



## Staff Vacancy Details

**Temporary SEN Teaching Assistant (Primary): 25 hours per week Term Time Only 38 Weeks**

**Pay: Grade 4 SCP 4-6. Full time equivalent salary £19264-£20043 per annum, Actual Salary £10,896-£11,337**

**Start date: November 2022**

**End date: Temporary post linked to the needs of the child until 31/8/2024**

**Closing date for applications: Monday 31<sup>st</sup> October 2022 5 pm**

**Location: St Oswald's Worleston CE Primary School, Church Road, Aston Juxta Mondrum, Nantwich CW5 6DP**

**Applications via RCSAT application form only to be returned to: [resources@rcsat.cheshire.sch.uk](mailto:resources@rcsat.cheshire.sch.uk)**

**Resources Officer, RSCAT Head Office, C/o Bunbury Aldersey CE Primary School, School Lane, Bunbury, Cheshire, CW6 9NR.**

The Directors of the Rural Church School Academy Trust (RCSAT) are looking to appoint a part time Temporary Teaching Assistant to support a child with Special Educational Needs. To work alongside our dedicated team of staff to inspire and drive our children's learning.

The position is suitable for a Teaching Assistant with knowledge and experience of meeting a child's social and emotional needs. You will need the ability to use a range of strategies to support a child to remain calm and to develop a child's self-confidence and wellbeing. Support to manage and develop positive social exchanges with peers. Engage in humour and activities that make a child laugh. Have the ability to ensure that the attention, language and exchanges with children consistently show that moderate and positive expression of emotion is valued. Proactively address concerns that may cause distress for a child. Sustain a high level of positive exchanges each day.

The position is available to start in November. This will be term time only based at St Oswald's Worleston CE Primary School for 25 hours per week, 5 hours Monday - Friday.

At St Oswald's Worleston we inspire learning by providing a broad, rich and imaginative curriculum which allows children the freedom to develop their own creativity. There is a strong Christian ethos and solid links exist between the school, Church and the community

As a school, we take the safety of our children very seriously and so all candidates will be required to provide current references which will be called upon and checked. The successful candidate will be required to complete an enhanced DBS check before taking up the appointment.

You are welcome to visit the school, please telephone 01270 623826 to make an appointment. Shortlisted candidates will be invited to school for a lesson observation and an interview.



Bunbury Aldersey CE Primary School,  
School Lane, Bunbury, CW6 9NR  
Telephone: 01829 260524 or 261332  
**Executive Headteacher: Mrs Nicola Badger**  
Principal: Mrs Nicola Badger  
[principalbunbury@rcsat.cheshire.sch.uk](mailto:principalbunbury@rcsat.cheshire.sch.uk)  
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Warmingham CE Primary School,  
School Lane, Warmingham, CW11 3QN  
Tel: 01270 526260  
**Executive Headteacher: Mrs Nicola Badger**  
Principal: Mrs Kate Appleby  
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[admin@warminghamce.cheshire.sch.uk](mailto:admin@warminghamce.cheshire.sch.uk)

## JOB DESCRIPTION

Job Title: Teaching Assistant – Support (Primary with SEN)

Reports to: Principal/Head of School

### JOB PURPOSE

To support the teaching staff and teaching assistants in the development and education of pupils in accordance with the aims and policies of the school.

### PRINCIPAL RESPONSIBILITIES

- 1 Assist teaching staff in the delivery of learning activities and work programmes and undertake predetermined activities with pupils so that their intellectual and social development (including self-reliance and self-esteem) is fostered.
- 2 Provide input into the planning and evaluation of learning activities for individuals and groups of pupils to enable the teaching staff to make informed decisions when developing their plans.
- 3 Supervise the activities of individuals or groups of pupils both in and out of the classroom (including educational visits) to ensure their safety and facilitate their physical and emotional development in accordance with the school's behaviour management policy.
- 4 Monitor individual pupil's progress, achievements and development and report these to the teaching staff/line manager to inform decisions taken regarding the SEN Support Plan, Behaviour Plans and Personal Care Programmes for a pupil.
- 5 Liaise with parents and carers in conjunction with the teaching staff to ensure effective communication concerning the pupils' wellbeing.
- 6 Record pupil information, as specified by the teaching staff/line manager to ensure the schools information systems are maintained.
- 7 Attend to the personal, social and physical needs of pupils so that their wellbeing is maintained.
- 8 Prepare and maintain learning equipment and ensure that the classroom is kept clean and tidy.
- 9 Display and present the pupils' work, under the direction of teaching staff, so that it enhances the classroom environment and celebrates achievement.
- 10 Attend staff and other meetings and participate in staff training development work and staff reviews as required.



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[admin@warringhamce.cheshire.sch.uk](mailto:admin@warringhamce.cheshire.sch.uk)

Person Specification			
Teaching Assistant - Primary with SEN			
	Essential	Desirable	How Identified
<b>Qualifications</b>	NVQ level 2 or equivalent (eg. NNEB)	NVQ level 3 or equivalent (eg. NNEB)  Evidence of training and further professional development  Evidence of training specifically relating to SEN (eg ASC, Social Communication)	Application Form
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience in either key stage 1 and 2</li> <li>Ability to support the implementation of strategies suggested by colleagues and external advisors</li> <li>Experience working 1:1 as well as with small groups under the guidance of a teacher.</li> <li>Experience of working with pupils with SEN</li> <li>To act as a key adult to model and support allowing for success to support self-esteem and independence.</li> </ul>	Experience working in a primary school setting.  Knowledge and experience of meeting a child's social and emotional needs.	Application Form
<b>Job Related Knowledge</b>	Effective support for learners with additional needs and their teachers within a mainstream school.	Ability to enable independent learning	Interview Letter of application
<b>Skills and Aptitudes</b>	<ul style="list-style-type: none"> <li>Effective organisational skills</li> <li>Commitment, sense of humour and enthusiasm.</li> <li>Ability to nurture and support vulnerable pupils</li> </ul>		Interview Letter of application
<b>Other</b>	<ul style="list-style-type: none"> <li>The importance of</li> </ul>	Knowledge of child	



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Registered Office : St Oswald's Worleston C.E. Primary School, Church Road, Aston Juxta Mondrum, Nantwich, Cheshire CW5 6DP  
Company Registered in England and Wales: Company Number 10646689

<b>Requirements:</b>  <b>PROFESSIONAL VALUES</b>	teamwork. <ul style="list-style-type: none"> <li>• Working in partnership with parents and carers</li> <li>• High personal standards of performance</li> <li>• Commitment to continuing professional development</li> <li>• High expectations for all learners</li> <li>• Commitment to high quality childcare and safety</li> </ul>	protection	
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