

## **JOB DESCRIPTION**

### **SCIENCE TECHNICIAN**

Salary:	West Sussex Scale 4
Hours:	See advert, term time only
Working hours:	See advert - flexibility of hours to be discussed at interview stage
Responsible to	Senior Science Technician

#### **PURPOSE**

To service science laboratories and support teaching staff under the supervision of the Senior Science Technician.

#### **ORGANISATION**

The Science Technician is responsible to the Senior Science Technician and Leader of Science.

#### **RESPONSIBILITIES**

The person appointed will assist the Senior Science Technician in the daily routine of the science department which will include:

1. Preparation and maintenance of apparatus for use by students and teachers during lessons.
2. Ensuring cleanliness of stocks of equipment and maintaining stocks kept in laboratories on a regular basis.
3. Filing and maintaining stocks of activity sheets used by students.
4. Maintaining stocks of chemicals under the supervision of a qualified technician.
5. To assist in the preparation of practicals and supplying support for extra-curricular science school activities.

Whilst a scientific qualification is not essential, a science background would clearly be an advantage.

In addition to the above points Science Technicians will be involved in:-

- Carrying out safety procedures to meet Health and Safety Regulations (COSHH)
- Monitoring of consumable goods, including termly and annual stocktaking
- Set up and organise lesson demonstrations (after training) for teaching staff

To carry out other duties as may be requested from time to time.