



**St Cuthbert's
Catholic High School**

Live life in all its fullness

Second Curriculum Leader over KS3 Science

Application Pack

March 2023

MORE THAN A SCHOOL



**St Cuthbert's
Catholic High School**
Live life in all its fullness

stcuthberts.com

We're all about a warm welcome



March 2023

Dear Applicant

Re: Second Curriculum Leader over KS3 Science

Let me start by thanking you for your interest in St Cuthbert's Catholic High School. My colleagues on the Governing Body and I are delighted you are considering making an application for the post of Second Curriculum over KS3 Science to commence in September 2023.

As Headteacher at St Cuthbert's, I am so proud to lead our school as we reflect on and celebrate a year of major change and success. We are experiencing a dramatic shift in terms of ambition, aspiration and achievement. To put it in plain terms, St Cuthbert's Catholic High School is on the up, and we are excited to see how progress will continue at a pace in 2023 and beyond.

Of course, as a community of students, staff, governors and parents, we have been working towards changing our culture and vision of the school for some time, and now we are all satisfied to see that our collective achievements are being showcased and recognised by others.

In July 2022, Ofsted Inspectors returned and confirmed that St Cuthbert's **continues to be a good school**. *"Pupils told inspectors that the best thing about the school is the education that they receive. They value the purposeful learning environment. Pupils focus on their work in class and co-operate well with one another. Leaders and staff have high expectations for pupils' behaviour and academic success. Pupils have pride in their work".*

"Leaders have put together a coherent and well-ordered curriculum across all subjects. The curriculum identifies what pupils will learn and when this content will be taught. Leaders have ensured that the curriculum is broad and balanced from Year 7 to Year 11. The curriculum is ambitious. Leaders have successfully increased the proportion of key stage 4 pupils who study subjects included in the English Baccalaureate".

For the sixth year in a row, we are an oversubscribed school for 2023-2024.

I warmly encourage candidates to call me should they wish to discuss the position further, whilst visits to the school can also be arranged. Please telephone my PA, Mrs Geden on 01744 678123, in the first instance to arrange this. On behalf of the Governing Body I look forward to hearing from you and in receiving your completed application form.

Yours sincerely

Mrs Catherine Twist
Headteacher

Our mission

St Cuthbert's is a Catholic High School, in which students, staff, governors and friends will work together as a Christian family to live the message of the Good News of Jesus Christ to love God and our neighbour



- ❖ By learning to know and accept the love of God by the way we treat each other and work together (Matthew 7:12)
- ❖ By respecting and embracing all cultures and recognising that as individuals we are unique (Genesis 1:26)
- ❖ By developing the gifts, talents and aspirations of all students and staff (Matthew 25:14-30)
- ❖ providing the best education for all students and helping them to live life in all its fullness (John 10:10)
- ❖ accepting the support of those in our community who work for the good of the school (Luke 10:25-37)
- ❖ reaching out to those who need our help in our world (Mark 1:39-42)
- ❖ protect and take pride in all aspects of our environment so that we become stewards of God's creation (Psalm 8)

“Treat others as you would like to be treated!”
The Golden Rule (Matthew 7:12)



Science Department

The successful candidate will join a team of Science specialists, who are hardworking and committed to improving the quality of learning and teaching. They are professional, creative and ready to try out new strategies and approaches. We are looking for a talented and enthusiastic Second Curriculum Leader over KS3 Science to join the team to commence in September 2023 on a permanent basis.

The department is very well resourced, with six laboratories and two teaching rooms, all of which are equipped with interactive whiteboards and are housed in one area of the school. The department also has access to ICT facilities.

The learners are taught in ability groups in Key Stage 3 and 4. The department currently follows the AQA GCSE syllabus together with Triple Science and extensive work has been done on updating schemes of learning. All staff have been proactive in contributing to the preparation of the new schemes of learning for Key Stages 3 and 4.

The department provides an extra-curricular programme for KS3 and KS4 for homework and revision, together with a KS3 STEM Club.

The department are receptive to new ideas and will be keen to build on the success they have already enjoyed.

We hope you would like to join our hard-working supportive team and look forward to hearing from you.

Job Description

Post: Second Curriculum Leader over KS3 - Science

Grade: MPS/UPS + TLR 2B (£5,030)

Responsible to: Curriculum Leader Science

Responsibility: To provide high quality leadership of KS3 Science

Post Purpose:

- To provide leadership of KS3 Science, helping to ensure excellent outcomes for all students at KS3 and preparing students for KS4
- To lead the development of the KS3 curriculum so that all pupils receive a rich and challenging experience of Science
- To ensure the very highest quality transition for students into Key Stage 3 Science

Responsible for:

- Development of a rich, challenging and interesting KS3 Science Curriculum and Schemes of Work/Resources
- Development of summative and formative assessment systems throughout KS3
- Monitoring and developing teaching and learning at KS3
- Reducing the gap between disadvantaged students and others at similar starting points
- Tracking and monitoring student progress
- Monitoring and supporting behaviour in Key Stage 3 Science
- Coordinating intervention strategies
- Keeping up-to-date with any changes and developments in KS3 Science
- Appraisal of appropriate staff in the Science department
- Mentoring NQTs/RQTs and ITT students

Liaising with: Science team and other members of the Senior Leadership Team, Special Needs Coordinator, teaching assistants, governors, and support staff as required

TEACHING:

To teach students according to the generic job description issued to all teaching staff

OPERATIONAL/STRATEGIC PLANNING:

To assist in the overall development of the school's ethos, including:

- Promoting pleasure in learning
- Developing students' subject knowledge
- Developing students' skills in literacy, numeracy, teamwork and study skills
- Using data and targets to improve the quality of learning and teaching at KS3

CURRICULUM PROVISION:

- To keep up-to-date with developments in subjects and pedagogy, translating these into relevant schemes of work
- To provide students with a rich learning experience based on active participation, independent study, study skills, cross-curricular connections and work-related opportunities
- To review the KS3 curriculum annually using student and staff feedback and performance data

- To ensure that lessons are designed to challenge students of all abilities
- To develop relevant, lively and innovative strategies for making students' learning within a subject more effective
- To take a whole-school view of the curriculum based on students' personal, cultural and intellectual development
- To lead training sessions for members of the teaching team so that good practice is shared in Science at KS3
- To follow the appropriate rewards procedure within school
- To monitor the quality and consistency of planning, homework and assessment
- To ensure that displays are used as opportunities for learning and create a professional, attractive backdrop to students' experiences in your course or subject

PROFESSIONAL DEVELOPMENT:

- To take an active interest in your own professional development
- To lead KS3 specific professional development for the Science team

STANDARDS:

- To ensure high standards of behaviour, respect and courtesy from students across lessons taught in Science at KS3
- To follow the school's agreed procedures on behaviour, dress code and visibility
- To use data and targets to set high expectations for students and staff
- To ensure and monitor the quality of cover work set in the absence of staff, overseeing the quality of work set and the lesson being covered at KS3

COMMUNICATION & LIAISON:

- To communicate effectively with the parents of students, staff and other agencies as appropriate
- To follow agreed policies for communications in the school

SCHOOL ETHOS:

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example
- To take on the role of a tutor, merging academic and pastoral support

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Postholder's Signature: _____ **Date:** / /

Headteacher's Signature: _____ **Date:** / /

Person Specification

POSITION: Second Curriculum Leader over KS3 Science

	Essential Attribute	Stage Identified
Qualifications	<ul style="list-style-type: none"> ▪ Qualified Teacher Status* ▪ Good degree in Science or a related discipline ▪ Evidence of appropriate continued personal and professional development 	A A A/I
Experience and Attributes	<ul style="list-style-type: none"> ▪ Evidence of highly successful teaching in the 11-16 age range ▪ Secure knowledge of the characteristics of effective learning, teaching and assessment in Science ▪ A proven track record in improving results and ensuring students make excellent progress. ▪ The ability to implement clear, consistent and effective approaches to learning, securing excellent relationships and behaviour. ▪ The ability to lead, motivate and inspire pupils and staff and to forge positive relationships with parents. ▪ The ability to coordinate and support the work of others. ▪ An excellent understanding of pupil assessment and target setting for individual pupil improvement and how that analysis contributes to high standards 	A/I I A/I I A/I A/I I
Personal Qualities	<ul style="list-style-type: none"> ▪ Ability to help develop and to support a vision of high-quality education based on the moral integrity of the school's core values ▪ Energy, drive and enthusiasm ▪ Excellent interpersonal and communication skills ▪ Ability to lead and motivate others ▪ Ability to analyse information and use sound judgement in complex situations ▪ Ability to support a team culture ▪ Ability to plan and organise time effectively, work under pressure and meet deadlines while keeping equilibrium. ▪ A capacity for hard work and willingness to "go the extra mile" 	I I A/I A/I I A/I A/I A/I
Personal Qualities	<ul style="list-style-type: none"> ▪ Support the Catholic ethos ▪ Enthusiasm & energy ▪ Commitment to safeguarding and promoting the welfare of Children and Young People 	A I I A I
Other circumstances	<ul style="list-style-type: none"> ▪ An ability to fulfil all spoken aspects of the role with confidence through the medium of English 	I

A = Application form I = Interview

*Shortlisted candidates should bring with them copies of their qualifications

School and local information

St Cuthbert's Catholic High School

St. Cuthbert's is a mixed Roman Catholic Voluntary Aided College for students aged 11 to 16.

Number on roll: 915

Getting around St Helens

Situated on the main A580 East Lancashire Road and at the centre of the region's motorway network, St Helens is one of the best-connected towns in the country. And once you get into the town centre, parking couldn't be simpler with spaces for over 2,300 cars on our Council run car parks.

St Helens has an efficient bus network with regular services from across the region passing through the main bus station on Bickerstaffe Street, alongside the Hardshaw shopping centre and a few hundred yards away from the newly redesigned Central Railway Station. From here, there are direct rail links with nearby Eccleston, Thatto Heath and Lea Green in addition to direct train to and from Liverpool, Wigan and Manchester.

Out and about in St Helens!

In our multi-award-winning Cultural Quarter, we have the perfect location for our new-look arts and entertainment venues – The Citadel and Theatre Royal. The Citadel was voted by *The Independent* as one of the top ten jazz and blues venues in Britain, with theatre, dance, music and film events also on the agenda.

If you want art, then the Godfrey Pilkington Art Gallery and the World of Glass museum are the places for you, giving you a flavour of the town's industrial heritage and history. As is the North West Museum of Road Transport with the largest collection of old buses in the country – especially if you have kids.

At the heart of the town's shopping offering is Church Square, St Helens largest indoor shopping centre, with popular high street stores amongst the many shops.

Outside of town is Ravenhead Retail Park on the Linkway, where you will find some of the larger retailers, conveniently situated in one place. While St Helens Retail Park may offer the same but it also houses a number of independent and discount stores.

When it comes to eating out, St Helens town centre has many restaurants appealing to all tastes and budgets from café bars and coffee shops to international and traditional British cuisine. Or if you are simply looking for a place to enjoy a few drinks, we have the traditional pubs with many serving real ale, modern bars and clubs in and around the town centre, with the biggest concentration of eating and drinking establishments on Bridge Street and Westfield Street

In the Area

St Helens excellent communication links offer a gateway for you to explore the local area, and there's loads to do nearby with Knowsley Safari Park right on our doorstep. And if you want countryside, then we have loads with Sankey Valley Country Park, Billinge Hill and Carr Mill Dam on the edge of the town. Venturing further out of town, the splendour of Knowsley Hall will impress you with its 2,500-acre scenic parkland that resembles a scene from *Brideshead Revisited*.

On the edge of the town we have the product of "The Big Art Project", an ambitious public art commissioning initiative from Channel 4, supported by Arts Council England, the national development agency for the arts, and The Art Fund, the UK's leading independent art charity.

Dream has generated worldwide media coverage for St. Helens, and was awarded the prestigious Marsh Sculpture Prize for the best public sculpture of the year, plus 8 other awards. It is attracting tens of thousands of additional visitors to the site and surrounding region every year.

When it comes to Sport, there can only be one in the town: rugby league!

In St Helens we are fanatical about the game and with some justification because, the 'Saints' are the most successful Super League team in history, and having just taken delivery of a fabulous new stadium, who can blame us?

If you love football, then all of Liverpool and Manchester's grounds are within 40 minutes travelling time from the town centre.

Our leisure facilities are second to none with 4 state of the art, council run, leisure centres, golf course and driving range, as well as private clubs in the area, you won't be lost for something to do!

Advisory Note to Applicants

Information for Applicants

Please download, complete and return the CES application form, recruitment monitoring form, disclosure form and consent to obtain references form by the closing date specified.

Please ensure that you fully complete all the relevant sections. Please ensure that you provide an up-to-date email address as we often contact candidates electronically rather than by post.

You should make reference to the person specification and job description stating your particular strengths and how your experience to date has prepared you for this particular role.

Please note that CVs will not be accepted.

Safeguarding – Disclosure and Barring Service Check

St Cuthbert's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The position advertised is subject to an Enhanced Disclosure and Barring Service Check, medical clearance, satisfactory references, qualification checks and eligibility to work checks under the Asylum and Immigration Act.

At Interview

If you are invited for interview, references will be taken up prior to your interview.

Applicants are also requested to bring to interview the original documentation of their qualifications. Applicants who have not received an invitation to interview within two weeks of the specified closing date should assume they have not been shortlisted (unless otherwise stated in the advertisement).

Application Closing Date:

The closing date for applications is **Friday, 24th March 2023 at 9:00am.**

Interviews will be held on:
Thursday, 30th March 2023.

Completed application forms should be returned by email to hello@stcuthberts.com

The Headteacher
St Cuthbert's Catholic High School
Berrys Lane
Sutton
St Helens
WA9 3HE

Thank you for considering St Cuthbert's Catholic High School and we look forward to receiving your application.



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**For more information, please contact
the Headteacher, Mrs Catherine Twist
on 01744 678123**

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