

JOB DESCRIPTION

Job title:	SEND CLASS TEACHER (KS3 – KS5) WITH ENGLISH SPECIALISM
Reporting to:	SLT
Salary:	MPR/UPR + 1 SEN

MISSION

To enable all young people to have the skills, knowledge and experiences to lead meaningful and enjoyable lives, and optimise lifelong opportunities.

VISION

We will have an enhanced recognition as a **centre for excellent practice** of autism, training and supporting others.

We will be **integrating with the wider community** to enhance lifelong learning for students with autism both locally and beyond.

Purpose of Job:

To carry out under the reasonable direction of the Headteacher, the professional duties of a teacher which are set out in the relevant paragraphs of the School Teachers Pay and Conditions Document and any subsequent amendments.

Teaching and Learning:

- To teach a English and other subjects as needed to a range of abilities up to GCSE for students in KS3 – KS5
- To enable the holistic development of all children
- To establish a safe and stimulating environment for pupils, rooted in mutual respect.
- To set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions.
- Be accountable for pupils' attainment, progress and outcomes
- Be aware of pupils' capabilities and prior knowledge and plan teaching to build on these
- Demonstrate knowledge and understanding of how pupils with Autism learn and how this impacts on pedagogy.
- Promote a love of learning and pupils' intellectual curiosity.
- Where appropriate, set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding of pupils
- Reflect systematically on the effectiveness of lessons and approaches to teaching
- To work across the school as designated by the Headteacher
- To ensure cover work is set and organised in the event of a planned absence.

Curriculum Areas

- Have a secure knowledge of the relevant subject(s) and curriculum areas and appropriate differentiation for pupils with SEND
- Foster and maintain pupils' interest in the subject, and address misunderstandings.
- Keep up to date with developments in subject and curriculum areas for pupils with SEND
- To support colleagues in their understanding and delivery of English teaching, in line with the Teachers Standards (UPR)
- To teach other non core subjects as required by the school

Recording and Assessment

- Make use of formative and summative assessment to secure pupils' progress
- Use relevant data to monitor progress, set targets, intervention plans and plan subsequent learning
- To report pupil progress to families, senior leaders and Governors through data collection and written reports
- To attend parents' meetings and evenings to report on pupil progress and development and welfare.
- To contribute to EHCP and lead reviews as appropriate.

Managing Behaviour

- Have clear rules and routines for behaviour in classrooms taking responsibility for promoting good and courteous behaviour both in the classroom and around school in accordance with the school's behaviour policy
- Have high expectations of behaviour and establish a framework for discipline with a range of strategies using praise sanctions and rewards consistently and fairly
- Manage classes effectively using approaches which are appropriate to pupils' needs in order to involve and motivate them
- Maintain good relationships with pupils, exercise appropriate authority and act decisively when necessary
- Work with other staff, parents, Malachi and other agencies to enable pupils' success.

All staff at Uffculme:

- have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.
- ensure their tasks are carried out with due regard to Health and Safety
- positively and actively participate in appropriate professional development including adhering to the principle of performance management.
- adhere to the ethos of the school
- promote the agreed vision and aims of the school
- set an example of personal integrity and professionalism
- attend appropriate staff meetings and parents evenings
- carry out any other duties as commensurate within the grade in order to ensure the smooth running of the school

PERSON SPECIFICATION

Method of Assessment (MOA)

AF Application Form	C Certificate	I Interview	T Test or Exercise	P Presentation
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Criteria	Essential	MOA
Education/Qualifications NB: Full regard must be paid to overseas qualifications.	A minimum of five GCSEs, or their equivalent, at grade C and/or above, including English and Maths	AF/C
	A university degree relevant to the post	AF/C
	QTS	AF/C
Experience Relevant work and other experience	Experience of teaching English to GCSE level, preferably in a special school environment	AF/I
	Significant experience of working with children and young people with Special Needs, specifically ASC	AF/I
Skills & Ability e.g. written communication skills, dealing with the public etc.	An ability to fulfil all spoken aspects of the role with confidence using the English Language as required by Part 7 of the Immigration Act 2016	AF/I
	A good working knowledge of Assessment and data systems	AF/I
	Knowledge of National Curriculum guidelines and initiatives and how these apply in a Special School	AF/I
	Ability to work independently demonstrating initiative and pro-activity, as well as supporting colleagues as part of a team	AF/I
	IT competent and confident, including use of all aspects of MS Office, including Word, Excel and Publisher.	AF/I
	An understanding of GDPR legislation	AF/I
	Ability to analyse and interpret information and make recommendations	AF/I
	Ability to problem solve	AF/I

	Ability to line manage other employees within class team, including responsibility for deployment allocation of work, induction, appraisal, development etc, at all times promoting a positive working environment	AF/I
	To be able to work under pressure and meet deadlines	AF/I
	To understand the need for confidentiality	AF/I
	An excellent communicator with the ability to show sensitivity and objectivity in dealing with confidential issues	AF/I
Training	Willingness to participate in further training and development opportunities offered by the school	AF/I
	Evidence of additional CPD	AF/I
	Evidence of CPD related to Special Needs	AF/I
Other	Ability to demonstrate commitment to Equal Opportunities	AF/I

All staff are expected to understand and be committed to Equal Opportunities in employment and service delivery.

Reviewed by:

Date:
