportunity.

Both within and beyond the classroom, students are offered a wealth of opportunities to explore their gifts and grow in confidence, resilience, and independence. As a Catholic college, we place spiritual and moral development at the heart of our work, fostering faith, compassion, and service in every member of our community.

Our students are ambitious, enquiring, and open-minded. They are encouraged to think critically, work hard, and aspire to excellence in all they do. Academic success has long been a hallmark of St Bede's, but our vision extends beyond results—we aim to form well-rounded individuals, confident in themselves and committed to the common good.

When you visit our vibrant community, you will find that quality, respect, and purpose underpin everything we do.

Yours faithfully,

Mr R King

Principal



The **St Bede's Way** is our practical guide to the culture and ethos that defines life in our college community. It sets out how we aspire to work together and support one another to achieve excellence.

St Bede's has one simple message: **Work Hard. Be Kind. Do The Right Thing.**

Where Excellence meets Purpose

At St. Bede's Catholic College, we believe that our colleagues are the heartbeat of our institution. We are not just a school; we are a community committed to fostering an environment where every member thrives.

As you consider joining our team, here's what we promise to provide you:

Inspiring Mission and Values:

Be part of a community driven by a rich heritage and a commitment to excellence in education. Our Catholic values permeate everything we do, creating a purpose-driven work environment.

Collaborative and Inclusive Culture:

Embrace a culture of collaboration, where your unique skills and perspectives are valued. We are committed to creating an inclusive atmosphere that celebrates diversity and encourages open dialogue.

Professional Growth and Development:

Your growth matters to us. Access ongoing professional development opportunities, workshops, and mentorship programs to ensure you stay at the forefront of your field and achieve your career goals

Student-Centric Approach:

Experience the joy of shaping young minds. Our student-centric approach prioritises their holistic development, providing you with the satisfaction of contributing to their growth and success

Work-Life Balance:

We understand the importance of a balanced life. Enjoy a supportive work environment that values your well-being, providing flexibility and resources to help you maintain a healthy work-life balance.

State-of-the-Art Facilities:

Work in a modern and well-equipped campus that fosters a positive learning environment. Our facilities are designed to inspire creativity and innovation in both students and staff.

Community Engagement:

Engage with the local community and make a difference beyond the classroom. Join initiatives that connect our school with the broader community, reinforcing our commitment to social responsibility.

Join St. Bede's Catholic College and be part of a community where your skills are appreciated, your growth is nurtured, and your contributions make a lasting impact on the lives of students.

**Advert for a Science Technician – term time only, 37 hours per week
Monday to Thursday 08.30 – 16.30 and Friday 08.30 – 16.00**

JOB OVERVIEW

We are seeking a skilled and enthusiastic Science Technician to provide technical and practical support across all key stages of the science curriculum. You will play a vital role in ensuring lessons are engaging, safe, and well-resourced—helping our students to explore, experiment, and excel in science.

The successful candidate will work closely with our teaching team to prepare, maintain, and manage equipment and materials, contributing to a safe and inspiring environment for practical learning.

We welcome applications from individuals of all backgrounds who are passionate about science and education.

WHY CHOOSE US

St Bede's Catholic College has an exceptional reputation locally, within the Diocese, and nationally. We are recognised by the Diocese as an Outstanding Catholic school and hold multiple awards and accreditations, including:

- SEND Inclusion Award for excellence in supporting students with special educational needs.
- Beacon Status for Holocaust Education.
- Geography Quality Mark and an ISM Award for excellence in Music.
- Recognition from the SSAT for Leadership through Moral Purpose and Engagement with Research and Evidence.
- Leading Parent Partnership Award and Investor in People (Re-accredited).

WHAT WE OFFER:

- A school that is fully dedicated to developing every child to reach their full potential, irrespective of their ability.
- Collaborative working to support our endeavours to work smarter and achieve an effective balance between home and work.
- Excellent CPD opportunities to grow and develop.
- Free onsite parking (when available).
- Paid holiday allowance for support staff of 25 days, increasing by 1 day each year to a maximum of 30 days after 5 years (plus 8 bank holidays)
- Local Government Pension Scheme
- Access to free employee assistance programme
- Free eye tests

All posts at St Bede's are subject to a 6-month probationary period.

The role is for 37 hours per week, term time including inset days, for which the annual salary is St Bede's Grade 6, point 5 – 7 £22,373 - £23,090 (FTE £25,583 - £26,403).

Please complete the application form and submit this with a letter outlining your experience and suitability for this role. The closing date for applications will be **noon on Monday 3rd November 2025**

St Bede's is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Offers of employment are subject to Enhanced Disclosure and Barring Service clearance, excellent references and medical clearance.

JOB DESCRIPTION

JOB TITLE: Science Technician

MANAGED BY: Leader of Learning and Teaching Science/Senior Science Technician

It is the responsibility of all staff to contribute towards providing a great education for all pupils.
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Purpose of the Job

The Science technician provides skilled support across all key stages and in all areas of the science curriculum. Support the practical and technical aspects of the science curriculum by preparing, providing, maintaining, organising and managing the resource required for healthy, safe and secure exciting practical activities carried out by students and staff.

Key Job Outcomes

1. Complete the requests of teaching staff to provide
 - technical assistance, practical support and information as required in the preparation and use of equipment and materials for learning
 - safe transit of equipment & materials between preparation areas and work areas
 - erection and dismantling of practical equipment, cleaning and return to storage
 - A level practical resources and support their use in A level skills assessment that meets both safety standards and the requirements of the teacher
 - Demonstrations and assist in practical classes
2. Follow standards and procedures defined by the designated manager to promote
 - continuing safety awareness for all users of practical work spaces and equipment
 - the provision of advice and support to teachers and students on safe working with practical materials / tools / equipment
 - safe disposal of used materials, including dangerous / hazardous material while meeting safety requirements under COSHH and CLEAPSS
 - working in a proactive manner to minimise risk & exposure to actual or potential hazards thereby contributing to the establishment and maintenance of a safe working environment.
3. Under the overall control of the designated manager assist in
 - the development of practical activities including the setting up and maintenance of specialist resources or longer term (research) projects
 - the informal induction and 'on the job' support and guidance of new colleagues as/when required to promote effective use of time and resources
 - the care of plants and animals
 - trials of practical activities
4. Maintenance responsibilities include:
 - Complete routine and non-routine checking, maintenance, calibration, cleaning, fault investigation and rectification of tools, equipment, machines to the standards defined by the designated manager.
 - Carry out Health and Safety checks on laboratories, prep rooms and stores including: glassware and chemicals, visual inspection of equipment (this list is not exhaustive)
 - Co-ordinate statutory testing of electrical equipment, fume cupboards, pressure vessels (this list is not exhaustive)
 - General laboratory cleaning e.g. bench surfaces, fixed equipment and sinks.
 - Carrying out risk assessments for technician activities

5. Provide routine assistance to the designated manager and teachers in

- the safe storage, retrieval and accessibility to equipment and materials
- checking the availability of suitable materials and equipment, including keeping stock levels to defined limits and/or substituting suitable materials where necessary and appropriate
- helping to compile and check delivery of orders, including liaison with suppliers
- maintaining good displays across the faculty
- to promote efficient and effective planning and use of resources

General Accountabilities

- So far as reasonably practicable, the post holder must promote safe working practices within their work areas.
- Work in compliance with the College policies and procedures.
- Ensure that output and quality of work is of a high standard and complies with the high expectations of the college for all employees
- All employees participate in an annual review of performance and agree targets for further development.
- This description of the role does not include every task needed to be carried out in order to ensure a quality service to the College.

Post Review

- The fluid nature of the development of the Academy will mean that changes are inevitable. The duties will be reviewed annually as part of the Performance Management Review and will change to meet college needs.
- The Governors are the employees of all staff within the College and they have adopted the Catholic Education Service Disciplinary and Grievance Procedures and Contracts of Service.

EMPLOYEE SPECIFICATION

Science Technician

GRADE: St. Bede's Grade 6

ESSENTIAL	DESIRABLE
Willing to support the Catholic character of St Bede's Knowledge & Experience Literacy and numeracy standard equivalent to a GCSE Grade 4/5 in English and Maths (Grade 4 or 5 or grade C+) The capability to understand and demonstrate the Health & Safety regulations which apply to the work of a science technician. Abilities & Aptitudes Ability to apply an adaptable and flexible approach to achieving objectives, without direct supervision Aptitude to develop knowledge of the role of Technician, leading to attainment of NVQ Level 3 in a relevant field Ability to plan and complete a range of sorting, listing, storing & filing and retrieval tasks to a defined standard Ability to prepare A level practical resources and support their use in the A level skills assessments	Knowledge & Experience A minimum of one full year's experience of working in a relevant technical field at NVQ level 2 or relevant higher level science qualification at A Level or equivalent. Accreditation in Basic First Aid Experience of working in a school environment Abilities & Aptitudes Ability to communicate complex material, orally and in writing, with colleagues and students so that the message is understood and acted upon Ability to work on own initiative, including knowing when and why items for decision need to be referred upwards Ability to understand and apply the boundary between the technician and teacher roles.
SPECIAL CONDITIONS The job involves working with children and will be subject to a Disclosure and Barring Service check. The post holder will be required to undertake the First Aid at Work Training and to work as part of a team of staff providing first aid cover to pupils, staff and visitors to the College. The post holder will be expected to work occasional evenings to provide admin support at Evening Events for parents.	

How to Apply

Please submit your application online via E-Teach and submit this with a letter outlining your experience and suitability for this role by noon on Monday 3rd November 2025.

Paper copies of the application form are available on request.

If you have any queries regarding the post or to arrange a school tour or telephone discussion, please email Claire Walker, PA to the Principal, at walkerc@stbcc.org

No other application forms or curriculum vitae' will be accepted.

We are an equal opportunities employer and committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment.

We follow safer recruitment practices and appointments are subject to an enhanced DBS check, satisfactory references, online screening, qualification verification and evidence of your right to work in the UK.

Our safer recruiting and safeguarding policies are available on our website: www.stbedesc.org

