**ADVERTISEMENT**

|  |  |
| --- | --- |
| Post title | Special Education Needs (SEN) Teaching Assistant – Temporary until 31/08/2023 |
| Location(including full postal address) | Altofts Junior School, Ash Tree Gardens, Altofts, Normanton, WF6 2NF |
| Salary & Grade | Grade 4, SCP 5-6, Actual salary £12,586 - £12,838 (£19,650-£20,043 FTE) |
| Hours (please indicate if term time) | 28 hours and 20 minutes per day, Monday to Friday, Term Time Only |
| Post Reference Number (generated by the recruitment team) |  |

Altofts Junior School is a Local Authority maintained school set in fantastic grounds between Normanton and Altofts, just a short distance from the M62. We are a three-form entry junior school which serves a wonderful community of families and children. The school is committed to providing the best experience for our families, children and staff through hard work and passion so that all can thrive. Our school motto is ‘Forward Together’ and this is rooted in the school values of *Respect, Inclusive, Independence, Celebration, Curious, Safe and Happy.*

The Children and Governors of Altofts Junior are seeking to appoint a SEN Teaching Assistant to join our team. The individual we are looking for will be someone who can further enhance our fantastic school by demonstrating a passion and commitment to improve the lives of our children and contribute to the development of our school community.

Please see attached job description for full details. This is a temporary position to commence September 2022 until August 2023, however this could potentially start earlier.

As well as having excellent maths and English skills, the individual we are looking for will also be able to consistently demonstrate the following qualities:

* A relentless enthusiasm to support children, including those with additional needs, to achieve their very best
* To work with special needs children as appropriate in order to access learning.
* Excellent organisational skills
* Excellent time management skills
* The ability to work independently and as part of a team
* Demonstrate a high expectation of achievement and behaviour in order to help all children achieve their very best across the setting
* To work with small groups of children in their academic progress
* To complete work 1:1 or within small groups with children’s targets or needs.
* To assist children to become independent including personal care as appropriate.
* Be committed to inclusive practices
* Have enthusiasm and a friendly approach.
* A calm, caring and sensitive nature
* Ability to show initiative
* Demonstrate an excellent professional conduct and to model respect at all times
* Be committed to ensuring the safety, well-being and care of all our children
* Have excellent interpersonal and communication skills as well as a good sense of humour.
* Be committed to being involved in the life of Altofts Junior School, celebrating the achievements of both the children and the staff
* Create a safe, happy and inclusive environment
* Have basic ICT skills
* A desire to develop your own skills, including ICT, to further improve your practice
* Most importantly, put the needs of the children at the heart of all they do

**In return we can offer you:**

* The opportunity to work as part of a passionate and committed team
* High levels of professional development and support
* A welcoming, friendly and inclusive school with happy, confident and well-behaved children who enjoy learning.
* An opportunity to have an impact on the nurture and development of the children at our school

Visits to the school are encouraged and welcomed as we believe the best way to understand a school is to witness it first-hand. Please telephone the main school office on 01924 899449 to arrange a mutually convenient time.

The closing date for applications is Monday 6th June 2022 at 12 noon. Completed application forms should be emailed to the School Business Manager: arutherford@altofts.wakefield.sch.uk or handed in to the school office.

In accordance with the Childcare (Disqualification) Regulations 2009, if you are shortlisted for this post, you will be required to declare that you are not Disqualified (or Disqualified by Association) from working within this setting.

The successful applicant will be required to complete a Disclosure Application Form and to provide criminal conviction information.

For further information please visit: www.wakefield.gov.uk. Alternatively, you can contact the Recruitment Line on 0345 8506506 (typetalk calls welcome) or email jobs@wakefield.gov.uk.

Wakefield Council is wholly committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this responsibility.

Media: Council Website

Insertion Date(s): 19th May 2022 until 6th June 2022 at 12 noon.

Agresso expenditure code: 2152 R1130