



THE EDUCATION VILLAGE ACADEMY TRUST

JOB PROFILE

<u>POST TITLE:</u>	SEN teacher based within Beaumont Hill Academy
<u>GRADE:</u>	Teachers Main/Upper Pay scale Plus SEN 1 Allowance
<u>REPORTING RELATIONSHIP:</u>	Reporting to the assistant Head, Beaumont Hill Academy
<u>JOB PURPOSE:</u>	To deliver full time education to children in Beaumont Hill Academy all of whom have SEN

MAIN DUTIES/RESPONSIBILITIES

- Have a good, secure working knowledge of how to support students working towards or within the national curriculum.
- Work within a specialised team on the planning and delivery of an appropriate and high-quality curriculum.
- Design, prepare and demonstrate use of specialist equipment/ resources/ materials, as required.
- Assess and record learning outcomes.
- Strive to improve pupil motivation and engagement by continually evaluating different approaches and strategies.
- Promote a love of learning and encourage children's intellectual curiosity.
- Demonstrate an awareness of the physical, social, and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development.
- Know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements.
- Have consistently high expectations of behaviour, effort, progress, and attainment.
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary.
- Work as an effective member of a team of staff and always act as a role model to the pupils.
- Engage in a comprehensive range of training.



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A description of the role includes:

Support for Pupils

- To plan, prepare, evaluate, and review lessons which reflect sound practice, recent professional developments, and the special needs of pupils.
- To have knowledge of the curriculum documentation of all areas within the school ensuring it reflects current practice, fulfils statutory and school requirements, and is reviewed regularly.
- To take responsibility for a class group. This will involve all relevant assessments and administrative tasks for the group.
- To ensure pupils complex individual needs are met.
- To make full use of the school's mechanisms to record pupils' levels of engagement.
- To prepare educational plans and assess, record, report and review pupil progress and achievement in accordance with school policy and practice.
- To adapt teaching strategies in line with pupil needs.
- To have high expectations of pupils both in academic and social curriculum.
- To have sensitivity to, and professionalism in discussing and reporting pupils learning.

Pastoral

- To establish good relationships with pupils as detailed in accordance with Trust policies and procedures for staff, setting a good model for the staff group.
- To encourage pupils to develop levels of engagement across the school day.
- To share & uphold the vision, values, and ethos of the school with all stakeholders.
- To provide all students with guidance and support of a personal, social, and health education nature.
- To take an appropriate share of responsibility for the supervision of students at break times and lunch times.
- To accompany children and groups of children on visits out of school and ensure procedure and protocols are followed.



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Staff Group

- To participate in the school's professional learning programmes.
- To attend and participate in a range of staff meetings.
- To support colleagues as appropriate.
- To contribute to the schools collaborative working culture.

Parents/carers

- To attend and actively participate in both formal & informal meetings for pupils in an informed manner.
- To attend any other meeting the school arranges for parental/carer consultation and liaison.
- To work with parents/carers to secure partnership in the learning process.

Resources

- To make effective use of the resources available within the school, and to be aware of resources provided by other stakeholders and those within the community.
- To keep the classroom tidy, maintain safe working practices, and good care of resources.
- To make the classroom attractive and promote good standards of work.

General

- To perform any other reasonable task that may be asked from time to time.
- To contribute towards and implement Trust strategies.

Support for the School

- Be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal opportunities to learn and develop.



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- Contribute effectively to the overall ethos/work/aims of the Trust.
- To take an appropriate share of the responsibility of covering for absent colleagues
- Establish constructive relationships and communicate with other agencies/professionals to support achievement and progress of pupils.
- Attend and participate in regular meetings.
- Participate in training and other learning activities and performance development as required.
- Assist with the provision of out of school learning activities e.g. clubs, extra-curricular activities within guidelines established by the school.

The post holder must carry out his/her duties with full regard to the Academy's Equal Opportunities and Racial Equality Policies in the terms of employment and service delivery to ensure that colleagues are treated and services delivered in a fair and consistent manner.

To comply with health and safety policy and systems, report any incidents/accidents/hazards and take pro-active approach to health and safety matters in order to protect both yourself and others.

Any other duties of a similar nature related to the post which may be required from time to time.

PLEASE NOTE THAT SUCCESSFUL APPLICANTS WILL BE REQUIRED TO COMPLY WITH ALL TRUST POLICIES, INCLUDING THE NO SMOKING POLICY.

THIS POST IS SUBJECT TO AN ENHANCED DBS DISCLOSURE AND DISQUALIFICATION DECLARATION.

THE SUCCESSFUL APPLICANT WILL BE SUBJECT TO RELEVANT VETTING CHECKS AND WILL BE SUBJECT TO RECHECKING AS APPROPRIATE.

This Job Description is not definitive or exhaustive and outlines key responsibilities and accountabilities. Colleagues are expected to be flexible regarding their responsibilities and accountabilities and will from time to time be asked to carry out other duties to ensure achievement of organisational goals.

Date: Feb 2026

THE EDUCATION VILLAGE ACADEMY
PERSON SPECIFICATION
SEN TEACHER
POST NO.

ESSENTIAL				DESIRABLE		
	Criteria No.	ATTRIBUTE	Stage Identified	Criteria No.	ATTRIBUTE	Stage Identified
Qualifications & Education	E1	To hold a Qualified Teacher Status	AF/C	D1	To have completed positive handling or be willing to undertake training.	
Experience & Knowledge	E3	Have experience of working with pupils who have EHCPs	AF/I/R	D2	Awareness of inclusive practice within a mainstream context.	AF/I
	E4	Have good working knowledge of how technology can support the curriculum	AF/I	D3	To effectively manage crisis situations.	AF/I
	E5	Full working knowledge of relevant policies/codes of practice/legislation	AF/I			
	E6	Working knowledge of curriculum as it applies to pupils with additional needs	AF/I			
	E7	Understanding of statutory frameworks relating to teaching	AF/I			
	E8	Ability to organise, lead and motivate disengaged pupils	AF/I/R			
	E9	Ability to self-evaluate learning needs and actively seek learning opportunities.	AF/I			
	E10	Ability to relate well to both pupils and adults.	I/R			

Skills	E11	Be able to practically demonstrate a wide range of teaching skills, including SEND specific strategies.	I	D4	To be open to exploring new initiatives within Education.	I
	E12	To work well within a specialist team and understand the challenges of working with pupils with an EHCP.	I/R	D5	An interest in education outside the classroom.	AF/I
	E13	Be able to lead a class team	I/R	D6	An ability to deliver holistic /eclectic approach to education	AF/I
	E14	Be able to liaise with multi agency staff and implement appropriate techniques.	I/R			
Personal Attributes	E15	Understand the importance of confidentiality when working with sensitive information.	I			I
	E16	Have a good sense of humour	I			
	E17	Enjoy working with pupils with additional needs.	I			
	E18	To be willing to undertake a wide variety of training and to embrace the aspect of life long learning.	AF/I			
	E19	To be self motivated	I			

Key – Stage identified
AF
C
T
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Application Form
Certificates
Tests
Presentation
Interview
References