

Person Specification

Senior Caretaker

	Essential	Desirable
Qualifications, and Training	• Good level of education (GCSE Maths and English, NVQ or relevant experience). • Full UK driving licence (multi-site working).	• Appropriate qualification in skilled trades or health and safety. • First Aid Qualification. • Appropriate Safeguarding Training.
Experience, knowledge and Skills	• Good knowledge of health and safety and buildings and grounds maintenance procedures. • Good Knowledge of skilled trades. • Ability to lead and motivate a team. • IT literate (email, spreadsheets, compliance systems). • Experience of dealing with a variety of people and understands the need for effective relationships. • Ability to communicate effectively and efficiently.	• An understanding of how to manage premises and estates on a day-to-day basis.
Personal Qualities and Attributes	• Strong organisational and time management skills. • Excellent communication and interpersonal skills. • Ability to promote and develop positive relationships. • Humility, resilience, and optimism. • Honesty and integrity. • Reliable, proactive, and solution focused. • Calm under pressure and able to adapt to change quickly.	
Initiative and Motivation	• Supports the Trust's visions, values and behaviours and can inspire, challenge, and motivate others. • Self-motivated with the ability to prioritise workload effectively under pressure.	

Commitment	• Shows commitment to professional and learning development. • Commitment to diversity and equality of opportunity in all working practices. • Commitment to safeguarding and promoting welfare of children	
Attendance	• A good attendance record in current employment, (not including absences due to disability).	

****The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.***