Barnton Community Nursery and Primary School

0.6 SENCO

Job Title	SENCO
Grade	M1-M6 + SEND Allowance
Reports to	Headteacher
Location	Barnton Community Nursery and Primary School

To lead and manage the provision for pupils with Special Educational Needs and Disabilities (SEND), ensuring that all children receive high-quality support which enables them to thrive academically, socially and emotionally. The Non-Teaching SENCO will work strategically with leaders, staff, families and external agencies to secure outstanding outcomes for pupils with SEND and to ensure compliance with statutory requirements. The successful candidate will lead SEND across all three resource provisions and will oversee mainstream SEND.

Area	Responsibilities
Strategical Leadership of SEND	• Lead the strategic development of SEND provision across the school. • Maintain an accurate overview of SEND needs and provision. • Contribute to the School Development Plan and whole-school improvement priorities relating to inclusion. • Monitor and evaluate the impact of SEND provision and interventions.
Provision	• Oversee the identification of pupils with SEND in accordance with the SEND Code of Practice. • Ensure graduated response procedures (Assess, Plan, Do, Review) are implemented effectively. • Maintain and regularly review the SEND Register. • Coordinate and quality assure support plans, provision maps and intervention programmes. • Ensure appropriate targets are set and reviewed for pupils with SEND.
EHCPs	• Coordinate requests for statutory assessment where appropriate. • Manage annual reviews and interim reviews of EHCPs. • Produce and submit high-quality documentation to the Local Authority. • Monitor provision specified within EHCPs and evaluate effectiveness.
Working with staff and parents	• Support teachers in meeting the needs of pupils with SEND. • Provide advice, guidance and coaching to teaching and support staff. • Deliver SEND-related training and professional development. • Promote inclusive classroom practice throughout the school.

	• Develop positive relationships with families. • Act as a key point of contact for parents and carers regarding SEND matters. • Support parents through assessment and review processes. • Facilitate meaningful parental involvement in planning and decision-making.
Multi-Agency Working	• Liaise effectively with external professionals including: ➢ Educational Psychologists ➢ Speech and Language Therapists ➢ Occupational Therapists ➢ CAMHS ➢ Cheshire West and Chester SEND Team ➢ Social Care and Early Help services • Coordinate referrals and implement recommendations from external agencies.
Safeguarding and Inclusion	• Promote the welfare and inclusion of vulnerable pupils. • Work closely with safeguarding, attendance and pastoral teams. • Ensure SEND provision supports pupils' emotional wellbeing and mental health. • Contribute to safeguarding processes where SEND is a relevant factor.