

**Post:** Second in faculty - Maths - TLR2B

**Job Purpose:**

- Promote and safeguard the welfare of young people in line with procedures and policies
- To promote the agreed vision and aims of the school and The Arthur Terry Learning Partnership
- To set an example of integrity and professionalism
- To ensure data is managed effectively and proactively and in adherence with legislation including GDPR, school and ATLP policies
- To support teachers in raising achievement to ensure that all students achieve their expected levels of progress
- To support the Head of Maths in the appraisal process
- To lead on innovation in learning and teaching
- To support the Head of Maths in the leadership and development of Maths

**Responsible to:** Head of Maths  
**Responsible for:** staff within faculty

**Teaching and Learning:**

- Work with staff to develop effective ways of bridging barriers to learning through assessment of needs, monitoring of teaching quality and pupil achievement - target setting etc
- Collect and interpret assessment data to inform practice
- Work with teaching and support staff to ensure all students learning is of equal importance and that there are high and realistic expectations of students
- To deliver an appropriately broad, balanced, relevant, and differentiated curriculum for students
- To monitor and support the overall progress and development of students
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- To contribute to raising standards of student attainment
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
- To plan and prepare lessons
- To contribute to the whole school/faculty planning activities
- To continue personal development in the relevant areas including subject knowledge and teaching methods
- To maintain appropriate records and to provide relevant accurate and up to-date information for Bromcom, registers, etc.

- To complete the relevant documentation to assist in the tracking of students
- To take part in the school's staff development programme by participating in arrangements for further training and professional development
- To track student progress and use information to inform teaching and learning
- To work as a member of the team and to contribute positively to effective working relations within the school

#### **Student Support:**

- To promote the general progress and well-being of students with due regard to safeguarding, reporting any concerns in line with the school's procedures and protocols
- To liaise with members of the school support team to ensure the implementation of the school support system
- To evaluate and monitor the progress of student and keep up-to-date student records as required
- To communicate, as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff
- To apply the behaviour management systems so that effective learning can take place

#### **Other Specific Duties:**

- To undertake any other duty as specified by School Teachers Pay and Conditions Document not mentioned in the above
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified

**Signed:** .....

**Date:** .....

## PERSON SPECIFICATION

A.F. = Application Form; I = Interview; T = Test or Exercise;

CRITERIA		M.O.A.
EDUCATION AND QUALIFICATIONS	Degree in Maths related subject Qualified Teacher Status	AF/Certs
EXPERIENCE	Teaching at KS3,4 or 5  Evidence of use of data to improve learning and promote achievement  Experience of identifying, providing, monitoring, and evaluating teaching strategies  Experience of setting targets and monitoring and evaluating and recording progress  Can evidence high standard of teaching skills and classroom practice  Successful experience of leading a significant initiative that impacted on learning and student outcomes	AF/I/T
SKILLS AND ABILITIES	Excellent oral and written communication skills  Ability to set clear expectations, to demand high standards and hold others to account	AF/I/T
TRAINING	Willingness to participate in further training and development opportunities offered by the school/Partnership	AF/I
KNOWLEDGE AND UNDERSTANDING	Knowledge and awareness of national and regional education issues  Detailed knowledge of Maths curriculum  Knowledge and understanding of child protection and safeguarding	AF/I

<b>OTHER REQUIREMENTS</b>	Committed to and able to promote the aims of the school and the values of the school and the Trust	AF/I
	Willingness to share expertise, skills, and knowledge	
<b>CONTRA INDICATION</b>	Positive Disclosure relating to young people or vulnerable adults	AF/I

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Post subject to Enhanced Disclosure Barring Service Disclosure.