



## Person Specification

### Teaching Assistant (Level 2) Grade 5 (SCP5-6)

|  | Essential  | Desirable   |
|--|--|---|
| <b>Qualifications</b>                          | <ul style="list-style-type: none"><li>• Teaching Assistant Induction Training</li><li>• Teaching Assistant NVQ Level 2 or have completed training of a similar standard</li></ul>  | <ul style="list-style-type: none"><li>• 5 G.C.S.E. or equivalent, including Maths and English</li><li>• First Aid qualification</li></ul> |
| <b>Work or relevant experience</b>             | <ul style="list-style-type: none"><li>• At least 2 years relevant work experience working in a relevant setting</li><li>• Ability to plan and organise effectively</li></ul>   | <ul style="list-style-type: none"><li>○ Some experience of classroom administration support</li></ul>                                     |
| <b>Knowledge and understanding</b>             | <ul style="list-style-type: none"><li>• A good knowledge of school based education including child development</li></ul>   | <ul style="list-style-type: none"><li>• Knowledge of national learning strategies including literacy and numeracy</li></ul>               |
| <b>Skills and Abilities (relevant to post)</b> | <ul style="list-style-type: none"><li>• Good communication skills and ability to relate well to children, staff and parents</li><li>• Evidence of working well as part of a team</li><li>• ICT and the willingness to update skills and undertake further training</li><li>• Sufficiently fluent in spoken English to ensure effective performance in the role</li></ul> | <ul style="list-style-type: none"><li>• Specialist skills, training or experience e.g. Art, Music, ICT, display etc.</li></ul>            |
| <b>Personal Qualities</b>                      | <ul style="list-style-type: none"><li>• Ability to bring to the role, initiative, enthusiasm and commitment</li><li>• Flexibility and reliability</li><li>• Willingness to develop skills with further training</li></ul>  |   |
| <b>Special Conditions</b>                      | <ul style="list-style-type: none"><li>• Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check</li></ul>  |   |