

## SEND Learning Support Assistants Job Description

To be read alongside Learning Support Assistants, Job Description

### **Main purpose of the role**

To provide dedicated and inclusive support to pupils with Special Educational Needs and Disabilities (SEND) and Social, Emotional and Mental Health (SEMH) needs. The role is central to a newly established SEND provision for up to 8 pupils, offering individualised support that nurtures academic, emotional, and personal development in a safe, engaging, and therapeutic environment.

### **Key Responsibilities**

#### **Pupil Support**

- Build positive, trusting relationships that foster emotional safety, resilience, and self-worth
- Support a wide range of individual needs including communication, emotional regulation, and sensory processing
- Deliver consistent, structured routines and implement personalised education and behaviour support plans
- Engage children in purposeful indoor and outdoor learning experiences
- Provide personal care as needed with dignity and respect
- Use play and therapeutic techniques to support emotional and social development
- Promote high standards of behaviour and support de-escalation using trauma-informed strategies

#### **Teaching and Learning**

- Collaborate with teaching staff to implement engaging and differentiated learning activities
- Deliver 1:1 and small group interventions designed to support SEND/SEMH pupils

- Promote inclusive practices and ensure active participation of all children in learning
- Use ICT tools to support learning and engagement
- Contribute to the assessment and monitoring of pupil progress through observations and feedback
- Promote metacognition and a growth mindset in pupils

### **Teamwork and Communication**

- Work closely with teachers, the SENDCo, and external professionals to support provision planning
- Establish positive relationships with parents and carers, maintaining open communication
- Share pupil insights to inform provision reviews and EHCP processes
- Model positive behaviour and communication at all times, supporting the school's ethos and values
- Contribute to school life including enrichment activities, visits, and wider community events

### **Professional Development and Safeguarding**

- Participate fully in training, including trauma-informed practices, behaviour support, and SEND strategies
- Keep knowledge and skills up to date through CPD and reflective practice
- Adhere to safeguarding policies, promoting the welfare of all pupils and maintaining professional boundaries
- Uphold the values of inclusion, equality, and kindness in all interactions