



**Truro and Penwith
Academy Trust**

Vacancy Information Pack

School Name:	Sennen School
Job Title:	SEN Teaching Assistant

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Sennen School

Job Title:	Teaching Assistant (Band 2)
Pay Point / Pay Range:	TPAT Point 4
Full Time Equivalent Annual Salary:	£22,361 (if paid over 52 weeks) pro rata
Actual Annual Salary for this Role:	£8,997.36
Contract Type:	Fixed Term – 31/12/24 There is the possibility that this role could be extended.
Hours Per Week / Weeks Per Year	Hours – 30 hours per week Working Weeks – 38 working weeks Paid Weeks – 43.128 paid weeks
Closing Date:	12 midnight on Monday 4 November 2024 Please note, the closing date is given as a guide. We reserve the right to close the post early dependent on the number of applications; we advise you to submit your application early to avoid disappointment.
Proposed Shortlisting Date:	Tuesday 5 November 2024
Proposed Interview Date:	Thursday 7 November 2024



SENNEN SCHOOL

has a vacancy from November 2024

SEN Teaching Assistant

Monday - Friday, Term time

30 hours per week

8.45 -3.15

This is an excellent opportunity to join a thriving and successful school.

We are looking for the inspirational, fun, caring and nurturing 1-1 teaching assistant needed to join our outstanding team.

You will be a caring, skilled and creative teaching assistant, based in our lovely early years class, in our vibrant and friendly village school of 96 children. We are seeking someone who is highly flexible and child-centered, with a nurturing and fun approach to help develop children's emotional and social skills.

This is a wonderful opportunity for someone who is friendly, approachable and a good team player.

Prospective candidates are welcome to visit the school – please arrange a visit by phoning 01736 871392 or e-mail rraitt@sennen.tpacademytrust.org

Application pack available at www.sennen.cornwall.sch.uk

and www.tpacademytrust.org/applicationpacks/

Closing date: 12 midnight on Monday 4 November 2024

Interviews: Thursday 7 November 2024

If you have any questions about the role please contact Paul Baker (Executive Headteacher) at head@sennen.tpacademytrust.org or phone 01736 871392.

Sennen School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If successful in being appointed to a post you will be expected to apply for a disclosure from the Disclosure and Barring Service as well as other employment checks before your appointment is confirmed.

Personal Specification

Person Specification:	Essential	Desirable	Recruiting method
Education and Training	Good levels of literacy and numeracy	Qualified to NVQ level 2 or equivalent in a relevant area Completion of the DfES Induction for Teaching Assistants CLANSA or Cornwall Certificate in SEN	Application
Skills and Experience	Experience of working with children Organisational skills Good communication skills Able to prioritise between different demands Able to work to deadlines Self-motivated, and able to work in a team	Experience of working with children in a school or similar environment Experience of the Early years curriculum Working with children in a 1-1 capacity	Application/Interview/Assessment
Specialist Knowledge and Skills	Demonstrates an awareness, understanding and commitment to the protection and safeguarding of children and young people Demonstrates an awareness, understanding and	TIS (Trauma Informed Schools) / THRIVE training Lego Therapy Knowledge and experience delivering nurture and social skills	Application/Interview/Assessment

	commitment to equal opportunities Knowledge of a range of issues relevant to education and child development.	sessions to small groups. Knowledge and experience in the delivery of active playtimes.	
Behaviours and Values	To follow the ethos and virtues of the school.		Application/Interview/Assessment

To find out more about Sennen School please visit:	www.sennen.cornwall.sch.uk
To discuss this position please contact the Headteacher:	Email – head@sennen.tpacademytrust.org Telephone – 01736 871392
Application packs can be downloaded from:	www.tpacademytrust.org/web/application_pack/604811
Please email your completed application form and equality & diversity monitoring form by the closing date to:	rraitt@sennen.tpacademytrust.org

Please note that successful candidates will be informed via email.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

School Information for Applicants	
School Address:	Sennen School, Mayon Green, Sennen, TR19 6DA
School Telephone Number:	01736 871392

School Email Address:	rraitt@sennen.tpacademytrust.org
Name of Headteacher:	Paul Baker
Website Address:	www.sennen.cornwall.sch.uk

Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

General Background

Sennen School is the first and last school in the land! It is located in the small village of Sennen which is located approximately 8 miles west of Penzance. This means we have quick access to the beautiful Sennen Cove, as well as other local beaches.

The school caters for children between the ages of 4 - 11. We currently have 90 pupils on roll and offer a rich & diverse curriculum, as well as before & after-school activities. In 2018 we joined the Truro and Penwith Academy Trust and enjoy working collaboratively with our partner schools as well as having excellent links with Cape Cornwall secondary school which is also in the Academy Trust.

Class Organisation

The school currently has:

Reception – Mrs Hulse & Mrs Baker, Year 1/2 – Miss Clackworthy, Year 3 / 4– Miss Sawle, and Year 5/6 Mrs Tindall, SENDCO – Mrs Baker

Staff Organisation

The school has a Headteacher, two full-time teachers, three part-time teachers (job-share) and a SENDCO one day/week. In addition, we have five teaching assistants who are a key part of our teaching and learning team.

We also have a highly dedicated and extremely efficient school administrator. Both our catering and cleaning contracts are provided by outside companies.

We are strongly committed to staff development and learning.

Our Curriculum

We have invested a lot of energy in providing a bespoke, exciting and creative curriculum which inspires and motivates children and supports high quality learning. Our curriculum is also underpinned by a commitment to developing core skills.

At Sennen we believe that children need to have a connection with their local area and nature. Staff plan learning opportunities within their projects to get children outside in our wonderful school grounds as well as our local environment and around Cornwall. The whole school gets to experience beach school throughout the whole of the summer term which really helps to develop those core skills and connect them with the locality. All Key Stage 2 children get to experience a residential to enrich their learning further.

Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations. This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:

Rhiannon Raitt

Contact Email Address:

rraitt@sennen.tpacademytrust.org

Contact Telephone Number:

01736 871392

Please note that CVs will not be accepted.

Application packs can be downloaded from: www.tpacademytrust.org/web/application_pack/604811

Closing Date:

12 midnight on Monday 4 November 2024

Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s):

Thursday 7 November 2024

To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.