



# Pembury House Nursery School & Children's Centre



## SENCO Candidate Information Pack

At Pembury House Nursery School and Children's Centre we believe that high quality nursery education can transform the lives of young children and that partnership with parents provides the basis for successful learning.



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# Welcome!

**Our creative, caring and experienced staff team give you a warm welcome to Pembury House Nursery School and Children's Centre.**

We believe children learn best through play, first-hand experiences and meaningful conversation and we want to inspire and support children to become independent curious learner who are confident communicators. In our nursery school we provide a creative and seasonal inclusive curriculum which offers children exciting, challenging opportunities to explore. At Pembury, children enjoy a variety of research, artistic and creative projects. We also have a wonderful garden for children to play and learn through nature.

It is important to us that we work together in partnership with parents and carers sharing with them how children learn, supporting them to play an active role in their children's learning.

Our Children's Centre facilities offering a range of health, education and advice sessions for families with children under 5. These include our popular parent and toddler '*Stay and Play*' sessions and Baby Groups.

We are so proud of our school and invite you to take a look . Please explore our website, arrange a visit or ask our friendly office team for more information.

I look forward to meeting you,

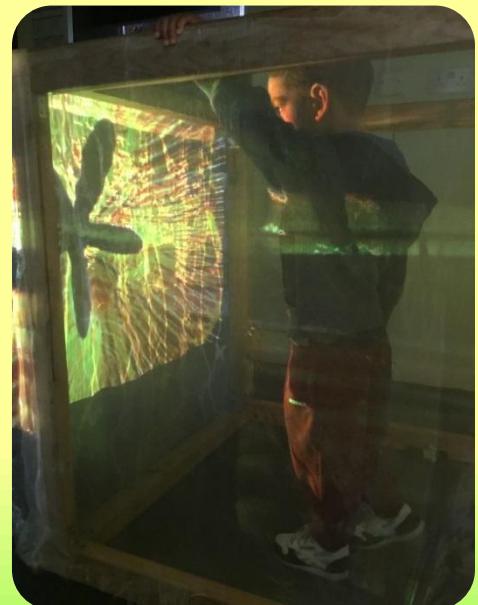
**Ruth Doak**  
Headteacher



# Our Vision

## *Inspiring Inquiring Minds*

- At Pembury House we believe that high quality nursery education can transform the lives of young children and that partnership with parents provides the basis for successful learning. We work as a team to ensure that children:
- Are valued as individuals.
- Feel happy, confident and safe in the nursery school and children's centre.
- Feel included and listen and learn from each other.
- Develop confidence, independence and a positive view of themselves.
- Learn through play and first-hand experiences.
- Acquire the knowledge, skills and attitude they need, now and in the future, in a rapidly changing world.



# Safeguarding Statement

Pembury House is committed to safeguarding and promoting the welfare of all children. It is the duty of all members of staff to play an active role in ensuring this. All members of staff are expected to be aware of and follow Child Protection and Safeguarding policy and procedures.

All applicants for positions within Pembury House must be willing to undergo checks with past employers and the DBS. These will include the following:

## **Full Employment History**

Pembury House requires all applicants to supply a full employment history.

## **Explanation of Gaps in Employment History**

Pembury House requires an explanation of any gaps in an applicant's employment history, with a written record by the applicant explaining the reason for any gaps.

Where staff are recruited from abroad, or have resided overseas within the last five years, Pembury House will try to obtain a 'certificate of good conduct' or overseas DBS or equivalent from the applicant's home country where such facilities are available. This is in addition to the checks outlined above. If Pembury House discovers an applicant has made a false statement in attempting to gain employment this will be reported to the Department for Education for them to consider misconduct action.

## **Verification of Medical Fitness**

Pembury House verifies the medical fitness of staff to work with children in accordance with the DfE and the London Borough of Haringey.

## **References**

Two written references are required, one of which must be from the most recent employer. Referees are required to state any known reason why a person should not be employed to work with children. Direct contact will be made by Pembury House to verify the reference of the successful candidate before employment can begin.

## **Disclosure and Barring Checks**

The enhanced disclosure is required for anyone whose duties include regularly caring for, training, supervising, or being in sole charge of children under eighteen years of age.

## **Identity and Right to Work**

To confirm an employee's identity and right to work, checks are made against official documentation such as a passport.

## **Verification of Qualifications**

Pembury House requires evidence of or verification of any qualifications gained by the candidate.



# How to Apply

**Post: Senior Teacher**

## **Selection Process**

Your application should be submitted by email to the school.  
[Finance@pemburyhouse.haringey.sch.uk](mailto:Finance@pemburyhouse.haringey.sch.uk)

- **Please see virtual tour of the school on our website.**
- **Visits to the school are warmly welcomed. Please phone for an appointment: 020 8801 9914**
- **Closing Date:** Friday 16<sup>th</sup> May at 6pm
- **Shortlisting:** Monday 18<sup>th</sup> May
- Shortlisted candidates will be notified by Monday 18<sup>th</sup> May by 5pm
- **Interview:** Thursday 21<sup>st</sup> May 2026

If you are selected for interview, you will be asked to undertake tasks as part of the safer recruitment interview and assessment process. You will be advised of the nature of the tasks at the same time as you are notified that you have been selected for interview.

If the selection panel or the Governing Body does not feel that it is appropriate to make an appointment from the people who have attended an interview, applicants will be notified accordingly and the post will be re-advertised.

Any appointment will be subject to the receipt of satisfactory references and to pre-employment checks.

**Pembury House Nursery School & Children Centre**

**Lansdowne Road , Tottenham , London , N17 9XE**

**Email: [Admin@pemburyhouse.haringey.sch.uk](mailto:Admin@pemburyhouse.haringey.sch.uk)**

**Tel: 020 8801 9914**