

Senior Finance Business Partner

Person Specification

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. **You should mention any experience you have had which shows how you could meet these requirements when you fill in your application form.** If you are selected for interview, you may be asked to undertake practical tests to cover the skills and abilities shown below.

Area	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Part-qualified accountant (ACCA, CIMA, ACA, CIPFA etc.) or qualified by experience. 	<ul style="list-style-type: none"> Fully qualified accountant (ACCA, CIMA, ACA, CIPFA etc.)
Experience	<ul style="list-style-type: none"> Significant accounting experience including costings, financial management and control. Finance Business partnering experience. Experience of preparing and presenting monthly financial information (P&L, Balance Sheet & Cashflow). Experience of supervising and developing junior team members. Budgeting & Forecasting production experience 	<ul style="list-style-type: none"> Education Sector Experience Experience of direct line management.
Knowledge	<ul style="list-style-type: none"> Good understanding of the Education sector and current issues & trends. 	<ul style="list-style-type: none"> Understanding of education finance and funding streams. A good understanding of the work of a Multi-Academy Trust and schools
Skills & Attributes	<ul style="list-style-type: none"> Ability to communicate financial information and concepts to non-finance stakeholders. Ability to build relationships with and form trusted partnership with internal stakeholders. Continuous Improvement mindset with a want to make positive changes. Proficient in Excel (X Lookup, Sum if etc) & other Microsoft Packages Excellent organisational & time management skills Flexible and adaptable to change in the environment of work Ability to use initiative and manage own workload. Ability to work under pressure to meet deadlines whilst maintaining accuracy. 	<ul style="list-style-type: none"> Experience in working with external partners. Demonstrable track record of process improvement. Experience working with Sage or similar financial packages.
Other Requirements	<ul style="list-style-type: none"> Commitment to promote the Equality and Diversity, Safeguarding and Health and Safety Policies and other OHC&AT policies. Regular travel required to schools supported. 	<ul style="list-style-type: none"> An understanding of safeguarding requirements and best practice Driving license and own vehicle