

The Bewdley School
Stourport Road,
Bewdley,
Worcestershire,
DY12 1BL
Telephone 01299 403277
office@bewdley.worcs.sch.uk



Age range: 11 – 18

NOR: 990

Site Development Manager

Salary Scale SO2 (£30,451 - £32,234) based on 37 hours per week

We are seeking an experienced and capable site development manager for September 2022. The post includes a 3-bedroom onsite bungalow with current rent set at £260 per calendar month.

The successful candidate will have a track record of successfully managing whole school sites, and will join us at an exciting time. The newly formed 'The Bewdley School Foundation' is set to take on land and buildings, in order to develop the site for the benefit of the school and the community. The school is expanding steadily and as a result of high demand for places, will need to expand classroom provision during the coming years.

As a consequence, this role will not only entail managing the site and associated contracts on a day to day basis, but will also involve developing and project managing building developments across the school. All such projects fall within the portfolio of our Operations Manager, who will work collaboratively with the newly appointed Site Development Manager, in ensuring projects meet our strategic aims. In addition to a deep knowledge of site and building management, you will be a skilled negotiator and motivator, and will have excellent communication and interpersonal skills.

A good general standard of education is also required, supported by substantial technical knowledge and understanding of building development and maintenance. The successful candidate is also expected to have the full range of basic site qualifications relating to safe working practices, and also to be conversant with health and safety legislation, where it pertains to a school site.

We seek a colleague who has:

- Experience of managing/developing site
- The temperament to work well under pressure
- Excellent communication/organizational skill
- Strong problem-solving capability

In return we offer:

- A professional working environment
- A welcoming, friendly and supportive culture
- Opportunities for personal development
- A commitment to balanced leadership

Prospective candidates are welcome to visit the school, before submitting an application.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will undertake an Enhanced Disclosure via the DBS, where appropriate.

Closing date for applications: Monday 11 July 2022 at 9AM

Proposed start date: 1 September 2022 or as soon as possible

Further information and an application form are available on the school website.

Website: www.bewdley.worcs.sch.uk
Email: office@bewdley.worcs.sch.uk
Phone: 01299 403277