



**Truro and Penwith
Academy Trust**

Vacancy Information Pack

School Name:	Kennall Vale School
Job Title:	Teaching Assistant

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Equality and Diversity Monitoring Form	www.tpacademytrust.org/web/application_pack/604811

Kennall Vale School

Job Title:	Teaching Assistant
Pay Point / Pay Range:	TPAT Point 4
Full Time Equivalent Annual Salary:	£20,436 (if paid over 52 weeks) pro rata
Actual Annual Salary for this Role:	£8336
Contract Type:	Permanent
Hours Per Week / Weeks Per Year	Hours – 17.5 hours per week Working Weeks – 39 working weeks Paid Weeks – 44.849 paid weeks
Closing Date:	17/11/23
Proposed Shortlisting Date:	17/11/23
Proposed Interview Date:	w/b 20/11/23

To find out more about [insert school name], please visit:	www.kennall-vale.cornwall.sch.uk
To discuss this position please contact the Headteacher:	Email – kennallvale@tpacademytrust.org Telephone – 01872 863672
Application packs can be downloaded from:	www.tpacademytrust.org/web/application_pack/604811
Please email your completed application form and equality & diversity monitoring form by the closing date to:	kennallvale@tpacademytrust.org

Please note that successful candidates will be informed via email.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

School Information for Applicants	
School Address:	Kennall Vale School, Park Crescent, Ponsanooth, TR3 7HY
School Telephone Number:	01872 863672
School Email Address:	kennallvale@tpacademytrust.org
Name of Headteacher:	Tamsin Cocks
Website Address:	www.kennall-vale.cornwall.sch.uk

[insert school photos]

Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

We are looking to appoint a SEND Teaching Assistant to join the team at Kennall Vale School, starting as soon as possible, supporting the provision of children with SEND. The role is a Permanent Variable contract. The position is 17.5 hours a week, 8:30am-12:00pm, Monday - Friday.

We are seeking to appoint a person who is enthusiastic, hardworking and committed to the ethos of Kennall Vale School. The role is primarily to support the delivery of provision as set out in children's Individual Education Plans and Educational Health Care plans.

Experience of working within Primary education is essential and recent knowledge and skills in areas of SEND such as Speech and Language and Cognition and Learning is desirable.

Developing a positive and nurturing relationship with all children is key, so the successful candidate will be warm, child-centred and know how to get the best out of the young people they are working with.

Application closing date: Friday 6th October.

All appointments are subject to a 6 month probation period.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

General Background

Welcome to Kennall Vale School – a small village Primary school serving Ponsanooth near Truro. We are on the A393 Redruth – Falmouth road, close to the Kennall Vale Nature reserve, a picturesque river valley containing the remains of Kennall Vale Gunpowder Works. Kennall Vale School opened in new, purpose built premises in 1993 and, since then, has been extended and completely refurbished. The school has 5 classrooms, and at present 136 pupils on roll organised into mixed-age classes.

Class Organisation

The school has 5 classrooms, and at present 136 pupils on roll organised into mixed-age classes.

Staff Organisation

https://www.kennall-vale.cornwall.sch.uk/web/our_staff/626637

Our Curriculum

https://www.kennall-vale.cornwall.sch.uk/web/curriculum_overview/633464

Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the

shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations. This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:	Catherine Goward
Contact Email Address:	kennallvale@tpacademytrust.org
Contact Telephone Number:	01872 863672

Please note that CVs will not be accepted.

Application packs can be downloaded from: www.tpacademytrust.org/web/application_pack/604811

Closing Date:	14 th November 2023
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Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s):	w/c 20 th November 2023
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To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.