



St Richard's RC Primary School

Job Description

SEND Teacher

[0.4 temporary contract from 5th January 2026 to 31st August 2027]

(Applications will be considered from teachers ranging from

MPS 3 to 6 and UPS depending on experience)

Job Description: Part-Time Teacher (SEND Classroom)

School: St Richard's R C Primary

Location: Wilpshire Avenue, Longsight, Manchester, M12 5TL

Responsible to: Headteacher / SENDCo

Start Date: 5th January 2026

Contract Term: Fixed-term to 31st August 2027

Purpose of the Role

To provide high-quality teaching and learning for pupils within the school's internal SEND classroom, ensuring that all pupils with special educational needs and disabilities (SEND) make excellent progress academically, socially, emotionally, and spiritually.

The postholder will also lead, mentor, and support the team of Teaching Assistants (TAs) working in the resource base, ensuring effective implementation of personalised learning plans and inclusive practice in line with the school's Catholic ethos.

Teaching and Learning

- Plan, deliver, and assess engaging, differentiated lessons tailored to the needs of pupils with a range of SEND, in accordance with the National Curriculum and individual Education, Health and Care Plans (EHCPs).
- Use a range of teaching strategies and specialist approaches to promote communication, independence, and inclusion.
- Maintain accurate records of pupils' progress and contribute to regular reviews and annual EHCP meetings.
- Work collaboratively with class teachers to support reintegration and inclusion of resource base pupils into mainstream classes as appropriate.
- Create a stimulating, safe, and nurturing environment that reflects the Catholic values and ethos of the school.

Leadership of Teaching Assistants

- Provide day-to-day leadership, guidance, and support for the Teaching Assistants in the classroom.
- Model best practice in teaching, behaviour support, and communication strategies.
- Oversee the planning and delegation of TA responsibilities, ensuring effective use of staff to support individual pupil needs.
- Deliver or coordinate professional development and coaching for TAs to enhance their knowledge and skills in SEND practice.
- Contribute to the appraisal and performance management of TAs in liaison with the SENCo or senior leadership team.

Collaboration and Professional Development

- Work closely with the SENCo, class teachers, external professionals (e.g. Educational Psychologists, Speech and Language Therapists), and parents to ensure a coordinated approach to supporting pupils.
- Participate in staff meetings, training sessions, and professional development opportunities.
- Contribute to the development of SEND provision and inclusive practice across the school.
- Uphold and actively promote the Catholic mission, vision, and values of the school in all aspects of teaching and pastoral care.

Person Specification

Essential:

- Qualified Teacher Status (QTS).
- Proven experience of teaching pupils with SEND, particularly those with complex needs, autism, or communication difficulties.
- Strong understanding of differentiation, adaptive teaching, and inclusive classroom practice.
- Excellent interpersonal and leadership skills, with the ability to motivate and develop a team.
- Commitment to safeguarding and promoting the welfare of children.
- Willingness to support the Catholic ethos and values of the school.

Desirable:

- Additional qualifications in SEND (e.g. NASENCo, specialist training).
- Experience of working in a specialist or resource base setting.
- Experience of contributing to EHCP processes and liaising with external agencies.
- Familiarity with Catholic education principles and the liturgical life of the school.