



Secondary Outreach Behaviour Support Assistant (SOBSA) (1 post available)
Grade H5 (£20,344 - £22,462 pro rata) Part-time or fulltime considered, term time plus INSET
Fixed term for a year with the possibility of it being extended.

An exciting opportunity has arisen for the right candidate to join our dynamic innovative centre.

The post provides support to young people experiencing difficulties with their behaviour in mainstream secondary schools in Stevenage. The successful candidate will work with students in small groups and individually within their existing school. You will offer behaviour strategies, support and advice as appropriate to schools, parents/carers and other professionals.

It is anticipated that the person appointed will attend any training deemed appropriate and will use their new skills and knowledge to support changes in pupil's behaviour.

Applications should be received no later than 12noon on Thursday 23rd September 2021.
Interviews will be held on Wednesday 29th September 2021.

Please indicate your preference for full or part-time in your covering letter.

Contact: Rony Ford, Outreach Lead, Stevenage ESC, Collenswood Road, Stevenage SG2 9HQ.
Tel: 01438 369119

Job Description

Post Title: Secondary Behaviour Support Assistant
Responsible to: Outreach Lead
Grade: H5

1 a) Purpose of the job

- To support young people from Year 8 to Year 11 who are experiencing difficulties with their behaviour in mainstream schools
- To work with identified individuals and small groups
- To offer behaviour strategies, support and advice as appropriate to schools, parents and other professionals

b) Main Duties

- Hold an outreach caseload and support young people in the context of their school working with individuals, groups, parents and staff
- Contribute to the work of schools in:
 - developing a range of appropriate strategies in relation to the individual/young people at risk
 - developing in young people positive attitudes towards themselves, others and their learning
 - keeping formative and summative records of work carried out
- Devise, develop and deliver programmes for those young people at risk
- Work alongside the Outreach Lead, centre and school staff and other professionals to support the reintegration of individuals
- Foster effective links with local schools

c) Equalities

Be aware of and support difference and ensure that pupils have equality of access to opportunities to learn and develop

d) Health & Safety

Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection; and report all concerns to an appropriate person

e) Disclosure & Barring Service

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the Disclosure & Barring Service as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Disclosure & Barring Service is in the guidance notes to the application form. If you are invited to an interview you will receive more information.

f) Additional Information

The jobholder is required to contribute to and support the overall aims and ethos of the centre. All staff are required to participate in training and other learning activities, and in performance management and development, as required by the centre's policies and practice.

2. Supervision

The jobholder is managed by the Outreach Lead. The frequency of meetings is determined by the Centre's performance management policies and practice.

The post has no supervision of staff.

3. Contacts

The jobholder works directly with teachers and pupils and has routine and regular contact with parents and carers and with external agencies and other professionals.

4. Knowledge, Experience and Training

See person specification below.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary. This may include working exclusively in centre, should the need arise.

Person Specification

Desirable/ Essential	Personal Quality
E	Hold current driving licence, business insurance and own vehicle, as you will be required to travel between schools
E	Experience of working with primary and/or secondary age children
E	Qualify for or hold an enhanced DBS check
E	Ability to work with Senior Management
E	Numeracy and literacy skills equivalent to NVQ Level 2 or GCSE Grade C in English and Maths
E	Competence in the use of ICT to support teaching and learning
E	Awareness for the need for confidentiality
E	Ability to work with a minimum of supervision and within a team
E	Ability to manage pupils in a small group setting and 1:1
E	Ability to demonstrate experience and knowledge of working with hard to reach and challenging young people who have barriers to learning
E	Willing to be a team member and have a good sense of humour
D	Willing to transport students if necessary
D	Ability to set up relevant programmes to engage young people
D	Willingness to undertake further professional development
D	Understanding of the curricular requirements of the school, these to include statutory requirements

Stevenage ESC is committed to safeguarding children and young people. All post holders are subject to a satisfactory Disclosure and Barring Service (DBS) check.