

**Warren Wood Primary Academy**

**Senior Family Liaison Officer**

**NJC Grade B1 points 20-30 - £26,451-£34,379 per annum**

**(pro rata: £21,882 - £28,441 per annum)**

**Hours: 35 hours per week, 40 weeks per year (term time plus 2 weeks)**

**Location: Warren Wood Primary Academy, Rochester**

Warren Wood Primary Academy is looking for an outstanding individual who can work closely with families and support them at times of change and stress. You need to have experience of working with children and be able to interact with families and the wider school community and be able to work with a number of outside agencies in a calm and professional manner. This role will also include line management of up to three pastoral assistants and to deputise as designated safeguarding lead.

The role will involve delivering, running and evaluating transition programs across all the trust schools. Alongside, delivering and evaluating parenting programs and group interventions. Please refer to the job description for a more comprehensive list of duties and essential skills required.

The Academy is part of the Skills for Life Trust where there are two Secondary Schools, three Primary Schools and an independent nursery.

The Skills for Life Trust have developed a set of core values for staff which are promoted, encouraged and led by our CEO, Mr Andy Reese. The values help to ensure staff have a healthy work-life balance, are recognised and praised for their work, and are empowered to make decisions.

**We encourage applications from those who may not meet all elements of the person specification, as the Trust are keen advocates of staff training and development.**

Amongst the many benefits of working within the Trust you will receive;

* Skills for Life Trust values
* Free Private Healthcare Cover
* Personal development and promotion opportunities across the Trust
* Trust wide focus on staff wellbeing
* Free Flu Vaccination
* A supportive environment
* Secure car parking
* Access to the National College\*

\*The National College provides engaging CPD in a high quality video format on the latest practice, policy and research, working with some of the leading experts in education.

**Please check out this video for more information about Hilltop Academy**

<https://youtu.be/X9cZc19JNx0>

If you would like an informal discussion about the role, please call the HR Department on 01634 861596 ext: 337 or email [hr@sflt.org.uk](mailto:hr@sflt.org.uk) who can arrange this for you.

# The Skills for Life Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced disclosure from the Disclosure and Barring Service (DBS Check) and the receipt of two satisfactory references.

**www.sflt.org.uk**

**Closing Date: 24th June 2022 We reserve the right to close this advertisement early if we receive a high volume of suitable applications.**