



Warden Park

'The Best From All'

JOB DESCRIPTION

JOB TITLE: SCIENCE TECHNICIAN **SLT GRADE:** C

REPORTS TO: CURRICULUM LEADER SCIENCE

WORKING WITH: STAFF & STUDENTS

DEPARTMENT: SCIENCE

PURPOSE OF THE JOB

To provide technical support to the Science Department enabling the smooth running of practical work whilst maintaining a safe working environment.

Main Duties/Responsibilities

- To prepare equipment for specific lessons, to be used by staff and students, and to tidy equipment and materials at end of lessons
- To be responsible for maintenance and upkeep of equipment and apparatus in science areas
- To apply the school's health and safety policy to the science area and to advise staff on health and safety matters where necessary
- Participate in appraisal and professional development as appropriate
- Carry out such other work as may be appropriate to the role and commensurate with experience, training and Risk Assessments

Health and Safety Compliance

- To comply with Health and Safety legislation, Trust and Local Policies and good health, safety, welfare and safeguarding practice



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FLEXIBILITY STATEMENT

The list of duties in this job description should not be regarded as exclusive or exhaustive. The academy environment is a dynamic one and changes in working practises occur on a regular basis, the candidate should be resilient to change and show a willingness to adopt and champion new practises. As a term of your employment you may be required to undertake various other duties as may reasonably be required and are commensurate with the level of the post holder.

Your duties are set out in the above job description, but please note that Warden Park Academy and Sussex Learning Trust maintains the right to update your job description from time to time, to reflect changes as outlined above and also to your role. You will be consulted about any proposed changes.

Confidentiality:

The Science Technician is required to respect the confidentiality of all matters relating to the Trust, and Warden Park students and staff.

THIS POST IS SUBJECT TO AN ENHANCED DBS CHECK

SIGNED: **Date:**



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PERSON SPECIFICATION

POST TITLE: SCIENCE TECHNICIAN

RESPONSIBLE TO: CURRICULUM LEADER SCIENCE

Criteria	Measured by
Experience <ul style="list-style-type: none">Experience of working within a similar role within an education environment	Application Form
Qualifications/Training <ul style="list-style-type: none">Successfully completed or working towards a Science related qualification.	AF
Knowledge/Skills <ul style="list-style-type: none">Experience of working in a laboratory settingKnowledge of Health and Safety requirements (desirable)Experience of equipment maintenance and repair (desirable)Excellent communication skillsGood literacy, numeracy and IT skills	AF/Interview



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Personal Qualities

- A genuine enthusiasm for science
- Ability to identify work priorities and effectively manage own workload
- Ability to work independently as well as part of a team
- Flexible and adaptable attitude
- Positive approach to problem solving
- Able to develop good relationships with colleagues and students
- Willingness to undertake further work related training (CPD etc)
- Commitment to equality and diversity

AF/Interview

Signed..... (Staff Member) Date

Signed..... (Warden Park Academy) Date.....