

Special Educational Needs Co-ordinator

Job Specification

| | Essential | Desirable |
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| Qualifications and Training | Qualified Teacher Status | <ul style="list-style-type: none"> Evidence of further professional study |
| Experience | <ul style="list-style-type: none"> Successful experience of teaching across KS2 and the ability range Experience of managing change within the curriculum Monitoring of classroom practice Experience of school development planning SENCO qualification or working towards it | |
| Skills, Knowledge and Understanding | <ul style="list-style-type: none"> Commitment to social inclusion Commitment to equal opportunities Knowledge of the National Curriculum requirements Good oral and written communication skills Knowledge of strategies for raising achievement Excellent mainstream classroom practitioner Knowledge and understanding of school review and improvement agenda Experience of successful teaching of children with SEND in mainstream setting | <ul style="list-style-type: none"> Potential for Leadership |
| Management and Leadership | <ul style="list-style-type: none"> Ability to lead, develop and manage initiatives Highly organised, efficient, effective, meets deadlines Innovative and ambitious Ability to motivate and delegate Ability to communicate effectively with pupils, staff and parent/carers Ability to raise expectations and attainment of all pupils Experience of monitoring and driving pupil progress of SEN groups Effective use of adults in your practise | <ul style="list-style-type: none"> Experience of planning and delivery of staff training Experience of deploying staff across a phase or year groups |

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| Personal Qualities | <ul style="list-style-type: none">• Ability to initiate and adapt to change• Enthusiasm, perseverance and energy• Excellent health and attendance record• Sense of humour• Ability to be a member of a team• Ability to set and maintain standards• Willingness to participate in the wider life of the school• A commitment to personal professional development• Ability to build excellent relationships in (sometimes) challenging situations | |
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