



Job Description

SEN Teaching Assistant

Pay Scale: SCP 7-12

Location: Parson Cross CE Primary School

Position Type: Full-time, Permanent

Main Purpose of the Role

The SEN Teaching Assistant at Parson Cross CE Primary School plays a vital role in supporting pupils with Special Educational Needs (SEN), ensuring they have access to tailored, high-quality interventions that enable them to achieve their full potential. This role is pivotal in fostering an inclusive, nurturing, and supportive learning environment where every pupil feels valued and encouraged to develop their unique talents and abilities.

Working across the school and not attached to a single class, the SEN Teaching Assistant will collaborate closely with the SENDCo, SEN hub staff, and teaching teams to deliver targeted interventions that address the diverse needs of pupils, particularly reflecting the school's context and a commitment to nurturing every child's "spark of genius."

Key Responsibilities and Duties

Support for Pupils

- Jointly assess the learning and developmental needs of pupils with SEN, utilising knowledge of their Educational Health and Care Plans (EHCPs) to enhance learning experiences.
- Assist in the creation, implementation, and review of individual behaviour and educational plans, ensuring they are effective and responsive to pupils' evolving needs.
- Monitor and record pupils' progress regularly, sharing insights and observations with teachers and the SENDCo to inform planning and intervention.
- Encourage pupils to develop independence and positive social interactions, promoting cooperative behaviour and self-reliance through consistent positive reinforcement.

Focus on Interventions



- Work collaboratively with the SENDCo and SEN hub staff to plan and deliver well-structured, evidence-based interventions across the school.
- Provide high-quality one-to-one and small group support tailored to individual pupil needs, ensuring interventions are responsive and flexible.
- Adapt intervention strategies to respond to pupil progress and feedback, maintaining a focus on measurable outcomes.

Support for the Curriculum

- Deliver targeted learning activities and interventions aligned with the school curriculum, adapting resources and approaches to suit pupils' interests, strengths, and backgrounds.
- Prepare and organise appropriate teaching materials and resources that support differentiated learning and engagement for pupils with SEN.
- Support teachers in embedding inclusive practises within the classroom and across the school environment.

Whole School Contribution

- Contribute positively to the ethos and wider life of Parson Cross CE Primary School, supporting the school's vision that every child learns best when happy and secure.
 - Engage in collaborative teamwork, sharing best practice and supporting colleagues to enhance overall pupil outcomes.
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Skills and Competencies

- **Experience and Knowledge:** Proven experience supporting pupils with a range of SEN needs, including familiarity with EHCPs and the SEND Code of Practice.
 - **Interpersonal Skills:** Ability to build positive, trusting relationships with pupils, colleagues, and families, reflecting the school's values of care and respect.
 - **Communication:** Excellent communication skills to effectively share information, progress, and concerns with teaching staff, SENDCo, and parents/carers.
 - **Adaptability:** Skilled in adapting teaching and intervention strategies to meet individual pupil needs, considering their physical, social, and intellectual development.
 - **Teamwork:** Collaborative approach to working within a multidisciplinary team, contributing to a positive and supportive work environment.
 - **Organisational Skills:** Ability to plan, prepare, and deliver structured interventions and learning activities efficiently, managing resources effectively.
 - **Commitment to Inclusion:** Demonstrates a strong commitment to inclusion, equity, and promoting the wellbeing and success of all pupils.
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Professional Development



Parson Cross CE Primary School is committed to the continuous professional growth of its staff. The SEN Teaching Assistant will have access to ongoing training opportunities, including:

- Regular SEND-focused professional development sessions aligned with the latest guidance and best practice.
- Collaborative learning with the SENDCo and SEN hub team to stay current on intervention strategies and legislative frameworks.
- Opportunities to develop skills in behaviour management, assessment, and curriculum support.
- Encouragement and support to pursue further qualifications relevant to SEN support and teaching assistance.

This commitment reflects the school's vision to nurture every child's potential by ensuring all staff are equipped and empowered to deliver outstanding support.

Safeguarding

The SEN Teaching Assistant will play an essential role in safeguarding pupils at Parson Cross CE Primary School by:

- Adhering strictly to the school's safeguarding policies and procedures, including Keeping Children Safe in Education guidance.
- Working closely with the Designated Safeguarding Lead (DSL) to report any concerns about pupil welfare promptly and appropriately.
- Maintaining a vigilant and proactive approach to pupil safety, ensuring a secure learning environment.
- Promoting the wellbeing and emotional security of pupils, particularly those with complex needs or vulnerabilities.

This role requires a firm commitment to upholding the highest standards of child protection and safeguarding, ensuring the safety and happiness of every pupil in line with the school's ethos.

Parson Cross CE Primary School is an equal opportunities employer and welcomes applications from all suitably qualified individuals.