## The people behind the magic.





### **SENDCO (Primary)**

Salary: MPS/UPS plus TLR 2a

**Contract:** Permanent

Hours: Full-time (Part-time considered - please include details clearly in your application)

Closing Date: Friday, 16th May at 9am

Interview: Week commencing Monday, 19th May 2025

Start Date: September 2025

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, we would encourage you to submit your application as early as possible.





#### THE SCHOOL



#### 'Be Bold, Be Brave, Be Brilliant!'

Linthwaite Clough Primary School is home to just under 300 eager minds, aged 3-11, at the heart of the village community in Linthwaite.

Our school values are...

- To be **Bold** Being bold is showing a willingness to take risks in order to achieve success, showing confidence and being courageous.
- To be <u>Brave</u> Being brave is something magical that happens inside us to push us through our fears and complete tasks that may feel hard or frightening.
- To be *Brilliant* Being brilliant is about giving everything 100% and developing into an individual of whom we are all proud of.

Our school is a happy and vibrant place which values every single pupil and puts success for all at the heart of everything. Our vision is to create an inclusive community of respectful, confident, lifelong learners who achieve success through hard work and perseverance – 'Be Brave, Be Bold, Be Brilliant!'

While the school received an *inadequate* Ofsted rating in September, we have made rapid and significant progress since, throughout this journey we have the strong support of parents and the community who are proud of the school's inclusive and child-centred ethos. The most recent Ofsted monitoring report reflect the significant improvements made since the Ofsted judgment.

Linthwaite Clough is a school that has so much going for it, making this a fantastic opportunity for the right SENDCO to help shape a truly remarkable school.





# When schools collaborate, incredible things happen.

**Together Learning Trust** is a thriving group local family of schools. We have three secondary schools, two school sixth forms, five primary schools and a special school, inspiring 5800 young people. We are driven by a shared commitment to providing magical learning experiences for all our children and a belief that all of them can achieve great things.

Exceptional achievement stems from developing world class teaching and learning. Creativity is the core of our values. Our staff are amazing, in both the relationships they forge and the incredible range of opportunities they make possible. We get great results, but we give and expect so much more. We are shaping a generation of future global citizens with the character they need to succeed; with the integrity and commitment to excellence that will enable them to thrive.

Together Learning Trust schools are wonderful places to work. We value and support our team across all our schools, and recognise the ideas, experience and expertise of our staff. Being part of the Trust opens up new opportunities for staff development. The Trust schools work closely together to identify and then implement the best school improvement strategies across its schools. Our aim is to grow great people and talent.

We cherish our staff, support their wellbeing and enable them to flourish. Being part of Together Learning Trust feels special due to the unique nature of the schools and the opportunities it brings for staff, students and communities to collaborate. For everyone involved in our Trust our mission is simple. To **Grow**, **Excel**, and **Learn Together**.

What could we do, together?

#### DAVID LORD, CHIEF EXECUTIVE OFFICER



"I believe that the support that schools can provide each other cannot be underestimated. Being part of the Together Learning Trust enables our schools to continue to flourish and develop within a supportive school focused community, where the expertise of those who have a hands on understanding of our children will lead the way forward."

> - Liz Woodfield, Head of School, Meltham Moor Primary School/ Executive Director for Primary Education

**EXPLORE MORE** 

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### **SENDCO (Primary)**

Are you passionate about making a lasting difference in the lives of children with special educational needs? Linthwaite Clough Junior and Infant School, part of the Together Learning Trust, is seeking a committed and inspiring Primary SENDCo to join our team from September 2025. This is a unique opportunity to lead and shape inclusive practice at the heart of a warm, ambitious school community. Working closely with our Head of School and the Trust Director for Primary Inclusion and Culture, you will play a vital role in ensuring that every child receives the support they need to thrive. If you're a strategic thinker with a deep understanding of SEND (or passion to develop it!) and a drive to empower both pupils and staff, we would love to hear from you.

#### What the role involves in a nutshell:

- Ensure the school carries out its statutory responsibilities regarding all children with SEND.
- Lead on providing any children with SEND the support required to help them access their education and reach their full potential.
- Oversee the implementation of the Trust SEND policy and work closely with the Trust Director for Primary Inclusion and Culture and the School's Senior Leadership Team (SLT)
- Coordinate the provision for children with SEND, and advise other staff and parents on various aspects related to meeting pupils' needs effectively.
- Work with external agencies to co-ordinate their contribution, provide maximum support and ensure continuity of provision.
- Provide strategic leadership, professional guidance and coaching to staff to secure consistently good teaching for SEND students.
- Be responsible for managing and completing SEND administration and maintaining excellent record keeping in relation to the role.
- Hold the NASENCO qualification or be willing to undertake the NPQSEN.
- You will also teach classes of children determined on an annual basis by the Headteacher
- To carry out the professional teaching duties covered by the latest School Teachers' Pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England

#### What you'll get in return?

You'll be joining a school and Trust which is all about putting staff first – with numerous wellbeing initiatives and social events to enjoy each term!

In addition to this you will benefit from:

- Automatic enrolment to the Teacher Pension Fund
- A Supportive and forward-thinking Leadership Team
- Staff development through our innovative Personal Professional Development (PPD) programme and CPD

- Eye Care
- Annual Flu Vaccines
- Home & Technology Scheme
- Rewards and discounts
- GP Online and Prescription Service
- Your Care Wellbeing packageLifestyle benefits (discount platform)

If our school sounds like a place in which you could really make a difference, then we'd love to hear from you.

#### **JOB DESCRIPTION**

### **SENDCO (Primary)**

Responsible to:	Headteacher		
Start date:	September 2025		
Main purpose of the role:	<ul> <li>To collaborate with the Together Learning Trust Director for Primary Inclusion and Culture to ensure exemplary SEND provision.</li> <li>To lead and model best practice in SEND teaching and learning to raise outcomes for all pupils with SEND.</li> <li>To ensure high-quality teaching, effective use of resources, and improved achievement through professional leadership of SEND.</li> <li>To work with class teachers and support staff to embed effective systems that deliver excellent outcomes for SEND pupils.</li> <li>To analyse assessment data to inform targeted support, intervention, and progress tracking.</li> <li>To contribute to whole school improvement planning through robust monitoring and evaluation of SEND provision.</li> <li>To act as a key member of SLT in delivering focused and impactful SEND strategies.</li> <li>To liaise regularly with the Trust Director for Primary Inclusion and Culture for case discussions and document compliance.</li> <li>You will also teach classes of children determined on an annual basis by the Headteacher</li> <li>To carry out the professional teaching duties covered by the latest School Teachers' Pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England</li> </ul>		
Leadership and management:	<ul> <li>To provide strategic direction with regard to SEND provision throughout the school, working closely with the Trust Director for Primary Inclusion and Culture</li> <li>To have oversight of all children with SEND in the school and their specific needs and levels of concern</li> <li>To identify areas for improvement with regards to SEND provision throughout the school and formulate improvement plans, actions and monitoring processes to check on impact</li> <li>Monitor the progress of SEND pupils using a range of qualitative and quantitative data, and evaluate the impact of provision.</li> <li>To work with the School's Senior Leadership Team (SLT), liaising with parents, carers and other professionals in respect of children with SEND</li> <li>To give advice and provide support to other practitioners in the school and where appropriate other schools in the Trust, ensuring that there are effective lines of communication, and that staff have access to high quality resources</li> <li>To work collaboratively with the senior leadership team and governing body to manage the budget for SEND and make strategic decisions about the deployment of resources and staff</li> <li>To monitor all associated documentation, including that required on the academy website, ensuring that it is high quality and compliant</li> <li>To keep records of children with SEND, using such records to monitor the pupils' progress and plan action accordingly</li> <li>To attend Pupil Progress Meetings and where necessary EHCP/ SEND planning</li> </ul>		

and review meetings, giving detailed feedback on the progress of pupils with

- To monitor and evaluate the impact of any action taken with regards to pupils with SEND
- To advise staff to ensure that their quality first teaching practice is consistently effective and as inclusive as possible
- To keep up-to-date with developments to SEND provision and practice on a local and national level and be prepared to support staff, leading CPD where appropriate
- Oversee the SEND register, ensuring accurate identification, regular updates, and informed provision planning.
  - To ensure that awareness of SEND issues is maintained across all of the teaching staff
- To ensure accurate identification of pupils with SEND, through observation in the classroom, individual screening and analysis of assessments and reports
- To set realistic, measurable and achievable personal targets as part of appraisal in consultation with the Principal
- Prepare reports for the Senior Leadership Team and Governing Board as required.
- Lead on the continuous development of SEND strategies across the school, aligning with Trust-wide priorities.
- Ensure statutory compliance with EHCPs and SEND Code of Practice, including documentation and reporting.
- Manage SEND resources and budget in collaboration with the Head of School and Trust leadership.

#### Other specific duties

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Chief Executive Officer and Head of School/Executive Headteacher to undertake work of a similar level that is not specified in this job description. The Job Description is not contractual and may be changed by the Chief Executive Officer or Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check. Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.



# **SENDCO (Primary)**To be assessed through application, reference and interview.

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications		
Good honors degree in any relevant subject	Х	
Qualified Teacher Status	х	
National Professional Qualification for SENCOs (NPQ SENDCO) or equivalent completed or commitment to complete within first three years of appointment	х	
Experience		
Successful record of teaching with successful outcomes	х	
Proven record of effective leadership		Х
Experience of teaching across the whole primary range or a specific key stage		X
Significant contribution to development beyond the classroom		x
Knowledge and Skills	•	
Detailed knowledge of current developments in education (particularly in relation to SEND)	х	
Knowledge and experience of intervention strategies	Х	
Excellent classroom practitioner	X	
Ability to put vision into practice	x	
Ability to devise new resources for learning (particularly to support SEND students via adaptation)	х	
Ability to work well with parents, carers and outside agencies (eg. LA SEND team, SENDIAS)	х	
Ability to analyse data and information to draw conclusions and use this to prepare high quality reports and submissions to secure referrals / support / funding.		
Professional Standards	_	
High expectations in classroom	×	
Willingness to use a variety of teaching strategies to engage all learners	Х	
Commitment to support the personal development and well-being of children	Х	
Support for an enriched curriculum including out of hours learning and educational visits	x	
Personal Qualities		
Passionate about learning and teaching	X	
Passionate advocate for SEND students	Х	
Open minded, self-evaluative and adaptable to changing circumstances and new ideas	х	
Values and ethos aligned to those of the school and the Trust	Х	
Evidence of commitment of CPD	Х	
References		
Positive recommendation(s) in professional references	Х	
Satisfactory outcomes from due diligence	х	

#### **HOW TO APPLY**

### Say yes to new adventures.

Could we be a good fit for each other? If you'd like a chat about the role or have any questions ahead of making a formal application, we'd be delighted to hear from you. Please contact our school office: <a href="mailto:office@linthwaiteclough.co.uk">office@linthwaiteclough.co.uk</a> or call 01484 844300.

If you're ready to apply, please complete your online application fully by clicking <u>here</u> before the deadline.



#### SAFER RECRUITMENT

We are committed to safeguarding children, young people and vulnerable adults. All staff and volunteers are expected to behave in a way that supports this commitment and are subject to an enhanced DBS check. Please be aware that it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children. If you are shortlisted for interview, we will undertake an online public search in line with guidance from the Department for Education and Keeping Children Safe in Education 2024.