



**MEADOW PARK
SCHOOL**



FINHAM PARK
MULTI ACADEMY TRUST

JOB DESCRIPTION

Job Title:	Second in Department Maths	Salary: TLR2a
Location:	Meadow Park	

Job Purpose

To support and advise the Director of Maths and Numeracy in leading the development, implementation, review and improvement of the learning and teaching in the Maths department and to ensure each pupil thrives and student attainment is raised. To lead on 'excellence', ensuring strong provision and outcomes for our most able students.

Whole School Role

1. To agree, monitor and evaluate student progress targets in Maths to make a measurable contribution to whole school targets
2. To provide regular feedback for subject colleagues through lesson sampling, learning walks, work trawls etc which recognises good practice and supports their progress against appraisal objectives, resulting in a tangible impact on student learning
3. To further develop and implement systems for assessing, monitoring and recording individual student's progress
4. To deputise for the curriculum leader when required.
5. To work with other staff to raise the quality of teaching and learning within the department in classrooms other than their own.
6. To develop expertise in teaching and learning through CPD opportunities within the department, this may be through individual coaching, mentoring or leading group CPD sessions
7. To be accessible to and supportive of students, staff, parents and the wider community, as appropriate

Learning and Teaching

1. To have oversight of student progress within Maths
2. To ensure all students make progress and that suitable strategies are in place to support the students' progress on transition from primary to secondary school
3. To take responsibility for curriculum development within Maths
4. To lead on 'excellence', ensuring strong provision and outcomes for our most able students.
5. Monitor the quality of teaching and learning provided within Maths



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6. To lead on learning and teaching developments within Maths that will impact on the learning taking place
7. To act as a mentor to members of the department, at any stage of their career, when required

Leadership

1. Develop and implement policies and practices for Maths which reflect the department's commitment to high achievement and which are consistent with school strategies and policies.
2. To ensure an active approach to quality assurance, monitoring and evaluation.
3. To develop and implement systems for assessing, monitoring and recording individual student's progress.