**A logo with white ducks and yellow text

Description automatically generatedSENDCO: Person specification**

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| criteria | Essential qualities | Desirable qualities |
| **Qualifications  and training** | Qualified teacher status  National Award for SEND Co-ordination  Degree | Completion of Senior Mental Health Lead Training  Completion of training within trauma informed practice |
| **Experience** | Teaching experience: A minimum of 4 years  Experience of conducting training/leading INSET  Experience of working at a whole-school level  Involvement in self-evaluation and development planning  Experience of working with and alongside external agencies | Working with children affected by trauma |
| **Skills and knowledge** | Sound knowledge of SEND Law and the SEND Code of Practice  Understanding of what makes ‘quality first’ teaching, and of effective intervention strategies  Ability to plan and evaluate interventions  Data analysis skills, and the ability to use data to inform provision planning  Effective communication and interpersonal skills  Ability to build effective working relationships  Ability to influence and negotiate  Good record-keeping skills |  |
| **Personal qualities** | Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school  Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability  Ability to work under pressure and prioritise effectively  Commitment to maintaining confidentiality at all times  Commitment to safeguarding and equality  Organised  Able to work well as part of a team |  |