



Job Advert- Site Assistant

Start Date: June 2024

Hours: 25 hours per week Monday to Friday 1pm – 6pm, 52 weeks per year, permanent

Salary: BR5 (13-17) £16,754 - £17,769 (actual) dependent on experience

Address: Clare House Primary School, Overbury Avenue, Beckenham, Kent, BR3 6PY
(Part of IMPACT Multi Academy Trust)

Telephone Number: 020 8658 4633

We are looking for a reliable, energetic and organised Premises Assistant to join our busy team as soon as possible.

The successful candidate will have general DIY and maintenance skills and knowledge to support a productive and safe environment for staff, students and visitors to the school.

Duties will include maintenance work (including the grounds) emergency repairs, portering and liaising with contractors and school users.

We are a happy school with children that are eager to learn and friendly and positive staff. All applicants will be subject to a full Disclosure & Barring Services (DBS) check.

Impact Multi Academy Trust is currently made up of 7 schools. We are a group of schools striving for academic excellence, outstanding pastoral care and whole child development. The combined experience of leadership and management of our highly successful schools will continue to be a key factor in ensuring the success of Clare House Primary School.

We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. The posts are subject to an enhanced DBS check, social media check and satisfactory references. We have a range of policies and procedures in place which promote safeguarding and safer working practice across the school.

We particularly welcome applicants from ethnic minority backgrounds as they are currently under-represented on our staff body.

We recognise the vital contribution that members of a diverse team make to our pupils' learning. The range of cultural experiences, differing viewpoints and role models this brings is essential in our Trust and we recognise the gap that would be left in our offering without these.

If you are interested in applying for this position, please download an application form from this website and once completed, post it to the school office at the above address or email it to admin@clarehouse.bromley.sch.uk.

Closing Date: Noon on Monday 3rd June 2024.

Interviews will be held on Wednesday 5th June and Thursday 6th June 2024. If you are not contacted by this date you should presume your application was unsuccessful.