



Senior Theatre Technician Application Pack



at



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Contents

Page 2	Contents
Page 3	Welcome from the Principal
Page 5	Staff benefits
Page 6	Job description
Page 9	Person specification

Welcome from the Principal

Thank you for your interest in this post.

Our Cidermill Theatre has been open for almost four years and is thriving. As such, we are keen to appoint a Senior Technician to support the next stage of the theatre's planned growth and development. The Theatre hosts state-of-the-art facilities for students of the school and members of our local community and beyond; working in partnership to maximise the opportunities available. The Theatre comprises a flexible auditorium space with a capacity of 290, two dance and drama studios, a drama classroom, The Rhubarb Lounge, an amphitheatre and a spectacular reception area with a licenced bar.



It has taken nearly 10 years to realise this ambition but, with the full support of the School's Board of Trustees and significant financial input from a wide range of individuals, trusts and awarding bodies, the Cidermill Theatre became a reality. Along the way, we have been able to develop supportive relationships with prestigious arts organisations such as the Chipping Campden Music and Literature Festivals, Royal Shakespeare Company, The Broadway Arts Festival and Longborough Opera, to name but a few.

If you decide to apply, you will be committed to working to high standards to assist in delivering fantastic external events and internal school performing arts and music performances. The role is also key in supporting the students in their academic practical work and examination performances.

If you would like to explore the vacancy in more detail prior to applying, a conversation can be arranged with the Cidermill Theatre trustees by emailing recruitment@campden.school. In addition to this, a wealth of information about our school can be found on the [school website](#) and also the [Cidermill Theatre website](#).

If you would like to apply for the post, please do so by completing both parts of our application form, which can be found on our website, by clicking [here](#). Part 1 of the form (pages 3 and 4) provides a space for you to write about the relevant skills and experience that make you a suitable candidate for this post. This section is restricted to two pages (min. font 11) and should outline how your skills set and experiences to date are suited to the requirements of the person specification.

The deadline for applications is 10am on Tuesday 28th July 2026, completed applications are to be sent to recruitment@campden.school



I look forward to hearing from you.

Gareth Burton
Principal

Staff benefits

Every school and working environment is unique and ours is no exception. We have relatively high average length of service of our staff, and relatively low rate of staff turnover. Neither of these are by chance and are the product of staff feeling trusted, empowered and recognised for leading the roles they do.



Below is a list of just some of the 'pull factors' that contribute to making our school and theatre a wonderful place to work:

- An allocation of three, paid staff wellbeing days, where employees are not required to be in school
- Complimentary use of the school sports facilities, fitness suite and swimming pool (timetable in place).
- Comprehensive range of social events throughout the year.
- Freshly prepared and cooked food available on site
- Health and wellbeing support including access to an Employee Assistance Programme (including partners and dependents), confidential counselling services and support from our Staff Wellbeing Group, who meet regularly to ensure that our staff wellbeing is prioritised.
- Pension Scheme membership (The Peoples Pension)
- The school is located within the beautiful Cotswold town of Chipping Campden, with friendly businesses, including a wide range of restaurants and pubs.

Job description

Job Title:	Senior Theatre Technician
Reporting to:	The Theatre Manager
Contract:	Permanent, Full Time - 40 hours per week
Grade:	C (Point 2 - 4): £27,114 – £34,432
Pattern of Work:	Full time. This role requires flexibility to cover school performances and external events, including during evenings, weekends, and bank holidays.
Location:	Cidermill Theatre, Chipping Campden School

Job Purpose:

To lead the smooth running of the technical and production aspects for the Performing Arts Department, School and commercial theatre productions and events at Chipping Campden School and the Cidermill Theatre.

This role combines the responsibilities of a commercial theatre technician with those of an educational performing arts technician, supporting a diverse programme including professional touring productions, community performances, cinema screenings, conferences, examinations, concerts, dance productions, school performances, assemblies and external hires.

The successful candidate will lead all technical operations, ensuring the highest standards of production, customer service, health and safety, and equipment maintenance while supporting students, staff, visiting companies, volunteers and external clients.

The role requires excellent organisational skills, strong technical knowledge across multiple disciplines and the ability to manage competing priorities in a fast-paced environment.

Key Responsibilities

- To maintain detailed communication and coordination with the Cidermill Trustees to ensure that all technical requirements have been fully met for events in the various performance spaces across the school.
- To take the lead on all aspects of theatrical, performance and multimedia technical requirements across the performance spaces in the school.
- To take the lead on Health and Safety in the performance spaces by promoting good practice, undertaking risk assessments, and ensuring all

equipment is serviced in accordance with HSE and manufacturers' guidelines.

- Develop and implement safe working practices for all technical aspects of the performance spaces.
- To recruit, train, supervise and coordinate volunteer and technical staff to ensure performances have adequate technical cover
- Ensure all required staff and volunteer training is undertaken and records are kept up to date.

Main Duties:

- Take the lead on all aspects of audio/visual requirements in performance spaces
- Manage and, where necessary, undertake all practical work in relation to get-ins, fit-ups, strikes and get-outs including the assembly, rigging, adjustment and use of scenery, props, rigging and lifting, sound and lighting equipment and special effects.
- Oversee and organise all technical aspects in relation to the cinema and National Theatre screenings.
- Maintain an accurate inventory technical equipment for school use and event hire.
- Assist staff and pupils with sound recording, filming, editing and production of academic practical work for examination and recording or events.
- Assist staff in the setup of spaces for events including those for dance drama and music.
- Demonstrate equipment and techniques to students, providing technical support and guidance to staff and students.
- Support the performing arts team (Dance, Music, and Drama) in the delivery of their busy performance schedule throughout the academic year. This will involve supporting them in planning, preparation and assisting in a high-quality experience for all involved.
- Undertake or arrange the maintenance of technical equipment within all performance spaces.
- Ensure all areas within the performance spaces are kept clean, tidy and in a safe condition and ensure safe usage by internal/external operators.
- Assist with the evacuation in the event of an emergency liaising with other event staff and management.
- Promote and comply with Health and Safety legislation, school policies and safe working practices.
- Ensure all technical and safety testing is undertaken across all performance spaces within the required time frame.
- Facilitate school bookings and usage of the Cidermill Theatre space in conjunction with the Cidermill Theatre and School staff and Cidermill Trustees.

Other:

- To maintain personal and professional development to meet the changing demands of the job and appropriate training activities.
- To undertake such other reasonable associated duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of the job
- To undertake health and safety duties commensurate with the post and/or as detailed in the School's Health and Safety Policy
- To share the School's commitment to safeguarding and promoting the welfare of children and young people and undertake relevant training as required

Person specification

Education and qualifications	Essential (E) or Desirable (D)	Application (A), Interview (I) or Reference (R)
Recognised technical theatre qualifications / professional experience	E	A
GCSE Maths & English	E	A
Health and Safety / First Aid (or willingness to train)	D/E	A
Valid full, clean driving licence	D	A
Professional knowledge and experience	Essential (E) or Desirable (D)	Application (A), Interview (I) or Reference (R)
Experience of providing the technical support for staging of large, medium, and small-scale productions	E	A/I
A good knowledge of theatre/technical systems, including Lighting, sound, tools, and equipment and set construction	E	A/I
An enthusiasm for theatre, cinema, and the performing arts	E	A/I
Good customer service skills and reputational awareness	E	A/I
Ability to establish good rapport with adults and young people and understand their varying needs	E	A/I
Knowledge of COSHH and Fire regulations	D	A/I
Able to supervise staff	D	A/I
Portable Appliance Testing	D	A
Knowledge of Microsoft Office	D	A
Traits and competencies	Essential (E) or Desirable (D)	Application (A), Interview (I) or Reference (R)
Committed to and good understanding of Safeguarding and Child Protection practice and procedure	E	A/I
Able to carry out routine tasks without close supervision	E	I
Able to identify, prioritise and deal with issues as they occur	E	A/R

A desire and understanding of the importance of delivering a high-quality event.	E	A/I
A 'self-starter' with the ability to motivate self, prioritise effectively and meet deadlines	E	I/R
<p>Someone who is:</p> <ul style="list-style-type: none"> • Willing to work flexible hours as required including early mornings, evenings, weekends and holidays (willing to be part of an on-call rota) • Flexible and adaptable to changing circumstances • Enthusiastic, approachable and team spirited 	E	I



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