

# Liberty Primary School

Liberty opens the doors to opportunities



Western Road, Mitcham, Surrey CR4 3EB Tel No: 020 8646 5290

Email: [liberty@liberty.merton.sch.uk](mailto:liberty@liberty.merton.sch.uk) Website: [www.liberty.merton.sch.uk](http://www.liberty.merton.sch.uk)

Chair of Governors : Mrs Stella Croissant Headteacher : Ms Rena Shahjahan

## **Special Needs Class Teacher from September 2025 Based in Additional Resource Provision (Inner London Main Pay Scale with SEN Allowance)**

### **Job Description**

Title	Class teacher – Main Professional Grade (Inner London)
Scale	Main Professional Grade (Inner London)
Line Manager	ARP Lead
Responsible to	The Headteacher
Key Accountabilities	
<ul style="list-style-type: none"><li>Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work</li><li>Ensure that teaching approaches are adapted appropriately to meet the specific needs of the pupils in the ARP</li><li>Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment</li><li>Adapt teaching to respond to the strengths and needs of pupils</li><li>Set high expectations which inspire, motivate and challenge pupils</li><li>Promote good progress and outcomes by pupils</li><li>Demonstrate good subject and curriculum knowledge</li><li>Participate in arrangements for preparing pupils for external tests or assessments by the Multi Professional Team</li><li>Ensure that pupil needs outlined in their EHCP are being met at a local classroom level, liaising with SENCos or members of the school's leadership team if there are issues arising</li></ul>	
Subject Specific	
<b>Whole-school organisation, strategy and development</b>	
<ul style="list-style-type: none"><li>Lead an area of curriculum as identified and support others to ensure they are</li></ul>	

appropriately implementing your curriculum vision and aims (ECTs may shadow these activities where resources allow)

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach
- Ensure that the pupils and staff in your class are organised appropriately to ensure that needs are being met throughout the day
- Lead a weekly class meeting ensuring that the wider class team are fully appraised of appropriate information linked to wider school issues and pupil needs
- Lead assemblies and shared celebration sessions as identified
- Contribute to the school's self-evaluation cycle through engagement and production of reports as requested
- Plan effectively using action plans to support the wider school development plan

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Ensure that all processes and policies supporting the safeguarding of children are implemented effectively and in a timely manner
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Plan for the supervision and management of the children within your staff team

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching and implement new learning in classroom practice this may include attending weekly staff development sessions
- Engage in regular self-evaluation activities to improve and maintain high standards in teaching through the use of and engagement with coaching and IRIS technology
- As identified, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents and carers
- Maintain the school values in all areas of communication both internally and externally

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond

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the school

- Develop effective professional relationships with colleagues
- Maintain the positive behaviour ethos of all staff at Liberty, grounded in school values
- Utilise the support and guidance provided by the wider team to ensure pupil needs are met

## **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Follow the code of conduct

## **Management of staff and resources**

- Direct and supervise support staff assigned to you
- Contribute to the wider professional development of others in sharing best practice and information gleaned through training
- Deploy resources and budgets that are delegated to you in line with school policies Please note that this is illustrative of the general nature and level of responsibility of the role.

**It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager.**