



## **JOB DESCRIPTION**

**Job Title: Maths Lead**

**Teaching & Learning Responsibility - TLR2c**

**This job description is provided to assist teaching staff to understand and appreciate the work content of their post and the role they are to play in school. The post holder is required to carry out the duties of a School Teacher and undertake the professional duties and responsibilities of a Teacher holding a teaching and learning responsibility (TLR) , as set out in the current School Teachers' Pay and Conditions document.**

**The post holder is expected to uphold the professional code of the General Teaching Council for England.**

### **JOB PURPOSE:**

To lead, manage and develop the curriculum with specific reference to the identified area of specialism:

- Maths and Numeracy

To plan, implement and deliver an appropriate and differentiated curriculum for all pupils.

To contribute to raising standards of pupil attainment.

To monitor and assess pupil progress to improve their quality of learning and personal growth.

To be responsible for whole school development of maths including whole school assessment

To report to the senior team on the progress of Maths and Numeracy across school

To undertake the professional duties outlined above by having regard to national standards published from time to time by subject and other national bodies.

### **Reporting to:**

DHT

### **TEACHING AND LEARNING RESPONSIBILITIES:**

1. To ensure that an effective learning curriculum, strategies and support are in place with reference to the area of specialism that allow pupils to access a broad, balanced and differentiated curriculum and enables them to reach their full potential.

2. To develop and monitor schemes of work and planning to ensure curriculum entitlement, coverage, continuity and progression for pupils.
3. To monitor the effective implementation of the learning curriculum and learning outcomes in the specified area of specialism.
4. To ensure that all pupils have equal access to the curriculum.
5. To develop programmes which offer challenge and opportunities for all pupils
9. To lead and manage pupil development, achievement and attainment across the key stages, including establishing and monitoring systems to assess and record pupil progress and achievement.
10. To identify areas for improvement and contribute to school self-evaluation and development planning
11. To plan and implement strategies where improvement needs are identified
12. To provide the school's leadership team with performance information and data.
13. To evaluate the impact of all improvement activities on the quality of teaching and learning activities across the school.
14. To develop the role of support staff in delivering the specific curriculum that relates to the area of specialism.
15. To manage resources efficiently, so that teaching and learning is effectively supported.
16. To ensure that cross-curricular links and opportunities support pupil development.
17. To support and develop transition arrangements in order to ensure continuity for pupils.
18. To establish and maintain links with other agencies in order to develop and enhance the work of staff in school.
19. To develop and maintain personal expertise and share this with others.
20. To role model exemplary classroom practice.
21. To support the identification and achievement of performance objectives which will enhance the working practice of staff, including the CPD needs of staff and the induction, support and monitoring of new staff.
22. To lead in the development of effective teaching and learning styles.

### **Staff Management Responsibility:**

Coordinating the work of teachers and classroom staff across the school, within the defined area of responsibility.

### **Key Relationships:**

Key stage and curriculum provision leads, teachers and HLTAs

**General**

- Work as a leader of the academy to secure school improvement in the designated area across the four curriculum pathways, including attending meetings of individual pathway teams as required.
- Attend and participate in training events that relate to the designated area as required.
- Contribute to the overall vision, values and guiding principles of The Trust and support the work of the Co-op Academies Trust by modelling the 'Ways of Being Co-op'.

Whilst every endeavour has been made to outline the main responsibilities and duties of the post, the above is not an exhaustive list of responsibilities. As school needs change, roles will naturally evolve. Job descriptions will be reviewed with post-holders and updated periodically to reflect this.

**Confirmed and agreed:**

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XXX XXXX  
Maths Lead

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Michelle Farr  
Headteacher

**Date:**

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