**Post Title: SENDCo and Inclusion Lead**

**School: Chatsworth Infant and Nursery School and Burnt Oak Junior School**

**Burnt Oak Lane, Sidcup, Kent DA15 9DA**

**Status: Part time 4 days a week / Permanent**

**Grade: up to UPS1 (£42,559 OLW) + SEN Allowance (£2,270 - £4,479) FTE**

**Post Start Date: 1st January 2023**

**Closing Date for Applications: 3rd October 2022, 12noon**

**Interview Date: week commencing 10th October 2022**

The Head teachers of Chatsworth Infant and Nursery School and Burnt Oak Junior School are looking to recruit an aspirational and committed SENDCo & Inclusion Lead to join our friendly teams, working 4 days a week across both schools.

Chatsworth Infant and Nursery School is a delightful 2 form entry infant and nursery school within The Pioneer Academy. We at Chatsworth have the highest expectations and are committed to inspiring a School that nurtures lifelong learners putting the building blocks in place for their future. Our last Ofsted inspection, which graded the school as Good, recognised that we ‘provide a positive environment for learning’.

Burnt Oak Junior School is a 2 form entry junior school within The Pioneer Academy. We are a vibrant ‘village-feel’ school embedded within the heart of Sidcup’s community. Judged as Outstanding by Ofsted in July 2018, Burnt Oak Junior School is described by pupils as ‘a bursting ball of joy’. Our motto is Inspirational Teaching – Aspirational Learners.

**Key responsibilities include:**

* Having day-to-day responsibility for the coordination and record keeping of SEND provision to support individual pupils. This will involve supporting children in class and in small groups if necessary.
* Advising class teachers on strategies to support pupils, who may or may not have diagnosed SEND, using the graduated approach to providing SEND support.
* Being involved in decisions about the effective deployment of the school’s delegated budget, support staff and other resources to meet pupils’ needs effectively.
* Leading and managing the school’s nurture provision.
* Liaising with the parents/carers of pupils in line with the requirements of The Pioneer Academy SEND Policy and the SEND Code of Practice 2015.
* Working with the Head teacher and senior leaders to ensure that the school meets its responsibilities under the Equality Act 2010 with regards to reasonable adjustments and access arrangements for assessments

**In return, we can offer you:**

* A friendly, dedicated staff team who believe in teamwork and building positive relationships across the school, the Trust and in the local community.
* A supportive and collaborative working ethos, including support from the Trust’s Central Executive Team and a range of experts, such as specialists in pupil welfare, SEND and behaviour.
* Excellent CPD opportunities, including access to the SENDCo Accreditation and NPQs.
* Access to professional coaching.
* A commitment to staff wellbeing and reduction in staff workload, including up to 5 hours PPA for full time teachers.

Chatsworth Infant and Nursery School and Burnt Oak Junior School are part of The Pioneer Academy Trust which is an academy trust with schools across London and the South East. At The Pioneer Academy, we put children first, pioneering excellence and championing each and every child. All our schools, ranging from small infant schools to large primary schools, work collaboratively, sharing resources and expertise.  Find out more at: [Chatsworth Infant School](https://thepioneeracademy.co.uk/bexley/primary/chatsworth)  &  [[Burnt Oak Junior School](https://broadmead.croydon.sch.uk/bexley/primary/burntoak)](https://broadmead.croydon.sch.uk/bexley/primary/pioneeracademy/site/pages/ouracademies/burntoakjuniorschool)  and [The Pioneer Academy](http://www.thepioneeracademy.co.uk/)

Visits to the school are encouraged and can be arranged via Chatsworth Infant and Nursery School office on 0208 300 9295 ext 0.

If you are interested in applying for the post, please see the Job Description/Person Specification. To apply for this vacancy, please complete the application form, completing a full education and employment history since leaving school and indicating how you satisfy the criteria set out in the Job Description/Person Specification. You will also be required to complete and return a self-disclosure declaration with your application. Applications should be submitted via email to the Recruitment Team at [recruitment@thepioneeracademy.co.uk](mailto:recruitment@thepioneeracademy.co.uk)

Only those shortlisted for interview will be contacted. References will be requested for those shortlisted only and prior to interview. In line with [Keeping Children Safe in Education 2022](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1101454/Keeping_children_safe_in_education_2022.pdf), online searches will be completed as part of the due diligence on shortlisted candidates, searching online content that is publicly available for inappropriate online content that may suggest that a shortlisted candidate may not be suitable to work with children, or that may harm the reputation of the school. If any issues of concern come up in online searches, shortlisted candidates will have an opportunity to address these at interview. An Enhanced DBS certificate will be required on provisional offer, including a check of the Children’s Barred List. Further vetting checks, in line with the requirements of [Keeping Children Safe in Education 2022](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1101454/Keeping_children_safe_in_education_2022.pdf) will be completed following a provisional offer of appointment. Where applicable, if an applicant with a provisional offer of employment has lived and/or worked outside the UK, they will be required to obtain a Certificate of Good Conduct.

***The Pioneer Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Offers of employment are subject to a satisfactory enhanced DBS disclosure and other employment checks. Our school Safeguarding Policy can be downloaded and read following this link:*** [**Safeguarding policy 2022-23**](https://broadmead.croydon.sch.uk/bexley/primary/burntoak/arenas/websitecontent/web/safeguardingandchildprotectionpolicy2022-23-burntoakjuniorschool_20220902100734508.pdf)