

Job Description for Teaching Staff

- To manage the teaching of a group Special Needs children in accordance with DFE conditions of employment document 2004 and school's employment documents
- To ensure the quality of the children's learning and the smooth running of the school by following the school's policy documents, procedures, schemes of work and the agreed staff handbook

This post requires you to teach pupils in the range 4 - 11

Learning & School Development:

The success of the school is a shared responsibility therefore it is expected that all teachers participate in the development of school. Teachers are expected to be effective team members who work with others, have an important role in planning and implementing the school development, action plans and using data to ensure all children achieve their full potential.

Teachers' duties are summarised as follows;

- To plan appropriate work for all children in your care having regard for their stage of development and ability
- To create and maintain a positive, stimulating and supportive learning environment that reflects the needs of the children and promotes independent learning
- To produce learning plans which ensure the correct curriculum content, pitch and adaptations to be used. To plan for the grouping of children, TA support, projects, visits and teaching strategies.
- To liaise with class teachers and the SENCo when planning individual timetables so that each pupil can access the appropriate mainstream sessions and learning experiences
- To regularly assess and record progress.
- To set appropriate individual targets based on the child's EHCP and individual assessment data
- Regularly and proactively communicate with parents fostering mutual respect and understanding.
- To formally report on each child's progress to parents at Parents' Evenings
- To write end of year reports to parents.
- To give proper emphasis to the children's wider development including life skills and communication skills for example.
- To use positive behaviour techniques and strategies including where needed, bespoke plans, with the support of the SENCo and appropriate external professionals such as the Educational Psychologist.
- To consult colleagues, seek advice, share ideas and be prepared to give and receive constructive criticism to stimulate personal and group development.
- To strive for the highest possible professional standards for the sake of the children and the school as a whole.
- Be committed to having high expectations of children and adults alike.
- Be committed to procedures and regulations/law in respect of health and safety and safeguarding.