

Danson Primary School

Post Title: SENCO Support assistant

Post Location: Danson Primary School

Position Status: Fixed-Term until July 2023

Contractual Hours: 32.5 hours per week

Contractual Weeks: 38 weeks per year

Salary: Bexley 06

Post Start Date: ASAP

Closing Date: 18/05/2022 Midday

Interviews week of 24/05/2022

We are an oversubscribed, successful and friendly school. We have completed our expansion project to become fully three-form and are excited about our next chapter within the school and local community.

Our Ofsted in April 2019 stated *'The school is well led. It is a stimulating place in which to work and learn and 'a strong team ethic is across the school by year group and curriculum teams.'*

Our children are polite, enthusiastic, motivated and love learning. We as a school community work hard to enable our children to be the very best that they can be.

For further information about the school please visit our website: www.danson.bexley.sch.uk

Danson has an exciting opportunity to appoint a suitably experienced Assistant SENCO in a non-teaching capacity to assist in managing the provision for pupils identified as having Special Educational Needs (SEN). The overarching purpose of this role is to promote high quality teaching, effective use of resources, and high standards of learning and achievement for all pupils. The successful applicant will be enthusiastic, flexible, well organised and able to work as part of a team as well as having the ability to work alone when required. This role is ideal for candidates currently working in a classroom support position, keen to progress within the SEN remit and take on more responsibility.

Key responsibilities include:

- To assist the SENCO in leading the provision for SEN within school
- To manage appropriate resources for Special Needs and Learning Support and ensure that they are used efficiently, effectively and safely
- To develop curriculum resources to ensure that pupils identified as having SEN have the required levels of support
- To support the SENCO in managing the implementation of an inclusive curriculum
- Within the context of the academy's aims and policies, to work with the SENCO to develop and implement intervention groups and support
- To provide all those with involvement in Special Needs and Learning Support the support, challenge, information and development necessary to sustain motivation and secure improvement in learning
- To support learning of students as allocated by the SENCO
- To manage and maintain provision maps
- Coordinate access arrangements for pupils during all necessary exams

A primary function of this role is to support children to overcome barriers to learning.

Further details about this vacancy, including the Job Description and Person Specification, are available to download from the downloads section below. Alternatively, if you wish to discuss the post further please contact Mrs M Stevens on 02083031858.

Your Application

To apply for this vacancy please download and complete the application form, from the downloads section below, paying particular attention to Section 4 of the form; to indicate how you satisfy the criteria set out in the Person Specification. Applications should be submitted via email to office@danson.bexley.sch.uk. Alternatively, paper applications should be sent to Danson primary School, Danson Lane Welling DA16 2BH these must be received by the closing date to be considered. CVs will not be accepted. The closing date for applications is as stated above.

References will be requested for applicants shortlisted for interview only and prior to interview.

An example of the reference pro-forma is available to view from the downloads section below (Appendix A). Only applicants shortlisted for interview will be contacted. Applicants invited to interview stage will be required to complete a Self-Disclosure form. An Enhanced DBS certificate will be required on provisional offer, including a check of the Children's Barred List.

The school is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. Further vetting checks, in line with the requirements of Keeping Children Safe in Education 2020 will be completed and other employment checks following a provisional offer of appointment.

This post is considered to be a customer-facing position; as such it falls within scope of the Code of Practice on English language requirement for public sector workers. Danson Primary School therefore has a statutory duty under Part 7 of the Immigration Act 2016 to ensure that post holders have a command of spoken English sufficient for the effective performance of the job requirements. The appropriate standards are set out in the person specification. These will be applied during the recruitment/selection and probationary stages.

Danson Primary School is committed to equality and diversity in employment practice and service delivery and expects employees to comply with our values of promoting equality and diversity, treating colleagues and service users with dignity and respect at all times. This commitment must be evidenced in practice. Any behaviour that falls below these standards is unacceptable to the School and potentially constitutes misconduct.

PLEASE NOTE: YOU CANNOT APPLY FOR THIS VACANCY USING THE 'APPLY' BUTTON BELOW. PLEASE SEE INSTRUCTIONS ABOVE FOR DETAILS OF HOW TO APPLY.