



February 2025

Dear Candidate

**SEND TEACHING ASSISTANT**

Thank you for your enquiry regarding the above position to commence as soon as possible.

You should be able to access the following documents from our website  
[www.delapreprimaryschool.co.uk](http://www.delapreprimaryschool.co.uk)

- Job Description
- Application form
- Criminal Convictions Disclosure Form – to be submitted with application form

The closing date for applications is Tuesday 25<sup>th</sup> February 2025 at 4pm. Shortlisting will be on Wednesday 26<sup>th</sup> February 2025, and we will contact you by email to confirm whether you have been shortlisted for interview.

Interviews will be held on **Monday 3<sup>rd</sup> March 2025.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'H Portrey', written over a white background.

H Portrey  
Headteacher

