**Post Title: SENDCo**

**School: Stewart Fleming Primary School**

**Location: Witham Road, Anerley, London SE20 7YB**

**Status: Full time / Permanent**

**Salary: Teachers Main Pay Scale - Upper Pay Scale (OLW), depending on experience**

**Post Start Date: 1/1/22**

**Closing Date for Applications: 15/10/21 9:00 \***

**Interview Date: 2/11/21 \***

*\*applications from suitable candidates who meet the person specification may be shortlisted and interviewed ahead of the closing date*

The Head teacher and Governing Body of Stewart Fleming Primary School are looking to recruit an aspirational and committed SENDCo to join our happy, friendly team. Stewart Fleming Primary School is a 2-3 form entry school within The Pioneer Academy. This oversubscribed school is Ofsted graded Outstanding and is currently undergoing an exciting building project to extend the school. Our motto is Innovate - Nurture - Grow. We offer a caring and inclusive school community with high expectations of all our children. We provide a unique learning environment, which encourages our children to explore, discover and question through a range of exciting opportunities both indoors and out. Our dedicated and inspirational staff team provides a safe and stimulating learning environment which reflects our vision and culture. We value the support of our parent and carers; we promote mutual respect, whilst nurturing hearts and minds. Together we ensure our children achieve their very best.

**Key responsibilities will include:**

* Having day-to-day responsibility for the coordination and record keeping of SEND provision to support individual pupils. This will involve supporting children in class and in small groups if necessary.
* Advising class teachers on strategies to support pupils, who may or may not have diagnosed SEND, using the graduated approach to providing SEND support.
* Being involved in decisions about the effective deployment of the school’s delegated budget, support staff and other resources to meet pupils’ needs effectively.
* Leading and managing the school’s nurture provision.
* Liaising with the parents/carers of pupils in line with the requirements of The Pioneer Academy SEND Policy and the SEND Code of Practice 2015.
* Working with the Head teacher and senior leaders to ensure that the school meets its responsibilities under the Equality Act 2010 with regards to reasonable adjustments and access arrangements for assessments.

If you are interested in this vacancy and would like to arrange a tour, please contact the school office on 0208 778 1043 (ext. 0).

If you are interested in applying for the post, please see the job description/person specification. To apply for this vacancy, please complete the application form, indicating how you satisfy the criteria set out in the Job Description/Person Specification. You will also be required to complete and return a Self-Disclosure form with your application. Applications should be submitted via email to [recruitment@thepioneeracademy.co.uk](mailto:recruitment@thepioneeracademy.co.uk) Alternatively, paper applications should be sent to the school address above. The closing date for applications is as stated above.

References will be requested for those shortlisted only and prior to interview. Only those shortlisted for interview will be contacted. An Enhanced DBS certificate will be required on provisional offer, including a check of the Children’s Barred List. Further vetting checks, in line with the requirements of [Keeping Children Safe in Education 2021](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1021914/KCSIE_2021_September_guidance.pdf) will be completed following a provisional offer of appointment. Where applicable, if an applicant with a provisional offer of employment has lived and/or worked outside the UK, they will be required to obtain a Certificate of Good Conduct.

***The Pioneer Academy is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Offers of employment are subject to a satisfactory enhanced DBS disclosure and other employment checks. Our school Safeguarding Policy can be downloaded and read following this link:*** [***Stewart Fleming Safeguarding Policy 2021-22***](https://thepioneeracademy.co.uk/bromley/primary/stewartfleming/arenas/websitecontentcommunity/web/Safeguarding%20and%20Child%20Protection%20Policy%20-%20Stewart%20Fleming-42223.pdf)