



**Truro and Penwith
Academy Trust**

Vacancy Information Pack

School Name:	Trewirgie Infants School
Job Title:	SEN Teaching Assistant

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Trewirgie Infants School - Advert

Job Title:	SEN Teaching Assistant
Pay Point / Pay Range:	TPAT Point 6
Full Time Equivalent Annual Salary:	£23,076 (if paid over 52 weeks) pro rata
Actual Annual Salary for this Role:	£15,890.32
Contract Type:	Fixed Term until 31.08.2025
Hours Per Week / Weeks Per Year	Monday to Friday 08:40 to 15:20 Hours – 30.4 hours per week Working Weeks – 38 working weeks Paid Weeks – 43.699 paid weeks
Closing Date:	12 midnight on 6 November 2024
Proposed Shortlisting Date:	7 November 2024
Proposed Interview Date:	11 November 2024

We require an Special Educational Needs (SEN) Teaching Assistant to start as soon as possible

This position is dependent on SEN/EHCP funding

You will be required to take a pro-active role in the support of the educational, social and physical needs of pupils. To support the curriculum and the school through the provision of high level assistance to the teacher in the practical organisation of class activities, undertaking group work and ensuring the welfare and development of pupils. To meet the needs of pupils with specific special education needs, within the School setting.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

School Information for Applicants

School Address:	Trewirgie Road, Redruth, TR15 2SZ
School Telephone Number:	01209 216111
School Email Address:	trewirgieinf@tpacademytrust.org
Name of Headteacher:	Mrs Cath Callow
Website Address:	trewirgieinf@tpacademytrust.org



Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

Trewirgie Infants is a vibrant school where children are enthusiastic and motivated to achieve endless possibilities. The children are at the heart of every decision we make to ensure that they are happy, confident and that the opportunities that are provided for them are relevant to their needs both now and in the future.

At Trewirgie Infants School, we believe that children should be curious about their learning. Through our engaging curriculum, we ensure that children can foster a passion for learning that will help to develop high aspirations and a lifetime of memories. We believe in ensuring that children receive a well-rounded curriculum; where individual talents can be spotted and nurtured to ensure that all children experience success and reach their full potential.

The school has a dedicated team that works hard to reach high standards in everything we do and this is further embedded through our relationships with parents, the local community and the other schools. We firmly believe that education is a partnership between home and school and regard you as an active partner in your child's education and value your interest and support.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

General Background

The school caters for children between the ages of 3 - 7. We have a Nursery within the school grounds, providing opportunities for younger children.

We currently have 276 pupils on roll and offer a rich & diverse curriculum, as well as a full programme of before & after-school activities.

In June 2021 we joined Truro and Penwith Academy Trust and will be working collaboratively with our partner schools as well as having excellent links with the Redruth Learning group of schools.

Class Organisation

The school currently has 276 children on roll consisting of 3 form entry ranging from Reception to Year 2 and a 52 place Nursery.

Staff Organisation

The staff organisation can be located on our website

<https://www.trewirgie-inf.cornwall.sch.uk/about/staff/>

We are strongly committed to staff development and learning.

Our Curriculum

At Trewirgie Infants and Nursery school, we inspire children to engage in learning, and to be proud members of a caring, supportive and successful school. We support our children to develop life-long learning skills; to be independent and creative thinkers and to be socially confident. To enable our children to be successful, we have developed a curriculum that captures their interests, stimulates their ideas and encourages inquisitiveness and critical thinking which meets their needs and reflects our locality and heritage.

At our school, we teach the children to care about themselves and others. We encourage our children to share their thoughts, ideas and feelings so we can support them to succeed to be healthy lifelong learners who are emotionally and mentally strong. Our aim is to inspire and educate our children in a happy, safe and enjoyable environment. We want our children to develop life skills, to be independent and creative thinkers and to be socially confident throughout their education and into their adult lives. Helping our children to develop respect, self-esteem and an ability to value themselves and others in order to make positive life choices for themselves.

Our curriculum is planned carefully to follow the National Curriculum objectives but always with our children and our school's locality at its heart. We provide a creative curriculum framework in which children can develop an understanding of their own skills, expertise and knowledge allowing them to explore and build upon these as a process of self-development. It is designed to be broad, balanced and relevant to the experiences and needs of our children. It is structured to allow a progression in the acquisition of skills, knowledge and understanding for our children to succeed in a changing world. All children will have opportunities to experience all areas of the curriculum. Building upon the knowledge and skills learnt and developed in Early Years throughout their journey into Key Stage 1.

Our children and community shape the way we have decided to create our curriculum. We recognised that our children needed a curriculum that is interesting, creative, intriguing and fun experience. Each year group and class adapt their own planning to meet our children's real life needs and their starting points. All staff set high expectations for all children. They use appropriate assessments to set ambitious but achievable targets and plan challenging work to inspire and extend children's knowledge and skills.

Teachers plan lessons so that Pupil Premium and SEND children can study every National Curriculum subject, ensuring that there are no barriers to learning and every child can achieve at their level. Teachers take account of the needs of children whose first language is not English. Lessons are planned so that teaching opportunities are there to help those children to develop their English, and to support them to take part in all subjects.

Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations. This may help identify any incidents or issues that have happened, and are publicly available online, which the School or Trust might want to explore with the candidate at interview.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:	Sarah Howe
Contact Email Address:	trewirgieinf@tpacademytrust.org
Contact Telephone Number:	01209 216111

Please note that CVs will not be accepted.

Application packs can be downloaded from: www.tpacademytrust.org/web/application_pack/604811

Closing Date:	Midnight on 6 November 2024
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Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s):	11 November 2024
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To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.