

Person Specification SENDCo

	ESSENTIAL	DESIRABLE
QUALIFICATIONS AND EXPERIENCE	Qualified Teacher Status National Award for Special Educational Co-ordinators	Evidence of continuous INSET with reference to Special Educational Needs.
EXPERIENCE	<ul style="list-style-type: none"> • At least 2 years' experience in the secondary sector. • Evidence of continuing professional development • Experience of training other teachers • Experience of working alongside other teachers to support their professional development • Experience of setting targets and monitoring, evaluating, and recording progress 	Experience of budget management
KNOWLEDGE	Knowledge and Understanding of; <ul style="list-style-type: none"> • The SEN Code of Conduct and its practical application • The EHCP process and the evidence needed • Behaviour management techniques for groups and individuals • Familiarity with a range of Special Educational Needs • Good understanding of curriculum and pedagogical issues related to extending pupil performance and the development of thinking skills • Good understanding of factors promoting effective transfer of learners from one phase of education to the next • Good understanding of the principles behind school improvement including school improvement planning, monitoring, review, and evaluation of progress • The funding support mechanism for SEN 	Team Teach or other positive handling approaches
SKILLS	<ul style="list-style-type: none"> • Make consistent judgements based on careful analysis of available evidence • Excellent classroom practitioner • Good communication skills, both written and oral • Good organisation skills • Empathise with the difficulties of SEN pupils in accessing the curriculum • Manage the co-ordination of teaching assistants in support of SEN pupils • Organise and sustain systematic support from a variety of providers for a range of SEN 	Advise and motivate teaching staff with SEN initiatives