



SEND Coordinator

Advert

St Matthias is a good school where staff know students well. Leaders work hard to ensure that everyone feels part of the school's diverse community. Students feel happy and safe at school. This is because leaders have created an environment where students are well supported and cared for. Leaders expect students to try hard in school. They do not tolerate disruption in lessons or at social times. In lessons students are polite and respectful of their teachers. Everyone gets access to a good-quality curriculum.

(Extracts from Ofsted Report published 10th January 2020)

Salary: Main/Upper Pay Scale + SEN + TLR (dependent upon experience and expertise)

Contract type: Permanent

Responsible to: Headteacher

Start date: From Spring term 2024 or sooner where possible

This role is suitable for a qualified teacher experienced in leading on SEND. We offer an extensive CPD program of support.

Staff describe working at St Matthias as extremely positive with a team approach.

The SEND Coordinator will take lead responsibility to:

- Determine the strategic development of special educational needs (SEN) policy and provision in the school
- Be responsible for day-to-day operation of the SEN policy and co-ordination of specific provision to support individual children with SEN or a disability
- Provide professional guidance to colleagues, working closely with staff, parents and other agencies
- The SEND Coordinator will be expected to fulfil the responsibilities of a teacher, as set out in the STPCD

The job requires a person who

- Is an excellent teacher with SEN Co qualification or working towards it
- Has experience of leading and delivering quality policies and provision for SEND

- Ability to build effective working relationships
- Can lead and be part of a team

1. Ethos

- To always look for and expect the best from all our children
- To promote creativity in learning design, delivery and outcome
- To be a positive role model in personal behaviours and self management
- To respect everyone as an individual
- To take care of our learning environment
- To promote sustainable development
- To work collaboratively, embracing team work and partnership

2. Leading Learning

- To support learning by following the agreed policies, systems and structures
- To be responsible for your own professional learning and support development of colleagues
- To be committed to student attainment
- To promote health and wellbeing, including safeguarding our children

3. Community

- To work to build community cohesion
- To work positively with parents and families

4. Generic

The postholder may be required to do other duties appropriate to the level of the role as required

The postholder is required to work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document

Our school is committed to safeguarding and promoting the welfare of children. This post is subject to all necessary safeguarding checks this includes satisfactory references requested prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications and of the right to work in the UK.

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Apply online using the link on our website or advertising platforms

For further information and to arrange a school visit please call the School on 01902 556400 or email recruitment@st-matthias.com

Closing Date: Wednesday 28th September 2023 noon