

Southwark Diocesan Board of Education and Surrey County Council



**SEN 1:1 Teaching Assistant**

Temporary position starting  
September 2024  
30 hours per week  
Would consider fewer hours as part  
of a job-share



**We are looking for someone**

- Passionate about supporting children to develop
- With empathy and compassion
- With patience and commitment
- Who is a team player
- Interested in developing their skills



**Job details**

- Start date:** 2<sup>nd</sup> September 2024
- Salary:** Surrey Pay 3 Full-time equivalent **£23,576**  
Actual pro-rata based on 30 hours, 39 weeks a year **£16,899**
- Hours:** 30 hours a week 8.40-3.10pm Monday-Friday, with half hour unpaid break
- Location:** Brookfield Drive, Horley, Surrey RH6 9NS
- Contract type:** 30 hours a week, 39 weeks a year (term time + INSET days). Each day is 6 hours. We would consider someone who only wanted to work 2 or 3 days, as long as we could find someone else to work the other 2-3 days.
- Contract term:** Temporary contract starting September 2024

We are seeking to appoint an enthusiastic teaching assistant, committed to high-quality education and developing the best for every child. This is primarily to support a child with additional needs on a largely one-to-one basis and the position is linked to SEN funding. Previous experience of SEN is desirable, but not essential and training will be provided as required. Candidates must be patient, show empathy and stay calm under pressure. The successful applicant may be required to work in other classes and candidates should be passionate about supporting all children aged 3 to 11. We want to ensure that children enjoy all parts of school life, from interacting with friends and various learning experiences inside the classroom and outdoors. If you have experience in supporting children within a learning environment, we would love to hear from you.

Trinity Oaks provides high quality education supported by a caring ethos, with a focus on the individual child. We are a one-form entry primary school, also offering nursery provision for children aged 3 and above. The school is now well-established within our local community and in our most recent Ofsted in April 2022, we maintained our 'Good' rating.

Our support staff are an integral part of our staff team and we offer high quality professional development and opportunities for career progression. Successful candidates will be positive and highly motivated.

### **We can offer**

- Term-time only hours
- Part-time opportunities
- Established, friendly and professional staff team
- A positive working environment
- Local Government Pension Scheme
- Free access to an employee assistance programme
- A supportive and involved school community

Induction, support and training will be provided. An understanding and support of the school's Christian ethos is essential.

### **Key dates**

Closing date for applications: **Monday 15<sup>th</sup> July 9am**

Interviews: Wednesday 17<sup>th</sup> July

Start date: Monday 2<sup>nd</sup> September 2024

Please note that we reserve the right to invite candidates to interview prior to the closing date. We would, therefore, recommend that candidates submit applications as early as possible to avoid disappointment.

***We are committed to safeguarding and promoting the welfare of pupils and expect all staff and volunteers to share this commitment. An enhanced-level check via the Disclosure & Barring Service will be required for the successful candidate. We will also conduct an online check of shortlisted applicants based on guidance in Keeping Children Safe in Education. All applications must be made using the School's application form. CVs will not be accepted.***