

## Lawrence Sheriff School

*Home of the Coventry and Central Warwickshire Teaching School Hub and*

*Swanswell Language Hub*

**Site facilities assistant**

**Zero hours contract**

**Could typically work 15 hours per week between 5.30 pm and 10.15 pm on weekdays and**

**9 am and 4 pm on weekends five out of seven days each week**

**Scale A (Point 2): £23,656 FTE per year, £12.26 per hour (pay award pending)**

**Required from April 2025**

*'This school is a truly special place. Pupils flourish here' Ofsted March 2022.*

Is your perception that, as a boys’ grammar school, we will be overly traditional and elitist? Think again! If you want to become part of a calm and happy school community then Lawrence Sheriff may well be the place for you!

Lawrence Sheriff School is an outstanding boys’ grammar school of approximately 1200 students, around 450 of whom are in our coeducational sixth form. As a National Teaching School, we have played a significant role in initial teacher training and continuous professional development across the region. The school is both a Teaching School Hub, and Language Hub Lead School, and this enables us to offer all staff varied and interesting opportunities to enhance their practice.

Many of the school’s halls, classrooms and Hartfield sport facilities are available for hire to clubs, societies and the general public for a range of leisure activities during the week. We are looking to appoint a Site Facilities Assistant with excellent inter-personal skills to supervise school lettings and events on site. The successful candidate will be able to work on their own initiative and manage their own workload due to an element of lone working.

To download an application pack please visit our website: [www.lawrencesheriffschool.net](http://www.lawrencesheriffschool.net)

To apply please complete and return the job application and equality details forms to Personnel at [recruitment@lawrencesheriffschool.com](mailto:recruitment@lawrencesheriffschool.com), along with a letter of application. Please do not submit CVs, as only the job application form will be considered.

For further information please contact Mrs M Morgan, Mrs Valand or Miss Gardner: Tel: 01788 843700, E‑mail: [recruitment@lawrencesheriffschool.com](mailto:recruitment@lawrencesheriffschool.com)

Closing date for applications:

**09.00 am on Monday 28 April 2025**

*Lawrence Sheriff School is committed to safeguarding and promoting the welfare of children.*

*The successful applicant will be required to undertake an Enhanced DBS check.*