



Diocese of Portsmouth

St Patrick's Catholic Primary School



Fort Road
Woolston
Southampton
SO19 2JE

Telephone: (023) 8044 8502

Fax: (023) 8043 8823

sbm@st-patricks.southampton.sch.uk

Headteacher: Mr Michael Lobo

July 2025

Dear Applicant,

**TEACHING ASSISTANT (SEND SUPPORT)
PERMANENT CONTRACT TO SUPPORT SEND CHILDREN
TERM TIME ONLY, 15 – 30 HOURS PER WEEK (NEGOTIABLE)
GRADE 6, SCP 12-17, £27,711 - £30,060 PRO RATA (PAY RISE PENDING)**

Thank you for your request for an application pack for the above posts. **Please note that visits to the school are essential to understand the nature of the post**

Please find enclosed:-

- An advert
- Job Description
- Person Specification
- CES Application Forms

Completed application forms may be posted or delivered by hand to the above address or by email to senco@st-patricks.southampton.sch.uk by **12 noon on Tuesday, 9th September 2025**. Applications will be considered on receipt.

COMPLETING THE APPLICATION FORM

The CES (Catholic Education Service) Application form must be used and can be obtained from the school website www.spcps.co.uk/vacancies or by contacting our SEN team, email address: senco@st-patricks.southampton.sch.uk

Your application will be judged against the Job Description and Person Specification for the post.

Please make sure that you:-

- Refer to each point of the Person Specification (essential requirements of the post);
- Give details of your experience in each area listed; include relevant details of current and previous jobs;
- Remember - experience gained outside paid employment may be just as important - for example, voluntary work.

Yours sincerely

Michael Lobo
Headteacher